

February 8, 2021

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: Earl Lincoln

Also Attending: None

Minutes: The minutes of the meeting minutes of January 11, 2021, were approved upon motion by Trustee Linsner 2nd by Trustee Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #576 through #641 approved for payment by Trustee Gray 2nd by Trustee Keyes. All members present voting AYE. Carried.

| | |
|----------------|--------------|
| General Fund = | \$ 40,926.17 |
| Water Fund = | \$ 10,330.61 |
| Sewer Fund = | \$ 6,544.61 |

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: Supervisor Lannon is working on obtaining pricing for the fuel system. It is possible that a new computer or new software will be needed. The current fuel (computer and software) system is approximately ten years old. NYSEG intends to install new gas main in the Dewey Avenue area. This work will begin in the Spring of 2021. The new plow has a crack in it. The vendor will be replacing this at no expense to the Village.

Water report: With the upcoming extended freezing forecast, the crew will be handing out flyers to some properties that have had frozen water lines in the past. A leak has been discovered on Dewey Avenue. This is a leak in the homeowner's line. The homeowner is working on replacing the line. This leak was estimated to be losing 20,000 gallons of water per day. The crew continues to work on painting the water pump house.

Police Chief Scott Upchurch – Police Reinvention collaborative

Police Chief Scott Upchurch updated the Board on the Village of Clifton Springs Police Reinvention collaborative. To date Chief Upchurch has held two meetings. A survey was mailed with the November water bills. The meetings and the survey responses resulted in great suggestions. Chief Upchurch has met with Clifton Springs Hospital to discuss the mental health program. At the upcoming Police Reinvention meeting, the Public Defender and the District Attorney's office have been invited to attend. Chief Upchurch let the Board know that there will be a public comment period.

During Chief Upchurch's research he found a company named Lexipol that specializes in policies and procedures. With the Lexipol program Chief Upchurch can stay current with online training. The cost for the Lexipol program is approximately \$1,800 per year. There is no long-term contract, the agreement is one year at a time. Chief Upchurch believes this would be a helpful resource for the police department.

Chief Upchurch has also researched body cameras. Chief Upchurch believes that at some point the State will require body cameras. Chief Upchurch feels wearing a body camera is a good idea. The cost for a body camera is approximately \$1,800 per officer, which includes a taser. Chief Upchurch recommends purchasing one unit at this time.

Meeting of February 8, 2021 continued:

Motion was made by Trustee Linsner 2nd by Trustee Gray to authorize Chief Upchurch to proceed with the purchase of the Lexipol program at a cost not to exceed \$2,000. All members present voting AYE. Carried.

Chief Upchurch will plan to budget for the body camera – taser unit in the 2021-2022 budget.

CORRESPONDENCES:

Letter of resignation from D. Rickerson, Court Clerk

Letter of resignation from Court Clerk, D. Rickerson.

The Board reviewed the letter of resignation and accepted it with regrets. Clerk Reals spoke with Associate Justice D. Smithling to let her know about the resignation. Judge Smithling asked that it please be noted for record that Court Clerk D. Rickerson did an outstanding job. The Village Board agrees with this statement. The Board also agrees in retrospect the matter of the reduction to the Justice salary (Fall 2020) could have been handled in a better way.

ADDENDUM: Clerk Reals spoke with D. Rickerson. Per Village law, employees - officials of a Village cannot give more than a 30-day written notice. For this reason, D. Rickerson has re-submitted the letter of resignation with a final date of employment of March 10, 2021.

Resolution to abolish the position of Village Justice
PLEASE NOTE: THIS RESOLUTION DID NOT PASS

Resolution for the Board to consider that would put Proposition 1 on the ballot for March 16, 2021 – abolishing the office of Village Justice.

RESOLUTION ABOLISHING THE POSITION OF VILLAGE JUSTICE

WHEREAS, the Village of Clifton Springs has long ago established the office of Village Justice, said office having been established by other than a local law; and

WHEREAS, the term of the current Village Justice expires at the end of the current official Village year in 2021; and

WHEREAS, the Board of Trustees of the Village of Clifton Springs deems it necessary and proper for the Village of Clifton Springs to abolish the office of Village Justice; and

WHEREAS, New York State Village Law § 3-301 empowers this board of trustees to abolish the office of Village Justice by resolution, subject to permissive referendum, but to take effect only upon the expiration of the then current term of such office; and

WHEREAS, New York State Village Law § 9-908 empowers this board of trustees, upon its own motion, to cause to be submitted for the approval of the qualified electors of the village, an act or resolution of such board in connection with which a petition could be filed as provided in Article 9 of the New York State Village Law.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to the authority granted by New York State Village Law § 3-301, the office of Village Justice is hereby abolished for the Village of Clifton Springs, effective upon the expiration of the term of office of the current Village Justice, and be it further

RESOLVED, that, pursuant to the authority granted by New York State Village Law § 9-908, the above resolution to abolish the office of Village Justice, a resolution in connection with which a petition could be filed as provided in Article 9 of the New York State Village Law, is hereby submitted for the approval of the qualified electors of the Village of Clifton Springs, said referendum to be held at the next general village election on March 16, 2021, and, therefore, this resolution shall not become effective unless and

Meeting of February 8, 2021 continued:

until it has been approved at such village election by the affirmative vote of a majority of the qualified electors of the Village voting upon the proposition, and be it further

RESOLVED, that the proposition for the electors to vote on shall be substantially in the following form:

PROPOSITION No. 1

Shall the action of the Village Board of the Village of Clifton Springs in abolishing the office of Village Justice of the Village of Clifton Springs, the abolition of such office to become effective upon the expiration of the term of office of the current Village Justice, be approved?

I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was NOT adopted by the Board of Trustees of the Village of Clifton Springs on February 8, 2021 by the following vote:

PLEASE NOTE: THIS RESOLUTION DID NOT PASS BY A MAJORITY VOTE, SO THIS PROPOSITION WILL NOT BE ON THE MARCH 16, 2021 VILLAGE ELECTION BALLOT

| | Aye | Nay |
|-----------------|-----------------|-----|
| William Hunter | X | |
| Earl Lincoln | was not present | |
| Jeffrey Linsner | | X |
| James Keyes | | X |
| Bryan Gray | X | |

Dated: February 9, 2021

Lori Reals, Village Clerk/Treasurer

SEAL

Copy of the sales tax check from Ontario County

A copy of the 3rd sales tax check (#3 of #4).

Sales tax will come in higher than budgeted. Clerk Reals reminded the Board that the Village did use 75K in the current budget from fund balance, so should numbers continue to fall in place, this overage should be used to replenish fund balance. Clerk Reals anticipates the Village will need to use some fund balance in 2021-2022 budget also.

“Distressed Provider Assistance Account”

Email from Mary Gates, Director of Ontario County Finance. This pertains to withholding sales tax to fund “Distressed Provider Assistance Account. This account is meant to fund financially distressed hospitals and nursing homes. This is part of Governors budget. This means the Village will lose some sales tax revenue over the next two years.

Mayor Hunter has sent a letter to Senator Pam Helming and Assemblyman Jeff Gallahan regarding this unfunded mandate.

2020 Building Department Report

Copy of the 2020 Building Department report, prepared by Steve DeHond, Code Enforcement Officer.

Reviewed. The Board appreciates this report and all the detailed information that is provided.

Annual Report from Ontario County Planning Board

Annual report from the Ontario County Planning Board.

Reviewed.

Meeting of February 8, 2021 continued:

Ontario County Planning Board minutes – proposed solar farm

Information from the meeting minutes from the Ontario County Planning Board, regarding site plan for a solar farm.

Reviewed. These minutes were included only as an FYI, because this proposed project is not far from the Village.

Three NYCOM Advocacy updates

Reviewed. These pertained to the State needing to release local aid, the “American Rescue Plan” and the Executive budget proposal.

J. Feligno attends training

Copy of the training certificate for JoAnn Feligno, Planning Board member.

Reviewed. The Board appreciates that Mrs. Feligno took the time to attend training.

STREET DEPARTMENT: This report was covered under privilege of the floor.

WATER DEPARTMENT: This report was covered under privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes had nothing to report.

ZONING & PLANNING DEPARTMENTS: Trustee Gray had nothing to report.

FIRE DEPARTMENT: Trustee Linsner had nothing to report.

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Nothing was reported.

POLICE DEPARTMENT: The Police Department is working on Police Re-Invention/Reform. This was covered under privilege of the floor.

MAYOR HUNTER REPORT: Mayor Hunter’s report was covered thru out the meeting. Mayor Hunter informed the Board that he is actively working on the budget and anticipates there will be a proposed increase in taxes. The Board will have the budget for review at the March 8, 2021 meeting and it is anticipated the public hearing on the budget will be held April 12, 2021.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru January and year to date revenue and expenses thru January and bank statements thru January.

Pandemic Operations Plan

Clerk Reals reminded the Board that the Village needs to have a Pandemic Operations Plan, in place by April 1, 2021.

Approval of time off can now be used in four (4) hour blocks

Clerk Reals asked the Board to consider a change to the employee manual. Currently the manual allows employees to use time off in eight (8) hours blocks. Clerk Reals would like the Board to consider allowing time off in four (4) hour blocks as she feels this would benefit both the Village and the employees. Motion was made by Trustee Keyes 2nd by Trustee Gray to amend the employee manual and to allow employees to use vacation, personal and sick time in 4 hours blocks, effective immediately. All members present voting AYE.

Meeting of February 8, 2021 continued:

Transfer of Funds

Motion was made by Trustee Linsner 2nd by Trustee Gray that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

| | |
|--------------------------|--------|
| From A1110.4 to A1010.4 | 25.00 |
| From A1325.1 to A1325.1A | 27.82 |
| From A1990.4 to A8020.4 | 327.14 |
| From A1990.4 to A8160.4 | 600.00 |

All members present voting AYE. Carried.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Gray 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer