

March 9, 2020

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Jim Keyes, Jeff Linsner, Bryan Gray

Board Members Absent: Earl Lincoln

Also Attending: Police Chief Scott Upchurch, Supervisor Jason Lannon, Planning Board Chairman Dan Blondell, Village residents Bill Kramp and Donna Kramp.

Minutes: The minutes of the meeting of February 10, 2020 were approved upon motion by Trustee Keyes 2nd by Linsner, with the correction listed below. All members present voted AYE. Carried.

Correction to minutes Donna Kramp had items she requested to be corrected. Per legal counsel, corrections to meeting minutes occurs with members of the Village Board. Clerk Reals will correct the minutes of February 10, 2020 during the public hearing, the minutes reflect that trees would need to be removed on East Main Street to install signs. The minutes should state Donna Kramp stated that trees needed to be removed on East Main Street near Sherman Street for visibility.

Vouchers: General, Water and Sewer Vouchers #726 through #811 approved for payment by Trustee Gray 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 65,185.40
Water Fund =	\$ 31,131.89
Sewer Fund =	\$ 7,003.18

PRIVILEGE OF THE FLOOR:

Jason Lannon – Street and Water Reports

Street Report: Supervisor Lannon reported that work needed to be done on the streetlights on Woodview Lane. Those streetlights are the responsibility of the Village. The power was shut off by NYSEG because there was a break in the wiring at the curb line and new wiring had to be installed. The repair was made by an electrician, with road work completed by the Village crew. The work has been inspected and now the Village is waiting for NYSEG to come turn the power back on. Clerk Reals was asked to contact NYSEG and see if arrangements can be made to get this done. The crew is working on painting equipment and repairing plow damage.

Water Report: A new service line will be needed at 14 Ladue Avenue. This property has a new owner and Clerk Reals was asked to let him know of the need to replace the line. The water tanks will be power washed as soon as the weather allows. The crew will work on installing some of the large water meters.

Planning Board Chairman Dan Blondell- discussion on sidewalk on Kendall Street

Supervisor Lannon presented a price estimate to install 850 feet of sidewalk from Ladue Avenue to 71 Kendall Street, where FLACRA will be building a new administrative building. The total estimate for sidewalks, curb cuts, redesign of existing drainage by the firehouse, 400 feet of concrete gutter, catch basins and redesign of an area by the firehouse, topsoil and patch in driveways, shim Kendall Street for a cost of \$94,000. The cost could be reduced by \$20,000 if the Village crew poured the sidewalk. Supervisor Lannon recommendation is to wait and proceed with sidewalk when the Village Board decides to totally re-build this section of Kendall Street.

Meeting of March 9, 2020 continued:

Planning Board Chairman Blondell stated that he had reached out to Supervisor Lannon in multi ways to discuss options for the sidewalk but did not receive a response. Supervisor Lannon asked that Chairman Blondell reach him thru his liaison. Chairman Blondell said he was disappointed with that response and that Chairman Blondell felt he should respond to any homeowner in the Village.

Chairman Dan Blondell asked if it was necessary to install sidewalk thru the firehouse parking lot. Mayor Hunter said that the sidewalk has to be built to code, per our insurance company.

Chairman Blondell informed the Board that the Planning Board would like to see sidewalk installed on the east side of Kendall Street, for safety reasons.

Police Chief Scott Upchurch stated with the new sidewalk that was installed on Ladue Avenue last year and a new crosswalk, this should help direct people to the west side of Kendall Street, although some people are not using this. Chief Upchurch is concerned that people won't use the sidewalk on the east side.

Chairman Blondell said the Planning Board is concerned about people walking to Everson's Dairy and the Dollar General. Chairman Blondell is concerned that people can only cross at Ladue Avenue and that more development could happen in this area.

Mayor Hunter said he is concerned about the cost. Chairman Blondell asked if cost was more important than safety. Mayor Hunter said yes, and Chairman Blondell asked that the minutes reflect this. Later Mayor Hunter said this this was a stupid comment.

Discussion was held on how much the Village has previously budgeted for sidewalk (\$20,000) and how much is tentatively budgeted in the next budget (0) and how long would it take to pay for \$94,000 worth of sidewalk.

