

February 14, 2022

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Mayor James Keyes

Village Trustees Present: Jeff Linsner, Brian Rickerson, Bryan Gray

Village Trustees Absent: Earl Lincoln

Also Attending: Street & Water Supervisor Jason Lannon, Chief Sewer Plant Operator Eric Merkley, Nina Raia and Faisal Algwaifeli, Village Residents.

Minutes: The minutes of the meeting of January 10, 2022 were approved upon motion by Trustee Rickerson 2nd by Trustee Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #597 through #674 were approved for payment by Trustee Linsner 2nd by Trustee Gray. All members present voting AYE. Carried.

| | |
|----------------|--------------|
| General Fund = | \$ 53,656.79 |
| Water Fund = | \$ 1,835.53 |
| Sewer Fund = | \$ 8,749.47 |

PRIVILEGE OF THE FLOOR:

J. Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: An older equipment trailer is inside the barns and work is being done on this to extend the life of the trailer. The crew is replacing some STOP signs. Some of the crew are taking the refresher class from Dig Safely. Snow equipment has been used a great deal this winter. Supervisor Lannon is looking further into drainage easements for Ladue Avenue. Supervisor Lannon suggests that we get easements in place, once it has been determined which properties have storm drainage running thru them.

Water report: M. Pyra attended water school. Supervisor Lannon is working with Hunt Engineering to engineer the water main that needs water valve reconfiguration on Crane Street, by the YMCA. Water consumption was up because two properties were found to have leaks from frozen pipes. One property was vacant, the other property has repaired the line. Supervisor Lannon is working on the annual water quality report and has sent this off to Geneva Department of Health for review, before publication.

E. Merkley – sewer report

Eric Merkley, Chief Sewer Plant Operator, appeared before the Board.

Sewer report: An airline blew at the plant. The crew was able to make the repair. Now working on replacing the parts that were needed during the repair. Trustee Rickerson said the crew did a nice job on the repair. Hunt Engineering will be assisting with the compost permit renewal. Chief Operator Merkley has been in contact with Hunt Engineering about the need to have one of the engineers who is working on the plant upgrade, come to the plant from Ohio. Chief Operator Merkley believes this would be very helpful. Mayor Keyes said he would reach out to Hunt about this request. Some pumps need repair and or replacement. Approximate cost is \$5,000.

Request for a dog park

Nina Raia and Faisal Algwaifeli, Village Residents appeared before the Board. Nina Raia informed the Board that she has two dogs and currently takes the dogs to Shortsville to use their dog park. Nina has inquired and learned that the Shortsville dog park cost approximately \$3,000 to build and these costs were covered by a family that

Meeting of February 14, 2022 continued:

led the project and collected donations. Nina has reached out to Senator Pam Helming to see if grant money is available for a dog park. Nina suggested the park could go at the John Fabrizi Park, near the older basketball court, where the playground use to be. The Board was concerned that this area would be difficult to get to in the winter. Nina presented a petition with thirty-five signatures. Nina indicated that Canandaigua has two dog parks, one for small dogs and one for large dogs, and both cost to a fee to use.

The Board members present indicated they are in favor of the idea of a dog park. Discussion was held on the land that is near the G.W. Lisk Community Park. Clerk Reals suggested the Board include Supervisor Lannon in the discussion on the location for a possible dog park as the land by the Lisk park is the area that downtown snow gets pushed to, to clear the streets. The Board also requested that Clerk Reals contact the Village insurance company to see if they have guidelines or suggestions for a dog park. Trustee Rickerson and Mayor Keyes offered to look further into this.

CORRESPONDENCES:

Sewer WQIP grant of \$700,644

Letter from NYS Department of Environmental Conservation that states the Village will receive a WQIP grant of \$700,664 for disinfection at the sewer plant. The Village and Hunt Engineering worked hard to obtain this grant.

The Village appreciates this grant and is grateful to receive this. This is required to be used for UV disinfection at the sewer plant. No funds have been received yet. This is notification that funds will be available once the project is underway.

No WQIP grant funding for Inflow and Infiltration at the sewer plant

Letter from NYS Department of Environmental Conservation that states the Village will not receive a grant from WQIP for Inflow & Infiltration improvements at the sewer plant. The Village is still waiting to hear about a WIIA grant.

Grant funding – Hunt Engineering

Email from Hunt Engineering about the grant funding.

This email indicates that it is unlikely that any additional grant funding will be coming for the disinfection and proposed headworks at the sewer plant. Hunt Engineering is clear is saying they are not 100% confident, but based on how grant announcements have been made, it appears no additional funding announcements will be made.

Hunt Engineering – compost compliance report

Letter from Hunt Engineering with the estimate for Hunt Engineering to assist Chief Operator Merkley with the composting compliance report for the cost of \$6,786.

The Board agreed to have Hunt Engineering proceed with the agreement and to authorize Mayor Keyes to sign the agreement once it has been prepared.

Health Insurance Agreement

Agreement on health insurance coverage for Chief Scott Upchurch in exchange for unused sick time. The Village needs to determine what dollar amount should be added to this agreement.

Clerk Reals reviewed the current cost of health insurance. The Board agreed that a dollar amount (value of the sick time) needs to be included in the agreement and provided to Attorney Graff. Clerk Reals was asked to continue to work with Attorney Graff on this agreement.

Meeting of February 14, 2022 continued:

Local Law Administration and Enforcement of NYS Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code

Copy of a proposed law for administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code. This update is required by New York State.

The following resolution was offered by Trustee Linsner 2nd by Trustee Gray. All members present voting AYE. Carried.

RESOLUTION AUTHORIZING SCHEDULING OF A PUBLIC HEARING FOR A PROPOSED LOCAL LAW

WHEREAS, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Repealing the Existing Chapter 62 of the Code of the Village of Clifton Springs and Adopting a New Chapter 62 Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code", attached hereto as Exhibit 1; and

WHEREAS, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk be, and she hereby is, directed to schedule a public hearing to be held on March 14, 2022, at 6:30 p.m. at the Clifton Springs Village Hall, 1 West Main Street, Clifton Springs, New York; and be it further

RESOLVED, that the Village Clerk, be and hereby is, authorized to forward to the official newspapers of the Village a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Village Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration; and be it further

RESOLVED, that the Village Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Lori Reals, Village Clerk of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on February 14, 2022 by the following vote:

| | Aye | Nay |
|-----------------|-----|-----------------|
| James Keyes | X | |
| Earl Lincoln | | was not present |
| Jeffrey Linsner | X | |
| Bryan Gray | X | |
| Brian Rickerson | X | |

Dated: February 15, 2022

Lori Reals, Village Clerk/Treasurer

SEAL

Meeting of February 14, 2022 continued:

Reimbursement for Clifton Springs Fire Department

Reimbursement from Clifton Springs Fire Department for items the Department purchased thru the Village, and later the Department received a grant for.

Reviewed. The check was in the amount of \$3,462.82 and the Board agreed to increase the fire department contractual expense by this amount.

Clifton Springs Hospital

Copy of the check that shows Clifton Springs Hospital paid \$2,300 for the violation to the sewer permit.

Reviewed. This check was placed into the sewer fund. Trustee Rickerson informed the Board that the hospital was asked to send a letter letting the Village know what corrective action would be taken so this violation does not occur again. The hospital has not sent this letter yet.

Midlakes Jr. Eagles

List of contact information for adults running the Midlakes Jr. Eagles for 2022.

Reviewed. This list was also given to Supervisor Jason Lannon and Chief Scott Upchurch.

Local Law 2-2021 "Not for profit Recreational Facilities" law filed

Email from Graff Law Firm that shows Local Law 2-2021 was filed.

Reviewed. This pertained to non-for-profit recreational facilities being able to be built in the Village.

Justice report for April 2021

Letter from NYS Comptrollers requesting a justice report for April 2021 from former Justice J. Maslyn.

Reviewed. This letter has been provided to Deb Rickerson, Court Clerk.

Ontario County Real Property regrading water re-levy

Information from Ontario County Real Property regarding the re levy of unpaid water charges.

Reviewed. The Clerk's office will put together the information the County needs so water can be relieved onto the Village taxes. This could not happen in 2021, due to Governors orders pertaining to Covid.

Comparison on what other municipalities offer to property tax exemptions

Follow up from the last meeting. Clerk Reals asked the county to provide a comparison of what other municipalities allow for property tax exemptions.

Reviewed.

Resignation of B. Rickerson as part time Police Officer

Letter of resignation from B. Rickerson for his job as a part time Police Officer.

Reviewed and accepted with regrets. The Village appreciates the dedication and hard work Officer Rickerson provided to the Police Department.

Drainage on Ladue Avenue – no easements were found

Email from Attorney Graff regarding the research that was done for easements for drainage on Ladue Avenue. No drainage easements were found.

This was discussed under privilege of the floor with Supervisor Lannon. Supervisor Lannon and the Board would like to look further into this and see if easements can be obtained for storm drainage purposes.

Meeting of February 14, 2022 continued:

Training certificate for B. Maslyn

Copy of training certificate for B. Maslyn, Planning Board member.

Reviewed. The Board appreciates Mr. Maslyn attending training.

STREET DEPARTMENT: This report was covered under privilege of the floor.

WATER DEPARTMENT: This report was covered under privilege of the floor.

SEWER DEPARTMENT: Trustee Rickerson report was covered under privilege of the floor and correspondence.

ZONING & PLANNING DEPARTMENTS: Trustee Gray had nothing to report.

FIRE DEPARTMENT: Trustee Linsner reported the following.

Background checks

Mayor Keyes reviewed the Fire Department by-laws prior to the meeting and informed the Board that the by laws indicate that a formal background check will be done. Trustee Rickerson informed the Board that most volunteer fire departments within the county have asked the Sherriff's department to complete the background checks and most departments are looking at everything during the background check. Trustee Rickerson said that he is willing to talk with the department, if that would be helpful. The Board agreed to send a letter to the Sherriff and ask if the Sherriff department could do the background checks, for everything for the volunteer fire department. The Board is aware that the Sherriff department will want the Clifton Springs Fire Department to use the application that the Hopewell Fire Department uses, as this is the application that has been approved by the Sherriff.

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Nothing was reported.

POLICE DEPARTMENT: See correspondences.

MAYOR KEYES REPORT: Mayor Keyes report was covered throughout the meeting.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru January and year to date revenue and expenses thru January and bank statement for January.

OTHER BUSINESS:

Tentative budget for 2022-2023

Discussion on highlights and tentative budget for Board review.

Discussion was held. This proposed budget decreases the tax rate on the Phelps side of the Village by .90/1,000 and decreases the tax rate on the Manchester side of the Village by 1.22/1,000. The proposed tax rates would be \$6.36/1,000 for the Manchester side of the Village and \$6.54/1,000 for the Phelps side of the Village. There is no proposed change in water or sewer charges, although water rates did increase in 2021 (by 3% this was needed as Newark increase the rate to the Village by 10%) and once a final direction has been determined on the borrowing for the sewer plant, sewer rates will need to be analyzed and determine if a rate increase is needed. Mayor Keyes explained to the Board that the decrease has to do with three major items, in no particular order, the equalization rates in both townships are now at 100% for the first time in five years, the retirement of full time Police Chief Scott Upchurch (going to part time) and the increase in sales tax revenue.

Meeting of February 14, 2022 continued:

Motion was made by Trustee Linsner 2nd by Trustee Gray to accept the tentative budget and to schedule a public hearing on the budget for March 14, 2022. All members present voting AYE.

Other discussion was held on the budget. Mayor Keyes and Clerk Reals answered questions regarding the proposed budget. Discussion was held on the salary for the Mayor and the Trustees. The Board reviewed what other Villages in the County are paying elected officials. Motion was made by Trustee Rickerson 2nd by Trustee Gray to increase the salary of the Mayor to \$6,500 per year in the proposed tentative 2022-2023 budget. Trustee Rickerson voted AYE, Trustee Gray voted AYE, Trustee Linsner voted AYE. Mayor Keyes abstained as this motion pertains to the office he currently holds. Carried with 3 AYES.

Transfer of Funds

Motion was made by Trustee Linsner 2nd by Trustee Gray that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

| | |
|--------------------------|----------|
| From A1325.1 to A1325.1A | 100.46 |
| From A1990.4 to A1355.4 | 30.90 |
| From A5110.4 to A5110.2 | 1,850.99 |
| From A8010.1 to A7140.4 | 2,000.00 |

All members present voting AYE. Carried.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Linsner 2nd by Trustee Gray to adjourn. All members present voting AYE. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer