

August 10, 2020

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Earl Lincoln, Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: None

Also Attending: Jason Lannon, Street & Water Supervisor, Eric Merkley, Chief Operator, Peter Martin, Engineer with Hunt Engineering, Fire Chief Kodey Clark and 1st Assistant Fire Chief Steve DeCook.

Minutes: The minutes of the meeting minutes of July 13, 2020 were approved upon motion by Trustee Linsner 2nd by Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #134 through #201 approved for payment by Trustee Lincoln 2nd by Trustee Keyes. All members present voting AYE. Carried.

General Fund =	\$ 74,443.64
Water Fund =	\$ 7,281.61
Sewer Fund =	\$ 21,126.43

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: All the green painting (railings, posts, doors, etc.) that was scheduled to be done this year has been completed.

Water report: Fire hydrants that need painting are now being painted. Hot patching from water repairs will be done soon. Repairing Crane Street from a water main break will be very involved. New meters will be installed at two residences that need them. A new line will be going in at 78 East Main Street and 1 Prospect Street. Water services have been retired at 14 Dewey Avenue, 12 Crane Street. These two properties will be demolished.

Peter Martin, P.E. from Hunt Engineering and Eric Merkley – Chief Sewer Plant Operator updating on inflow and infiltration and the disinfection

Peter Martin, P.E. stated that the work on the grant for inflow and infiltration has been completed. The estimated cost of potential improvements for inflow and infiltration is 1.3 million dollars. The work on the grant for disinfection has been completed. The estimated cost of potential improvements for disinfection is 1.5 million dollars, for a total of 2.8 million dollars in potential improvements. Mr. Martin reminded the Board that the Village has started the SEQR process and should consider proceeding with bond financing. Mayor Hunter explained that he does not feel the Village can afford a long-term debt for 2.8 million. Mr. Martin explained that the 2.8 million includes all items on a wish list and that it is not known how much work may or may not need to be done on the collection side of the system. Mr. Martin explained that some items could be down sized if grant funding is not received and that currently no funding for the 2.8 million in improvements is on the table. Mr. Martin informed the Board that the Village would be looking at 1.3 to 1.5 million in improvements due to the state mandate for disinfection. After assessing the sewer plant, it is recommended that the Village proceed with ultra-violet lighting for the disinfection process. Chief Operator Merkley stated that the state might extend the time frame for disinfection, but the Village is on track for meeting the deadlines that have been set by the state to get to a disinfection process at the plant.

Meeting of August 10, 2020 continued:

Chief Operator Merkley hopes that something new would be announced after the November 2020 election, pertaining to the disinfection timeline.

Chief Operator Merkley informed the Board that the mandated upgrades to the plant will make the plant a 3A plant (currently a 2A plant). This will also require Chief Operator Merkley to obtain a 3A sewer license. To meet this requirement, he needs to work in the 3A plant for 18 months and take one additional wastewater class at Morrisville College.

Mayor Hunter asked Mr. Martin to break down the cost and to summarize the items and cost associated with each for the Village to look at more detail on the proposed 2.8 million in proposed improvements.

At this time, the Board agreed to not proceed with the bond resolution's financing because bringing in legal counsel, bond counsel and a financial advisor (all required for borrowing) is costly. The Village realizes this will need to happen in the future but until a final number needed for borrowing is determined the Village prefers to wait on spending money on legal counsel, bond counsel, and financial advisor. Mr. Martin will have the cost break down for the September Board meeting.

Fire Chief Kodey Clark and 1st Fire Chief Steve DeCook

Fire Chief Kodey Clark and 1st Assistant Fire Chief Steve DeCook appeared before the Board. The Department is concerned that the generator for the fire house has not arrived and that Hartman Electric is not returning phone calls. Chief Clark informed the Board that Commercial Power has three Kohler generators in stock. Hartman Electric has indicated that locating a Kohler generator has been extremely difficult due to Covid. The Department wants a Kohler generator, Hartman Electric has indicated that they can obtain a Generac generator with no delay, but the department does not want that brand of generator. The fire house has a Kohler generator and they want a replacement Kohler generator. The Village will reach out to Hartman Electric.

The Department informed the Board that the fire house needs two new air conditioner units and a new furnace. The utilities at the fire house are 20 years old. The department has been obtaining estimates for this work. Discussion was held on how to pay for this, as this was not expected when the budget was completed. The Board agreed to use money from the sale of the 1990 Pierce Pumper and funds that would have been placed into the reserve for a future truck to pay for these utility upgrades.

The Board agreed to have Trustee Linsner, liaison for the Department, to work with the Department and make the final decision on who has the best price for this work and proceed with getting the work completed.

CORRESPONDENCES:

Sewer – Inflow & Infiltration grant close out

Letter from NYS DEC regarding the close out of the inflow and infiltration study at the sewer plant.

Reviewed. Hunt Engineering and Clerk Reals have completed the required paperwork to close the inflow and infiltration study out.

Property tax cap law

Proposed local law to override the tax cap limit. The Village considers this annually to protect the Village in the event of a calculation error and in case it is necessary to override the tax limit.

RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING

WHEREAS, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A local law to override the tax levy limit established in General Municipal Law §3-c"; and

Meeting of August 10, 2020 continued:

WHEREAS, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law; and

NOW THEREFORE, BE IT RESOLVED, that the proposed Local Law entitled "A local law to override the tax levy limit established in General Municipal Law §3-c", be and it is hereby introduced before the Board of Trustees of the Village of Clifton Springs, New York, and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall, 1 West Main Street in the Village of Clifton Springs, New York, at 6:00 p.m. on September 14, 2020; and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least five (5) days prior thereto; and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration; and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on August 10, 2020 by the following vote:

	Aye	Nay
William Hunter	X	
Earl Lincoln	X	
Jeffrey Linsner	X	
James Keyes	X	
Bryan Gray	X	

Dated: August 11, 2020

Lori Reals, Village Clerk/Treasurer

SEAL

YMCA – request park use for flag football

Information from CS YMCA. The YMCA would like to host flag football for the local community kids. This YMCA has supplied their plan to avoid the spread of COVID. This would be played at Fabrizi field (Village property) so they need Village permission.

Reviewed. Clerk Reals checked with the Village insurance company, should there be an issue, it would fall under the YMCA insurance. The YMCA has numerous protocols in place to reduce the spread of Covid. The Board was agreeable to allow the YMCA to use the park for flag football.

J. Herendeen – Pleasant Street – driveway repair

Letter from Supervisor Lannon to Jon & Sarah Herendeen regarding the driveway.

Reviewed. Mr. Herendeen has picked up a work permit and intends to complete this for review – approval of Supervisor Lannon.

Meeting of August 10, 2020 continued:

Fire Department – furnace and air conditioning needs

Email between the fire department and Clerk Reals. The fire house needs two new air conditioning units and a new furnace.

Discussed under privilege of the floor.

Credit Card policy

Copy of a potential credit card policy for the Board's consideration.

The Board reviewed and accepted the policy. The card is purposely set up with a low credit limit and no cash advance.

Properties in the Village that do not have sidewalk

List from Mayor Hunter of properties within the Village that do not have sidewalks.

Reviewed. Approximately 69 homes, not counting Hillside Drive and Webb Avenue do not have sidewalks.

Finger Lakes Railway

Email from Attorney Sheila Chalifoux regarding the Finger Lakes Railway lawsuit over their assessment.

Reviewed.

Planning Board minutes from 7-20-20

Copy of the Planning Board meeting minutes from July 20, 2020.

Reviewed.

Town of Manchester requests lead agency for SEQR for Sun East Manchester Solar

Information from the Town of Manchester regarding Sun East Manchester Solar. The Town Planning Board would like to be the lead agency on this project.

Reviewed. The Village Board has no objection to the Town of Manchester Planning Board being the lead agency for SEQR on the Sun East Manchester Solar.

Gov. executive order to continue to hold meetings remotely if desired

Update from NYCOM that extends Governor Cuomo executive order to continue to hold meetings remotely should a municipality want to.

Reviewed.

NYCOM advocacy updates

Advocacy update from NYCOM on the HEALS act.

Reviewed.

STREET DEPARTMENT: See privilege of the floor for Supervisor Lannon report.

WATER DEPARTMENT: See privilege of the floor for Supervisor Lannon report.

SEWER DEPARTMENT: Trustee Keyes reported the following:

Various items

Z. Watts, seasonal laborer is working 40 hours a week at the plant. Discussion was held on the Wastewater Treatment Plant Operator Trainee position. The Board agreed that this position will be advertised in The Daily Messenger. The Department of Environmental Conservation has informed Chief Operator Merkley that employees who work weekend duty at the plant are required to successfully pass the lab class.

Meeting of August 10, 2020 continued:

Farmland by sewer plant

Chief Merkley is concerned that a berm, that is located on farmland, by the sewer plant, on the other side of the creek, may be removed. Chief Merkley is concerned as this berm provides protection from the elements for the clarifier. The Village will try to determine who owns this land and see if a discussion on the berm can be held.

YMCA sewer lateral

A 4-inch sewer line was put in for the new YMCA building (formally the Palace). The Village had to hire a contractor to complete the work. The Village will bill the YMCA for the cost the Village paid to the contractor.

Truck body repaired

The sewer plant pick up truck was recently repaired for body damage. This was turned into the insurance company. The truck is back in service.

DeLong Beanery

ZONING & PLANNING DEPARTMENTS: Trustee Gray questioned how things were going for the residents on Stephens Street with the beanery. Clerk Reals informed the Board that there had been one complaint regarding grain dust.

FIRE DEPARTMENT: Trustee Linsner reported was covered under privilege of the floor.

PARK – YOUTH DEPARTMENT: See flag football under privilege of the floor.

SOCIAL MEDIA: Trustee Keyes continues to work with Nathan Dingy on the web site.

POLICE DEPARTMENT: Mayor Hunter received a schedule for the month of August.

MAYOR HUNTER REPORT: Mayor Hunter's report was covered throughout the meeting.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru July and year to date revenue and expenses thru July.

Clerk Reals informed the Board that sales tax in the county was down 24% from the same quarter last year due to Covid. For the Village this amounts to a decrease of \$33,000. In the budget the Village did budget for sales tax revenue loss of \$125,000. Hopefully, this number will improve each quarter but with Covid, many businesses in the County have remained closed, or working with less capacity. The casino remains closed and the mall just recently re-opened. The mall and the casino are large contributors to sales tax. The Board and the Treasurer will continue to pay very close attention to the finances of the Village.

Village Election Day

Village Election day will be held on September 15, 2020.

Court

Due to COVID 19, Governors Executive Order, Village Court has been postponed from March to May to June and is now tentatively scheduled to be held August 25, 2020. No court has been held since February 2020.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Lori A. Reals, Clerk/Treasurer