Supervisor Lannon said that he doesn't know when the debt on Broad Street would be paid off, but he feels the sidewalk needs to be installed correctly. Supervisor Lannon sees the need to have sidewalk in this area but doesn't want to install sidewalk to remove it in a few years, if the next street project was part of Kendall Street.

Clerk Reals informed the Board that Broad Street debt will be paid off in May 2023. Chief Upchurch explained that on the west side of the street from Ladue Avenue to Route 96, people have 1 roadway to cross (Woodview) and on the east side of the street people would have 5 roadways to cross (2 at firehouse, 2 at car wash, 1 at Professional Park), which creates a safety concern with the traffic at those locations.

Trustee Keyes stated that he feels this is a safety concern and he has had two other residents also tell him they feel this is a safety concern.

Trustee Gray said that the Planning Board is in favor of sidewalk in this area and that sidewalk in this area makes sense as this is a main entry to the Village.

Chairman Blondell said that he understood that when this area was annexed from the Town into the Village that there were not as many buildings. The annexation occurred in the mid 1990's.

Supervisor Lannon said that he did not budget for sidewalk in 2020-2021 or 2021-2022 and he suggests waiting until this can be done right.

Chairman Blondell asked if anyone present had ever seen a person hit by a car? No one present had, except for Chairman Blondell.

Chairman Blondell explained that his request is coming from the Planning Board, not him and that the Planning Board has requested FLACRA to install sidewalk when they build their new administrative building.

Meeting of March 9, 2020 continued:

Mayor Hunter made a motion to not proceed with sidewalk on Ladue Avenue, heading north. This motion did not receive a second.

Trustee Linsner said that he does not have enough information. Trustee Linsner would like to look further into a crosswalk near 71 Kendall Street.

Supervisor Lannon stated that he had suggested that a couple meetings ago.

Trustee Linsner said he would like to find out how much the lighted crosswalks cost that have been installed in Canandaigua. Chief Upchurch said he had investigated this and the Canandaigua cost \$12,000 per side, for a total of \$24,000 for cross walk. Chief Upchurch said less expensive ones are available for between \$10,000 and \$14,000 per cross walk.

Supervisor Lannon would like a direction from the Board because it could make a difference in his proposed budget for 2020-201 as he planned to do street work in this area.

Mayor Hunter informed the Board he has a letter from Trustee Lincoln that states Trustee Lincoln does not support sidewalk in on Kendall Street from Ladue Avenue to 71 Kendall Street.

Mayor Hunter said he has no problem agreeing to do this project right in three or four years, when Ladue Avenue to Route 96 could be the next street project.

Trustee Gray is concerned because this is such a busy street.

Trustee Keyes stated this could be done now and would help to have 850 feet of sidewalk.

Trustee Gary asked if we could reach out to the Village engineer for a possible pedestrian crossing flow and a recommendation for a crosswalk. Clerk Reals was instructed to contact the Village engineer.

Trustee Gray asked if sidewalk would be included in the street improvement project if this area was re-built in three or four years. Supervisor Lannon said yes, that sidewalk would be part of the project.

Chairman Blondell said that if we agreed to make Kendall Street from Ladue Avenue to Route 96 the next street project that he could see waiting.

Mayor Hunter said that the comment he made earlier in the meeting was a stupid statement and he has no problem waiting and doing the this right.

Trustee Keyes is in favor of doing this right, but in the mean time he would like to see a crosswalk installed.

Discussion was held on if Stephens Street should be the next street improvement project. Supervisor Lannon said the need for Stephens Street is a new water line.

Mayor Hunter asked if crossing could be installed like those in the Village of Phelps? Chairman Blondell suggested short term that the Village investigate crossings like they have in Pittsford, where people use a flag when the need to cross.

Chairman Blondell asked if the Village could look at a crossing near 71 Kendall Street, where people could cross to the plaza, as a short - term solution.

Chairman Blondell understands not doing a cob job, if this area is going to be the next street project, and that maybe a fair compromise can be reached. Chief Upchurch and

Meeting of March 9, 2020 continued:

Supervisor Lannon will look at this and come back with a recommendation for the April 13, 2020 meeting. Trustee Gray and Chairman Blondell will reach out the Village Engineer and see if he has a suggestion for a short- term resolution with a crossing as well.

CORRESPONDENCES:

Potential sidewalk on Kendall Street

Statement from Trustee Lincoln that states he does not support putting in sidewalk on Kendall Street from Ladue Avenue to 71 Kendall Street.

Reviewed under privilege of the floor.

G.W. Lisk ask for an extension for possible new build on Pearl Street

Letter from G.W. Lisk asking for a six-month extension for the possible new building on Pearl Street. G.W. Lisk withdrew this application a few months ago.

See next correspondence.

Response from Chairman Blondell on G.W. Lisk request for extension

Response from Planning Board Chairman Dan Blondell to Lisk request – granted extension with a couple conditions.

Planning Board Chairman Dan Blondell responded to this request after consulting with Code Enforcement Officer Steve DeHond and Engineering from MRB Group . Chairman Blondell granted permission for a six- month period, with the understanding that no changes can be made to the location or size of the building. Should the building need to be re-located or the size of the building need to be changed, the site plan review process would need to start at the beginning.

2019 Annual water quality report

Copy of the 2019 Annual Water Quality report.

Reviewed. This has been submitted and approved by the Department of Health.

Pedestrian hit on Main Street.

Email to Mayor Hunter that was sent by D. and G. Ditzell. This is pertaining to their brother, G. Ditzell, who was struck and injured on Main Street by the Spa Apartments.

See correspondence below.

Pedestrian hit on Main Street

Mayor Hunter's email response to the Ditzells.

Mayor Hunter responded to the Ditzell family and spoke with them. The Village will pursue looking into removing a parking spot to the west of the Spa Apartments building. This parking space was not a part of the accident involving the pedestrian.

SPEDES permit renewed

Letter from NYS Department of Environmental Conservation that shows our SPEDES permit has renewed and will now expire February 28, 2025.

Reviewed. This permit is required for the wastewater plant.

Sale of 2014 carmate trailer – Fire Dept.

Copy of the agreement and the check for the sale of the 2014 carmate trailer by the Clifton Springs Fire Department.

Meeting of March 9, 2020 continued:

The trailer sold for \$7,500. The fire department budget will increase by this \$7,500. The department will but an item(s) that meet the criteria for the grant that paid for the trailer and will purchase item(s) to comply with the grant requirements.

FCC – antenna tower at hospital

Letter from the Federal Communication Commission regarding Clifton Springs Hospital adding to an existing antenna tower.

This was reviewed by Steve DeHond and Marty Barnett in Code Enforcement. This was exempt from the review process with the Planning Board.

2019 Ontario County Humane Society report.

Copy of the 2019 Ontario County Humane Society report.

Reviewed.

NYCOM advocacy update

Copy of the NYCOM advocacy update.

Reviewed.

Library funding

Letter from Clifton Springs library regarding funding to the library.

The library budget line was reduced by \$2,000 last year as residents are paying for this in school taxes. Clerk Reals supplied the documentation that shows this is what many municipalities have done to Mayor Hunter. Many municipalities have eliminated library funding in their budgets because residents are now paying library tax thru the school tax bill.

White property violations – 5 Silver Street

Letter that Steve DeHond has send to Richard White, 5 Silver Street, regarding several zoning and building violations at this property.

Reviewed. Several residents have complained about this property. Currently Code Enforcement is working on this.

Anderson VanHorne Insurance regarding sidewalk on Kendall

Letter from Frank Stowell at Anderson VanHorne regarding possible sidewalk on Kendall Street.

Reviewed under privilege of the floor. The letter states sidewalk must be built to meet Village, Town, County and State codes.

STREET DEPARTMENT: Trustee Lincoln was not present.

See privilege of the floor.

WATER DEPARTMENT: Trustee Lincoln was not present.

See privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes reported the following:

Wastewater truck – minor accident

The truck was involved in a minor accident on Village property with no injuries. Chief Merkley is obtaining additional estimates to repair the truck (body damage). The truck will be repaired in the Spring.

