

December 12, 2022

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Mayor James Keyes

Village Trustees Present: Bryan Gray, Brian Rickerson

Village Trustees Absent: Earl Lincoln, Jeff Linsner

Also Attending: Three adults and four students – all connected to scouting observed the meeting, Jason Lannon – DPW Supervisor, Eric Merkley – Chief Sewer Plant Operator, Scott Upchurch – Police Chief

Minutes: The minutes of the meeting of November 14, 2022, were approved upon motion by Trustee Rickerson 2<sup>nd</sup> by Trustee Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #459 through #520 and ARPA #0-#0 were approved for payment by Trustee Gray 2<sup>nd</sup> by Trustee Rickerson. All members present voting AYE. Carried.

General Fund =	\$ 62,312.05
Water Fund =	\$ 49,701.56
Sewer Fund =	\$ 44,105.18
ARPA =	\$ -0-

#### **PRIVILEGE OF THE FLOOR:**

##### **J. Lannon – street and water report**

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: Supervisor Lannon asked the Board to consider hiring B. MacDonell as a temporary laborer, over the Christmas break. B. MacDonell has experience with the Village. Supervisor Lannon has been looking for a part time employee and cannot find anyone interested. The Board agreed to hire B. MacDonell from approximately December 19, 2022 until January 27, 2022 at \$15.50 per hour.

S. Groover, Laborer, has been with the Village one year. Supervisor Lannon recommended retaining S. Groover and increasing his pay from \$20.00 per hour to \$21.00 per hour, effective December 12, 2022. Motion was made by Trustee Rickerson seconded by Trustee Gray to approve this. All members present voting AYE. Carried.

The crew is working on servicing small equipment. The six-wheel dump truck had a rotten corner. M. Pyra was able to repair this, with assistance from the Town of Manchester. Supervisor Lannon is working on his budget.

A homeowner on Pleasant Street is concerned because NYSEG is working on tree trimming. This owner does not want the tree trimmed. The tree is in the road right of way, so NYSEG can trim the tree if they find it necessary.

Mayor Keyes will reach out to Hunt Engineering to discuss the front wall at the Pearl Street cemetery.

Water report: The NYS Department of Health is requiring that all residential properties be inspected by October 2024 to determine what properties have lead piping and what properties have copper piping. The water department will begin working on this. All broken water meters have been repaired or replaced. The Spa Apartments meter has not yet been done because the Spa needs to complete some internal plumbing. The crew can read this meter manually. Water meters will need to be updated. By the end of this year, parts of the reading system will not work. Supervisor Lannon has made some

Meeting of December 12, 2022 continued:

adjustments in the water budget to proceed with the upgrade. The upgrade is to the software and how it will read.

#### **E. Merkley – sewer report**

Eric Merkley, Chief Operator at the sewer plant, appeared before the Board.

The plant has been having some problems with the alarm system. The motherboard has been re-set. The electrician is looking into the cost to upgrade the system. An airline broke in the aeration tank. This has been repaired. Chief Operator Merkley will get an estimate to replace the airlines, the next time the tanks are done. No decision on this replacement at this time.

Chief Operator Merkley is working on the annual year end composting report. The loader is still leaking hydraulic oil thru the boom. This was thought to have been repaired. The loader will need repair work, but the Village needs a temporary replacement loader or bob cat, before the loader can go out for service. The Village is still waiting on the compost permit that was submitted to NYS Department of Environmental Conservation some time ago. Chief Operator Merkley would like to increase the cost of what the Village sells compost for. (Not to be confused – that the plant will still give away at no cost compost to Village residents) The Village does have a company, outside the Village limits, that purchases compost a couple times a year. Chief Operator Merkley would like to ask American Electric Power to increase the revenue the Village receives for solar field management from \$1,500 per year to \$1,800 per year.

NYS Department of Environmental Conservation added a number of items that they want more detail on for the sewer plant disinfection and headworks upgrade. Clerk Reals was asked to set up a meeting with Mayor Keyes, Trustee Rickerson, Eric Merkley and Hunt Engineering to bring everyone up to date on where this project is at.

Discussion was held on increases the hourly rate of Z. Watts, Sewer Plant Operator, from \$20.00 per hour to \$21.00 per hour effective December 12, 2022. Motion was made by Trustee Rickerson 2<sup>nd</sup> by Trustee Gray to approve this. All members present voting AYE. Carried.

#### **S. Upchurch – police report**

Scott Upchurch, Police Chief, appeared before the Board. Chief Upchurch continues to look at solar speed signs and a radar trailer. The solar signs are approximately \$3,800 each, plus installation and can operate on solar or batteries. A radar trailer is \$8,000 - \$11,000 with no data collection. A radar trailer with data collection is \$15,000 - \$18,000. A trailer unit with data collection and messaging is approximately \$23,000. Chief Upchurch would like to try a demo, at no cost, with data collection Chief Upchurch would like to see how this goes and then discuss purchasing a trailer, that could be purchased one time and moved around as needed. The Board was agreeable to proceed with the demo unit at no cost. No decision was made on the purchase of a radar trailer.

Mayor Keyes asked if the Village did purchase a trailer, where would it be stored. Chief Upchurch hopes it could be stored at the village barns. Trustee Gray still likes the idea of the pole mounted speed display signs at the entrances into the Village.

Chief Upchurch has been moving the second police car around the village and it appears this has slowed traffic down in these areas.

#### **CORRESPONDENCES:**

##### **Possible local law to amend Chapter 108 – Vehicle and Traffic**

Copy of possible local law, A local law to amend Chapter 108 (Vehicle and Traffic) of the Code of the Village of Clifton Springs.

Meeting of December 12, 2022 continued:

The local law process has to start at the beginning again, as the Board did not proceed with reducing the speed limit but did want to proceed with a couple other changes to the Vehicle & Traffic code.

Trustee Rickerson made a motion to proceed with scheduling a public hearing for this local law 2<sup>nd</sup> by Trustee Gray. All members present voting AYE. Carried.

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR  
PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW AMENDING CHAPTER 108  
(VEHICLES AND TRAFFIC) OF THE CODE OF THE VILLAGE OF CLIFTON  
SPRINGS"**

**WHEREAS**, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Amending Chapter 108 (Vehicles and Traffic) of the Code of the Village of Clifton Springs"; and

**WHEREAS**, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law,

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Clerk/Treasurer be, and she hereby is, directed to schedule a public hearing to be held on February 13, 2023, at 6:15 p.m. at the Clifton Springs Village Hall, 1 West Main Street, Clifton Springs, New York; and be it further

**RESOLVED**, that the Village Clerk/Treasurer, be and hereby is, authorized to forward to the official newspaper of the Village a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

**RESOLVED**, that the Village Clerk/Treasurer be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration.

I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on December 12, 2022 by the following vote:

	Aye	Nay
James Keyes	X	
Earl Lincoln		was not present
Jeffrey Linsner		was not present
Bryan Gray	X	
Brian Rickerson	X	

Dated: December 13, 2022

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Lori Reals, Village Clerk/Treasurer

SEAL

Meeting of December 12, 2022 continued:

**Check from C.S. Fire Department for reimbursement of chairs**

Letter from Clifton Springs Fire Department. They have reimbursed the Village for office chairs that were purchased on their behalf.

Reviewed. The Board agreed to increase the fire department budget by \$2,889.18, the cost of the chairs.

**Donation from Midlakes Jr. Eagles**

Thank you note and copy of the \$500 donation from Midlakes Jr. Eagles for use of the John Fabrizi Park.

Reviewed. The Village appreciates this donation.

**Certificate of Occupancy for the building at sewer lift station behind Ashton Place**

Copy of the Certificate of Occupancy for the new building at the sewer lift station.

Reviewed.

**J. Tears completes ZBA training**

Copy of the certificate of participation for Jim Tears for attending Zoning Board training.

Reviewed. The Board appreciates that Mr. Tears attended training.

**Fire Department requests consideration for electronic sign – with grant funds**

Email and information from Trustee Linsner regarding an electronic sign request for the fire department.

Reviewed. Many departments have been changing to electronic/digital signs. The Board agreed this change will be dependent on grant funding. Discussion was held on changing the existing sign that former Mayor Bill Hunter continues to change manually. The Board appreciates all the effort former Mayor Hunter puts into maintaining the messaging on this sign. Mayor Keyes will speak with former Mayor Hunter to let him know that the department will be pursuing grant funding for this. The Board agreed this will continue to also be a community sign to keep people current on things going on in the community.

**STREET DEPARTMENT:** Trustee Lincoln was not present.

Covered under privilege of the floor.

**WATER DEPARTMENT:** Trustee Lincoln was not present.

Covered under privilege of the floor.

**SEWER DEPARTMENT:** Trustee Rickerson report was covered under privilege of the floor.

**ZONING & PLANNING DEPARTMENTS:** Trustee Gray reported the following:

**Possible merger of Planning and Zoning Boards**

Trustee Gray is discussing with the Chairman's of the Planning Board and Zoning Board the advantages and disadvantages of merging the two Boards. Trustee Gray now understands the Boards should not merge unless absolutely necessary. Discussion was held, that Boards can reduce to three members on each Board. At this time the Village Board does not intent to merge the Boards or reduce the numbers of members on the ZBA or Planning Board. Trustee Gray would like Clerk Reals to get more information on the duties of an alternate member.

Meeting of December 12, 2022 continued:

**FIRE DEPARTMENT:** Trustee Linsner was not present.

See correspondence for discussion on possible electronic sign.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**SOCIAL MEDIA:** Nothing was reported.

**POLICE DEPARTMENT:** See privilege of the floor.

**COURT DEPARTMENT:** Nothing was reported.

**MAYOR KEYES REPORT:** Mayor Keyes reported was covered throughout the meeting.

**CLERK REALS REPORT:** Clerk Reals provided the Board members a copy of the abstracts thru November and year to date revenue and expenses thru November and bank statement for November.

**OTHER BUSINESS:**

**Transfer of funds**

Motion was made by Trustee Gray 2nd by Trustee Rickerson that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1990.4 to A6410.4	1,383.00
From A1990.4 to A9010.8	2,381.00
From A3120.4 to A9015.8	4,206.00
From G190.4 to G1420.4	1,000.00
Increase A3410.4 by \$2,889.18 from fire department - reimbursement for chairs	
Increase A1910.0 by \$41,075 from fund balance for purchase of land	
Increase A1620.4 by \$30,000 from fund balance for work done on and in Village Hall	
Increase A7140.4 by \$6,000 from fund balance.	
Increase G8130.4A by \$40,000 from fund balance for pumps needed at lift station	

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Gray 2nd by Trustee Rickerson to adjourn. All members present voting AYE. Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer