

January 11, 2021

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: Earl Lincoln

Also Attending: None

Minutes: The minutes of the meeting minutes of December 14, 2020 were approved upon motion by Trustee Linsner 2nd by Trustee Keyes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #521 through #575 approved for payment by Trustee Gray 2nd by Trustee Keyes. All members present voting AYE. Carried.

General Fund =	\$46,694.08
Water Fund =	\$ 1,761.62
Sewer Fund =	\$36,777.47

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: The small engine equipment is being serviced. Christmas tree pick up is being completed. Supervisor Lannon is working on the street and water budgets for next year.

Water report: A water main break has been repaired. The water pump house is being painted. An inspection was done by the Department of Health and it went well. Supervisor Lannon is working on the annual water quality report. Four water meters have been purchased and will be installed at Clifton Springs Apartments on Horizon Drive, at all four buildings.

CORRESPONDENCES:

Disinfection at Sewer Plant – help from Senator Helming

Letter from Senator Pamela Helming. Senator Helming has started a process to assist the Village with the time extension from DEC for the disinfection process at the sewer plant.

The Board appreciates the assistance from Senator Helming. See other correspondences for the extension from D.E.C.

Covid protocols

Information from Ontario County Attorney Holly Adams with the County policy on Covid protocols.

Clerk Reals provided this information in November. The information was provided again because Covid is on an uptick in the Finger Lakes region. The Village Board agreed that the Village will be following Covid protocols as suggested by New York State Department of Public Health.

Town of Phelps – Fire Contract

Copy of the proposed fire contract with the Town of Phelps.

Reviewed. This contract is for one year. Motion was made by Trustee Linsner 2nd by

Meeting of January 11, 2021 continued:

Trustee Gray to authorize Mayor Hunter to sign the fire contract. All members present voting AYE.

CS Fire Department provides reimbursement

Copy of a check from CS Fire Dept. to assist with reimbursement for turnout boots.

Reviewed. The Village has also received the money from the sale of the generator at the fire house.

Historical Society Agreement

Annual financial agreement between the Village and the Clifton Springs Historical Society.

Trustee Linsner offered the following resolution 2nd by Trustee Keyes:

Annual resolution to provide financial support to Clifton Springs Historical Society.

AGREEMENT PROVIDING FINANCIAL SUPPORT TO THE CLIFTON SPRINGS HISTORICAL SOCIETY FROM MONEY RAISED BY TAXATION IN THE VILLAGE OF CLIFTON SPRINGS DURING THE FISCAL YEAR BEGINNING JUNE 1, 2020 AND ENDING MAY 31, 2021.

WHEREAS, the Village desires to enter into a contract with the Historical Society whereby the Historical Society will furnish such historical privileges to the people of the Village, and

WHEREAS, the Historical Society desires to enter into a contract with the Village to furnish such Historical Society privileges to the people of the Village,

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. The Historical Society agrees to furnish Historical Society privileges to the people of the Village for a sum of \$1,000 for the year commencing on the 1st day of June 2020, such sum to be paid to the Historical Society after the first day of July 2020 and before the last day of May 2021.
2. In consideration of the furnishings of such Historical Society privileges by the Historical Society, the Village agrees to pay the Historical Society the sum specified in paragraph one at the time so specified.

All members present voting AYE. Carried.

Employee Assistance for Employees and families

Email from Ontario County Human Services, regarding Employee Assistance Program.

Reviewed. The Village can now offer an Employee Assistance Program to employees and their families for a small cost. Clerk Reals informed the Board that employees have inquired about this in the past. Motion was made by Trustee Keyes 2nd by Trustee Linsner for Clerk Reals to proceed with completing the necessary information to provide Employee Assistance to Village employees, which includes family members.

NYCOM -pandemic relief package

Copy of a news release from NYCOM on the pandemic relief package.

Reviewed.

Meeting of January 11, 2021 continued:

Pause NY – complaint regarding the Spa Apartments

Copy of a Pause NY complaint with the Spa Apartments not following Covid 19 protocols.

Several complaints have been filed with Pause NY regarding the Spa Apartments not following Covid 19 protocols. Steve DeHond, Code Enforcement Officer, is no longer dealing with this locally and has contacted upper management in Rochester.

NYCOM advocacy update

Copy of NYCOM Advocacy update.

Reviewed.

NYCOM – year in review

NYCOM 2020 – year in review.

Reviewed.

NYCOM – message from NYCOM President

NYCOM – Message from NYCOM President.

Reviewed.

Letter from DEC – extended time line for compliance for disinfection

Letter from NYS Department of Environmental Conservation that extends the time line for disinfection at the sewer plant – all deadline dates have been extended by one year.

Reviewed. This is good news because currently there is no grant money available for the required disinfection. This extends all deadlines for compliance by one year. Engineered drawings on the improvements to the sewer plant are now required to be completed and filed by May 2022.

Clifton Springs Fire Department – grant for truck bay exhaust system

Memo from Trustee Linsner regarding a request from Clifton Springs Fire Department to apply for a grant for a truck bay exhaust removal system.

Trustee Linsner informed the Board about the project. The Phelps Fire Department has a similar system and Trustee Linsner went to look at it. This would involve an exhaust pipe, approx. 18 inches in size to have to come out the south side of the building. The current exhaust system does not kick on until the trucks move. The proposed system would remove exhaust from the truck bays as soon as trucks were turned on. Trustee Keyes is familiar with this system and has seen it work successfully. The Department would like to apply for a grant for this. If successful the system would cost between \$60,000 and \$80,000, and the Fire Department's portion would be between \$3,000 and \$6,000. All Board members present support the Fire Department pursuing a grant for a new truck bay exhaust system.

NYCOM – update on Village election

Update from NYCOM regarding the March 16, 2021 Village election.

Reviewed. This update did not change the date of the election. The update pertains to the Governor's executive order that did change some of the requirements regarding caucuses and nominating petitions.

STREET DEPARTMENT: This report was covered under privilege of the floor.

WATER DEPARTMENT: This report was covered under privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes report was covered under correspondences.
(Extension from DEC on time frame for disinfection)

ZONING & PLANNING DEPARTMENTS: Trustee Gray had nothing to report.

Meeting of January 11, 2021 continued:

FIRE DEPARTMENT: Trustee Linsner report was covered under correspondences.
(Truck bay exhaust grant request)

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Nothing was reported.

POLICE DEPARTMENT: The Police Department is working on Police Re-Invention/ Reform.

K. Cutri- probationary period

The one- year probationary period for part time Police Officer K. Cutri is up. Chief Upchurch recommends the Village retain Officer Cutri. Motion was made by Trustee Linsner 2nd by Trustee Gray to retain K. Cutri as a part time Police Officer. All members present voting AYE. Carried.

MAYOR HUNTER REPORT: Mayor Hunter's report was covered thru out the meeting.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru December and year to date revenue and expenses thru December and bank statements thru December.

**Resolution designating the polling place, date
And time for the annual Village Election**

Trustee Linsner offered the following resolution 2nd by Trustee Keyes:

NOW THEREFORE BE IT RESOLVED, that the Annual Village Election shall be held Tuesday, March 16, 2021 and the polling place will be the Clifton Springs Fire House, 39 Kendall Street, Clifton Springs, New York. The hours the polls shall be open will be 12:00 p.m. (noon) to 9:00 p.m. (Sec. 15-104, (3) Election Law). All members present voting AYE. Carried.

There was no need to discuss registration day as the Village decided in January 1999 to no longer hold Village registration day.

Appointment of Election Inspector and Poll Clerk

Trustee Linsner moved that Doris Hunter be appointed to the position of Election Inspector for Election Day on March 16, 2021 and further that Grace Groot be appointed to the position of Poll Clerk for the Election Inspector. There was no need to appoint an Election Custodian as voters will be voting by paper ballot. Trustee Keyes 2nd this motion. All members present voting AYE. Carried. (Sec. 154-116 (1) Election Law). As per the 2020-2021 budget the election inspector and the election poll clerk will be paid \$14.00 per hour.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Gray that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From sewer fund balance to G8130.4 9,000

All members present voting AYE. Carried.

Pandemic Operations Plan

Clerk Reals reminded the Board that the Village needs to have a Pandemic Operations Plan, in place by April 1, 2021.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Gray 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Lori A. Reals, Clerk/Treasurer