Meeting of March 9, 2020 continued:

Manhole at the park

The sewer manhole at the park has gotten much worse. This will now need to be repaired as an emergency. Chief Operator Merkley will work with the Hunt Engineering on this and have it repaired or replaced as soon as possible.

Food Compost

Dan Johnson would like to expand his customer base. Chief Operator Merkley would like to waive tipping fees but allow concierge service for village residents only. The Board does not want to waive tipping fees. A food compost dumpster has been provided for residents to use. Trustee Gray suggest seeing if we can educate residents about food compost during the Sulphur Festival.

Disinfection at the sewer plant

The State has indicted that they are not keen on chlorine disinfection at the sewer plant. The State would like the Village to look at UV lighting as a possible disinfection process. The State is requiring all plants to have a disinfection process. Hunt Engineering is working on this with Chief Operator Merkley.

ZONING & PLANNING DEPARTMENTS: Trustee Gray had nothing to report.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Declared as surplus Truck 531 & 2 water suits

At the Fire Departments request, the department would like to see Truck 531 (1990 Pierce Pumper) and two Swift water suits declared as surplus. The Board agreed to declare both items as surplus. Once the new 2019 Spartan Pumper is in service, the 1990 Pierce Pumper will be sold. The Board would like the department to determine a minimum bid for each of these items.

Background checks

Mayor Hunter discussed background checks for Volunteer Fire Fighters. At one time Clifton Springs Police Department completed these. The Department is having the arson background checks completed. At some point background checks stopped being completed. Chief Upchurch was present and said he can complete these or the County Sheriff Department is willing to do them. The Board wants background checks being done and wants background checks done on any members of the department that have not yet had a background check completed. The Board agreed Chief Upchurch would complete these. Trustee Linsner will let the Department know.

Election of Officers

Clerk Reals discussed that the Village use to receive, and the Board reviewed and approved the list of Officers (Chief, 1st Assistant Chief, 2nd Assistant Chief and Captain), elected by the membership of the Department. The Board would like to receive this list also. It seems this stopped during a transition of the Secretary at the Department and has just been an oversight. Trustee Linsner will let the Department know.

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Trustee Keyes had nothing to report.

POLICE DEPARTMENT: Chief Upchurch discussed the following:

Possible local law – regarding residency requirement

Chief Upchurch discussed with the Board the possibility of considering a change to the local law that requires full time Village of Clifton Springs Police Officers to reside within the Village limits. This local law went into effect in 2000. The Board discussed this and said they would consider review of a local law that would require full time Police Officers of the Village of Clifton Springs to reside within a 10-mile radius of the Village. Clerk Reals will ask Attorney Graff to draft this local law. A change in the current law will require a new local law and a public hearing.

Meeting of March 9, 2020 continued:

MAYOR HUNTER REPORT: Mayor Hunter's report was covered throughout the meeting.

Proposed budget 2020-2021

Copy of the tentative budget for 2020-2021.

Discussion was held. This proposed budget increases the tax rate on the Phelps side of the Village by .08/1,000 and increase the tax rate on the Manchester side of the Village by .20/1,000. The proposed tax rates would be \$7.43/1,000 for the Manchester side of the Village and \$7.21/1,000 for the Phelps side of the Village. There is no proposed change in water or sewer charges. Discussion was held on the proposed budget. Mayor Hunter explained to the Board that the increase has to do with the equalization rate at 91% and the equalization rate in the Town of Phelps at 98%. This is an important factor in calculating the tax rate. The increase/decrease in the tax rates is more fairly spread when each township is at 100%. The State determines the equalization rate and it is determined by assessment amounts compared to transfer of property sales amounts as well as how current the assessments are.

Motion was made by Trustee Linsner 2nd by Trustee Keyes to accept the tentative budget and to schedule a public hearing on the budget for April 13, 2020. All members present voting AYE.

CLERK REALS REPORT: Clerk Reals provided the Board with zoning violation letters, payroll worksheets, fire department report for February, court reports for February, year to date expenses and revenues, trial balances and bank statements for February.

Transfer of Funds

Motion was made by Trustee Gray 2nd by Trustee Linsner that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A3120.4 to A1620.4	2,000.00
From A7140.4 to A6410.4	768.17
From A8020.1 to A8020.4	109.03

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Gray 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer