

December 13, 2021

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Mayor James Keyes

Village Trustees Present: Brian Rickerson, Bryan Gray

Village Trustees Absent: Earl Lincoln, Jeff Linsner

Also Attending: Street & Water Supervisor Jason Lannon

Minutes: The minutes of the meeting of November 8, 2021 and November 15, 2021, were approved upon motion by Trustee Rickerson 2nd by Trustee Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #436 through #524 were approved for payment by Trustee Rickerson 2nd by Trustee Gray. All members present voting AYE. Carried.

General Fund =	\$ 85,369.80
Water Fund =	\$ 48,963.30
Sewer Fund =	\$ 18,979.16

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: A number of smaller projects have been accomplished. Larger projects have been completed at the park. The loader arrival date has been pushed back a month. Supervisor Lannon will look at Auctions International to sell the old loader when the time frame gets closer.

Hiring of S. Groover, W. Ciardi and C. Peacock

Supervisor Lannon recommended to the Board to hire the following:

S. Groover as a full-time laborer, beginning December 27, 2021 at a rate of pay of \$19.00 per hour.

W. Ciardi as a part time laborer, as needed, primarily for sidewalk plowing at rate of pay of \$18.36 per hour.

C. Peacock, as a part time laborer, over the holiday break from college, at a rate of pay of \$15.00 per hour.

Motion was made by Trustee Gray 2nd by Trustee Rickerson to hire the three people with the rates of pay as recommended by Supervisor Lannon. All members present voting AYE. Carried.

Clothing Allowance discussion – see correspondences.

Discussion was held on the drainage issues on the west end of Ladue Avenue. Supervisor Lannon will have Heinz concrete look at this area in the spring and see if extending the concrete gutter in this area will help elevate drainage problems.

Discussion was held on the drainage issue for the home on the east side of Pleasant Street, at the corner of Pleasant Street and Dewey Avenue. Supervisor Lannon will look at this property in the spring and see if any improvement can be made in this area.

Water report: Discussion was held on a water configuration project that needs engineering on Crane Street, near the YMCA. Hunt Engineering has submitted an

Meeting of December 13, 2021 continued:

agreement for services to engineer this project at the cost of \$8,800.00 Motion was made by Trustee Rickerson 2nd by Trustee Gray to accept this agreement and to authorize Mayor Keyes to sign the contract with Hunt. All members present voting AYE. This price is for engineering only. It is anticipated this project will need to go to bid.

CORRESPONDENCES:

Resignation of W. Ciardi

Letter of resignation from W. Ciardi, Laborer.

Letter of resignation accepted with regrets.

Hunt Engineering – Crane Street water main

Letter from Hunt Engineering with an engineering estimate for water main work that is needed on Crane Street.

Reviewed and accepted under privilege of the floor.

Clothing Allowance

Information prepared by Eric Merkley, Chief Sewer Plant Operator regarding the clothing allowance.

Mayor Keyes explained this information is what Operator Merkley is requesting. The Board was clear that the Village does not intend to give a \$500 clothing allowance and provide clothing as well.

Mayor Keyes had asked Clerk Reals to prepare an estimate for the cost for the Village to get out of the Unifirst clothing contract. Clerk Reals has worked with Unifirst and provided an estimate of the buyout for the uniform contract. Clerk Reals explained that the Village is in a contact with Unifirst for both DPW and Sewer. The contracts end 12-23 for DPW and 11-24 for sewer. The buyout formula is, the last twenty-six weekly average cost, divided by 2, times the number of weeks remaining in the contract. If the Village got out of the contract in mid - February (just a date Clerk Reals selected) the estimate for the DPW buyout would cost \$2,892 and the sewer buyout would cost approximately the \$2,168 + approximately \$600 (per Unifirst) for embroidered sewer polo shirts and sewer jackets that cannot be returned.

Trustee Gray ran the numbers and suggested that now is not the time to get out of the contract and offer a clothing allowance. Trustee Gray suggested for now the Village continue with the Unifirst contract.

The Board asked Clerk Reals to prepare a list of what items the Village has provided to the DPW and Sewer employees in the past.

Prior to the meeting, Trustee Lincoln has asked that no final decision be made on giving a clothing allowance until all Board members are present.

Clifton Springs Hospital – pretreatment efforts

Letter from Clifton Springs Hospital/RHG, regarding the zoom meeting that was held last month and the efforts they are making in house to pre-treat for wastewater.

Reviewed. Chief Operating Merkley had asked for this to show NYS DEC that the hospital is making efforts to pretreat discharge.

Judge Smithling – audit of court records

Letter from Judge Smithling informing the Board that an audit of the court records needs to be completed.

Reviewed. This is the same audit Trustee Linsner will be working on with Deb Rickerson, Court Clerk.

Meeting of December 13, 2021 continued:

Town of Hopewell Fire Contract

Proposed fire contract from the Town of Hopewell, for a two-year contract

Reviewed. Motion was made by Trustee Rickerson 2nd by Trustee Gray to authorize Mayor Keyes to sign the Hopewell fire contract. All members present voting AYE. Carried.

Planning Board minutes - short term rental and RV's

Copy of the Village Planning Board minutes from November 10, 2021, pertaining to short-term rentals and RV's.

Reviewed. Trustee Gray explained that the Code Enforcement does not want the Village to be inspecting the homes for short term rentals. Code Enforcement supplied the application that the Town of Canandaigua uses. Clerk Reals was asked to get a copy of the Town of Canandaigua local law. Trustee Gray asked to see a copy of the marked-up law from the Planning Board meeting, as thought this would be easier to see the proposed changes on compared to the meeting minutes.

Ontario County Planning Board comments pertaining to short term rentals and RV's

Copy of the Ontario County Planning Board minutes from November, pertaining to short term rentals and RV's.

Reviewed. The Planning Board had these comments for review at the meeting as well.

Health Insurance for 2022

Copy of the health insurance information for 2022.

This was provided so the Board is aware of the cost to the employer and employees for health insurance. The Board would like to look at a possible increase in the employer portion of the cost in the next budget. Trustee Gray questioned if the Village could get a better rate if the Village were part of a consortium. Clerk Reals will look into this possible option.

Village Election March 15, 2022

Copy of the legal notice that Clerk Reals needs to complete to begin the election process for March 2022.

PUBLIC NOTICE

At the regular meeting of the Board of Trustees of the Village of Clifton Springs the following resolution was offered by Trustee Rickerson 2nd by Trustee Gray who moved its adoption. All members present voting AYE.

WHEREAS, the next SPECIAL Village Election for Officers will be held on Tuesday, March 15, 2022 Election Law, Sec. 15-104, Sub 3 (a), and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the terms thereof.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees designates the following offices as vacant at the end of the current official year, April 4, 2022 to be filled at the Special Village Election to be held on Tuesday, March 15, 2022 for the following terms:

Mayor – one office (1) year term (Appointed Incumbent James Keyes)
Trustee – one office (3) year term (Appointed Incumbent Brian Rickerson)
Justice – one office (3) year term (Office currently held by appointment from Judge Craig Doran, Justice office held by Justice Doreen Smithling)

This resolution shall take effect immediately.

Meeting of December 13, 2021 continued:

STREET DEPARTMENT: This report was covered under privilege of the floor.

WATER DEPARTMENT: This report was covered under privilege of the floor.

SEWER DEPARTMENT: Trustee Rickerson reported the following:

Clifton Springs Hospital – violation on zinc discharge

Trustee Rickerson reported that Clifton Springs Hospital was over on the discharge limit for zinc. The hospital had been doing well for approximately 10 months with no violations to the sewer discharge permit. Chief Operator Merkley had discussed fines with the hospital during the zoom meeting if the hospital were to violate. Chief Operator Merkley will be fining the hospital \$100 per day for this violation.

Sewer certificate of deposit

The sewer certificate of deposit is up for renewal. This CD has approximately \$60,179 in it.

Motion was made by Trustee Gray 2nd by Trustee Rickerson to close the CD and open a capital project checking account for the disinfection and possible headworks project. All members present voting AYE. Carried.

New compressor

A new compressor has been ordered for the sewer plant. The cost is approximately \$700.

See correspondences for hospital pre-treatment.

ZONING & PLANNING DEPARTMENTS: Trustee Gray report was covered under correspondences.

FIRE DEPARTMENT: Trustee Linsner was not present.

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Nothing was reported.

POLICE DEPARTMENT: Trustee Gray reported the following:

Trustee Gray is working on the health insurance agreement in exchange for unused sick time between the Village and Police Chief Scott Upchurch.

MAYOR KEYES REPORT: Mayor Keyes reported the following:

Executive Session

Motion was made by Trustee Rickerson 2nd by Trustee Gray to enter into executive session at 7:02 PM. The purpose of the executive session was to discuss pending litigation with Finger Lakes Railway (assessment issue). Motion was made by Trustee Rickerson 2nd by Trustee Gray to exit executive session at 7:05 PM and resume the regular Board meeting. No decisions were made in executive session.

Covid Masking

Discussion was held on the newest New York State mandate, mandating masking for everyone inside buildings. Trustee Rickerson is concerned that he does not want the Village Clerk or the Deputy Village Clerk to be enforcers of this mandate.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru November and year to date revenue and expenses thru November and bank statement for November.

Meeting of December 13, 2021 continued:

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Rickerson 2nd by Trustee Gray to adjourn. All members present voting AYE. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer