

January 13, 2020

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Jim Keyes, Earl Lincoln, Jeff Linsner, Bryan Gray

Board Members Absent: None

Also Attending: Sheriff Kevin Henderson, Under Sherriff David Frasca, Police Chief Scott Upchurch, Keith Cutri, Supervisor Jason Lannon, Planning Board Chairman Dan Blondell, Zoning Board Chairman Brian Rickerson, Fire Chief Kodey Clark, 1st Assistant Chief Steve DeCook, Captain Paul Conklin, Fire President JT Tunncliff, Village residents Bill Kramp and David Tornow- Coffee.

Minutes: The minutes of the meeting of December 9, 2019 were approved upon motion by Trustee Lincoln 2nd by Keyes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #575 through #660 approved for payment by Trustee Lincoln 2nd by Trustee Keyes. All members present voting AYE. Carried.

General Fund =	\$ 325,901.17
Water Fund =	\$ 5,585.95
Sewer Fund =	\$ 41,494.32

PRIVILEGE OF THE FLOOR:

Jason Lannon – Street and Water Reports

Street Report: Supervisor Lannon reported that the new electric service to a building has been completed and needed to be done for safety reasons. The crew is working on tree trimming.

Water Report: Some new large water meters will be installed. The water license employees will attend training on February 6, 2020.

Planning Board Chairman Dan Blondell on single family conversions

Planning Board Chairman Dan Blondell appeared before the Board. Chairman Blondell informed the Board that the Planning Board has had some requests to convert single family homes to two family homes and that the Planning Board has granted the two request with the condition that these homes are only converted for the current owner, so when the property transfers the use of a two family user will convert back to a single family home. Chairman Blondell explained that the conversions are not in compliance with the comprehensive plan and the Planning Board would like to see the code and the comprehensive plan mirror each other. For this reason, Chairman Blondell would like to have the zoning code updated, but in the mean time Chairman Blondell suggests a moratorium on these requests. After discussion the Board agreed to the following resolution:

Meeting of January 13, 2020 continued:

RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW ESTABLISHING A MORATORIUM ON THE CHANGE IN USE OF A SINGLE-FAMILY DWELLING TO A TWO-FAMILY DWELLING OR MULTIFAMILY DWELLING"

WHEREAS, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Establishing a Moratorium on the Change in Use of a Single-Family Dwelling to a Two-Family Dwelling or Multifamily Dwelling"; and

WHEREAS, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law,

WHEREAS, this action by the Village Board is a "Type II" action under the regulations promulgated by authority contained in the State Environmental Quality Review Act (SEQRA), which appear in 6 NYCRR Part 617.5, thereby requiring no further action by the Village Board.

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and she hereby is, directed to schedule a public hearing to be held on February 10, 2020, at 6:15 p.m. at the Clifton Springs Village Hall, 1 West Main Street, Clifton Springs, New York; and be it further

RESOLVED, that the Village Clerk/Treasurer be and hereby is, authorized to forward to the official newspaper of the Village a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Village Clerk/Treasurer be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration.

I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on January 13, 2020 by the following vote:

	Aye	Nay
William Hunter	X	
Earl Lincoln	X	
Jeffrey Linsner	X	
James Keyes	X	
Bryan Gray	X	

Dated: January 14, 2020

Lori A. Reals (electronically signed)

Lori Reals, Village Clerk/Treasurer

SEAL

Meeting of January 13, 2020 continued:

Planning Board Chairman Dan Blondell regarding sidewalk in Kendall Street Commercial area and Light Industrial Districts

Planning Board Chairman Dan Blondell appeared before the Board to discuss a change in the zoning code that would require developers to install sidewalks within commercial and light industrial districts. Chairman Blondell indicated that the code does require sidewalks within the residential areas and that the Planning Board would like to see this requirement expanded to the other two zoning districts.

Chairman Blondell explained that at this time FLACRA is looking to expand and build an administrative building on Kendall Street. Chairman Blondell explained that it would be beneficial to have FLACRA install sidewalk within their campus. Chairman Blondell would like the Board to consider installing sidewalk on the east side of Kendall Street and that FLACRA sidewalk could meet the Village sidewalk (if one was installed).

Mayor Hunter informed the Board that he had spoken with FLACRA and they have indicated that they do not have the funds to install internal sidewalk at the Kendall Street site. FLACRA also indicated that their new building will be for administrative staff and no residents would be at this site.

Chairman Blondell stated that Kendall Street is a congested area and that he felt sidewalks in this area would be helpful and that crosswalk lines could be painted in front of the firehouse.

Supervisor Lannon stated that he has looked at this area and because of the current design of Kendall Street, there is not enough room on the east side of Kendall Street to properly install sidewalk, this is primarily due to the location of the telephone poles and fire hydrant. These were placed in their locations when the road was a County Road, prior to annexation into the Village.

Mayor Hunter asked Chairman Blondell and the Village Board members to meet with Supervisor Lannon and have Supervisor Lannon show each of them why installing sidewalk on the east side of Kendall Street would be very difficult. Mayor Hunter indicated to install sidewalk in this area would place the sidewalk too close to the street and that would not be safe for pedestrians.

Trustee Gray asked what is the law for scooters in the streets? Chief Upchurch explained that a scooter is considered a pedestrian. Chief Upchurch explained that he can issue a ticket if a person on a scooter is impeding the flow of traffic. Trustee Gray stated that he has personally had instances with scooters in the street on Kendall Street. Chief Upchurch stated that he is concerned that if sidewalk was installed in this area that people on scooters would not use the sidewalk because they have told him they want to ride in the street to avoid any bumps that sidewalks may have.

The Board agreed that pedestrian safety is important and that there is excellent sidewalk on the west side of Kendall Street and new sidewalk was recently installed on Ladue Avenue and a cross walk was installed to safely cross people on Kendall Street near Ladue Avenue.

Police Chief Scott Upchurch, Sheriff Keven Henderson regarding the hiring of Keith Cutri

Police Chief Scott Upchurch appeared before the Board. Chief Upchurch would like the Board to consider hiring Keith Cutri as a part time Police Officer. Chief Upchurch reviewed Mr. Cutri previous work experience. Chief Upchurch explained that Mr. Cutri would need to attend the Finger Lakes Law Enforcement Academy. Mr. Cutri is willing to pay for the academy himself. Chief Upchurch informed the Board that he anticipates that upon completion of the academy Mr. Cutri would also work part time for the Ontario County Sheriff Department.

Meeting of January 13, 2020 continued:

Sheriff Henderson addressed the Board and informed the Board that Mr. Cutri brings a wealth of knowledge to the job. Sheriff Henderson explained that at the end of the academy Mr. Cutri would work for both the Village and the County. Sheriff Henderson stated that he supports Mr. Cutri as a hire and that Mr. Cutri has developed some computer programs that the County is still using.

Mr. Cutri appeared before the Board. Mr. Cutri stated that he recently retired from his full-time job and that he is interested in working for the Village and the County. Mr. Cutri stated he feels a sense of duty and that he would like to serve the communities.

Motion was made by Trustee Keyes 2nd by Trustee Gray to hire Keith Cutri as a part time Police Officer, with a start date of January 14, 2020 and a starting pay of \$18.75 per hour. All members present voting AYE.

Sheriff Henderson thanked the Board for their support.

**Steve Overslaugh, NYSEG Representative
to discuss LED Street Lighting**

Steve Overslaugh, NYSEG representative appeared before the Board to discuss converting the existing street lighting to LED street lighting. Mr. Overslaugh stated that he is working on energy efficiency. So far, he has worked with Auburn, Geneva, Buffalo and Binghamton. Mr. Overslaugh explained that using LED street lighting would reduce the current street lighting cost.

Mr. Overslaugh spoke about the kelvins that LED use and that he would recommend 3,000 kelvins for the Village street lights. Mr. Overslaugh recommended people look at the City of Geneva, as this is what they have installed.

Mr. Overslaugh reviewed the cost to replace the streetlights, which is estimated at \$6,000. If the Village changed to LED, the Village would save an estimated \$21,000 per year.

Mr. Overslaugh explained that the Public Service Commission is pushing for this. Mr. Overslaugh explained that NYSEG would continue to own the streetlights.

Mr. Overslaugh explained that once the Village agreed to proceed with the conversation that the Village would be in the que for twelve to eighteen months. Once the conversion work was started that it would take approximately two weeks to complete.

Mr. Overslaugh informed the Board that the technology with street lighting is now in a good spot and that with LED lights the NYSEG crew would change the head not the bulb, if a light was not working.

Motion was made by Trustee Linsner 2nd by Trustee Keyes to authorize Mayor Hunter to sign documents to proceed with replacing the street lighting to LED street lighting. All members present voting AYE. Carried.

**Clifton Springs Fire Department regarding the need to replace the generator and
update on new truck**

Fire Chief Kodey Clark, 1st Assistant Chief Steve DeCook, Captain Paul Conklin and President JT Tunncliff appeared before the Board to discuss the generator and the new truck.

Chief Clark addressed the Board and informed the Board that the generator is at the end of its life. The generator is approximately 20 years old as it was installed when the firehouse was built.

Chief Clark referred the Board to a letter that was supplied by Scott Hartmann, Electrician. In order to determine what size generator, the department needs a decision to be made on whether the building should have a single-phase generator or a three-phase generator. Currently the fire house has a three-phase generator, but they are

Meeting of January 13, 2020 continued:

only using 1 phase of the generator. A three phase was installed twenty years ago to accommodate the siren, but the siren is not at this building.

The department recommends proceeding with a single-phase generator and raising it up off the ground, approximately two feet and placing a few sections of fencing around it to help protect the generator from salt in the winter.

The department has been working on obtaining quotes to replace the generator, both single phase and three phase.

Motion was made by Trustee Keyes 2nd by Trustee Linsner to allow the department to proceed with replacing the generator with a single-phase generator, once the department has obtained a third quote. All members present voting AYE.

New Truck and Surplus – 1990 Pierce Pumper

Discussion was held on the new truck that should arrive the end of January 2020. Several members of the department will go look at the truck the end of January 2020 and if the department finds the truck acceptable, they intend to drive the truck to Clifton Springs. The truck is scheduled to be completed January 24, 2020. Mayor Hunter reminded the Board to inspect the truck very carefully before accepting it. Chief Clark stated the truck would remain truck #531.

Chief Clark suggested that once the new truck (2019 Spartan Pumper) is in service that that 1990 Pierce Pumper could be sold as surplus. The Board agreed that once the 2019 Pumper is in service that the 1990 Pierce Pumper would no longer be needed, and permission is granted to sell that truck as surplus. The Board suggested a minimum bid and suggested using social media sites, along with Auctions International to obtain the highest value in the sale.

CORRESPONDENCES:

LED street lighting conversion

Carry over from the last meeting – information on the cost to convert the streetlights to LED streetlights.

Reviewed and approved under privilege of the floor.

Proposed local law regarding No Parking on parts of East Main Street and a section of Broad Street

Copy of a proposed local law regarding No Parking on parts of East Main Street and on part of Broad Street. This is revised, per the recommendations of Police Chief Scott Upchurch. Trustee Linsner offered the following resolution 2nd by Trustee Gray. All members present voting AYE. Carried.

RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR PROPOSED LOCAL LAW ENTITLED “A LOCAL LAW AMENDING CHAPTER 108 (VEHICLES AND TRAFFIC) OF THE CODE OF THE VILLAGE OF CLIFTON SPRINGS”

WHEREAS, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled “Amending Chapter 108 (Vehicles and Traffic) of the Code of the Village of Clifton Springs”; and

WHEREAS, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law,

Meeting of January 13, 2020 continued:

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and she hereby is, directed to schedule a public hearing to be held on February 10, 2020, at 6:00 p.m. at the Clifton Springs Village Hall, 1 West Main Street, Clifton Springs, New York; and be it further

RESOLVED, that the Village Clerk/Treasurer, be and hereby is, authorized to forward to the official newspaper of the Village a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Village Clerk/Treasurer be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration.

I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on January 13, 2020 by the following vote:

	Aye	Nay
William Hunter	X	
Earl Lincoln	X	
Jeffrey Linsner	X	
James Keyes	X	
Bryan Gray	X	

Dated: January 14, 2020

Lori A. Reals (electronically signed)

Lori Reals, Village Clerk/Treasurer

SEAL

The areas the Board is considering for this local law are as follows:

Section 1. Section 108-36 of the Code of the Village of Clifton Springs (Schedule VIII: entitled "Parking Prohibited at All Times") is hereby amended by adding the following streets to this schedule:

Name of Street	Side	Location
East Main Street	North	From Sherman Street west for 200 feet
East Main Street	North	From the prolongation of the centerline of Pearl Street west for 100 feet
East Main Street	North	From the prolongation of the centerline of Pearl Street east for 100 feet
Broad Street	East	From East Main Street south for 175 feet

Section 2. Section 108-39 of the Code of the Village of Clifton Springs (Schedule XI: entitled "Parking Prohibited Certain Hours") is hereby amended by adding the following street to this schedule:

Name of Street	Side	Hours/Days	Location
East Main Street	North	All day/All except Sundays and Federal Holidays	From Teft Avenue east for 145 feet

Meeting of January 13, 2020 continued:

Proposed local law for moratorium on the change in use

Copy of a proposed local law to establish a moratorium on the change in use of a single-family dwelling to a two family or multi family dwelling.

This was discussed under privilege of the floor and the resolution was passed to proceed to a public hearing at the February 10, 2020 Board meeting. See privilege of the floor.

Annual questionnaire on tax exemptions from Ontario County Real Property

Annual questionnaire from Ontario County Real Property. Clerk Reals reminded the Board that if they want to change any of the exemptions, they can only change by local law.

The Board decided to not make any changes at this time.

Fire Contract with the Town of Hopewell

Copy of the proposed fire contract from The Town of Hopewell.

Reviewed. The Board found this one- year fire contract acceptable and all members present signed the contract.

Annual agreement with the Clifton Springs Historical Society

Copy of the annual agreement between the Village and the Clifton Springs Historical Society.

Trustee Keyes offered the following resolution 2nd by Trustee Lincoln:

WHEREAS, the Village desires to enter into a contract with the Historical Society whereby the Historical Society will furnish such historical privileges to the people of the Village, and

WHEREAS, the Historical Society desires to enter into a contract with the Village to furnish such Historical Society privileges to the people of the Village,

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. The Historical Society agrees to furnish Historical Society privileges to the people of the Village for a sum of \$3,500 for the year commencing on the 1st day of June 2019, such sum to be paid to the Historical Society after the first day of July 2019 and before the last day of May 2020.
2. In consideration of the furnishings of such Historical Society privileges by the Historical Society, the Village agrees to pay the Historical Society the sum specified in paragraph one at the time so specified.

All members present voting AYE. Carried.

Re-levy resolution for collection of unpaid taxes

Resolution from Ontario County Board of Supervisors. The County makes the Village whole with the turnover of unpaid Village taxes.

Reviewed. The Village appreciates the County handling this process and making the Village whole with the tax levy.

SWAT Resolution

Resolution from Ontario County Board of Supervisors. This pertains to an inter-municipal agreement to allow Police Chief Scott Upchurch to be part of the SWAT team.

Reviewed.

NYCOM – allowable growth factor

Email from NYCOM pertaining to the allowable levy growth factor, which this year will be 1.78%.

Reviewed.

Meeting of January 13, 2020 continued:

NYCOM – Justice reform comments

Email from NYCOM pertaining to fixing the criminal justice reforms.

Reviewed.

Planning Board meeting minutes 12-11-19

Copy of the Planning Board meeting minutes from December 11, 2019.

Reviewed.

Training certificates for J. Feligno and B. Farnsworth

Copy of the Certificate of Completion for JoAnn Feligno and Bonnie Farnsworth, Planning Board members.

Reviewed. The Board appreciates that they obtained the training.

Thank you from Jim & Barb Sanford

Christmas card and thank you note from Jim & Barb Sanford, Webb Avenue residents.

The Board appreciates the kind words from the Sanford's.

Firehouse generator

Copy of a letter from Scott Hartman, pertaining to the generator at the firehouse.

Reviewed under privilege of the floor.

STREET DEPARTMENT: Trustee Lincoln had nothing to report.

See privilege of the floor.

WATER DEPARTMENT: Trustee Lincoln had nothing to report.

See privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes reported the following:

Hospital meter

Trustee Keyes reported that the hospital flow meter is reading odd numbers. Chief Operator Merkley is working on resolving this.

Inflow and Infiltration Grant

Hunt Engineering continues to work on the information for the inflow and infiltration grant.

Food Compost – Dumpster

Chief Operator Merkley met with Johnson trash hauler, and Johnson is willing to pick up compost buckets and transport them to the sewer plant to be used for composting, for a fee to the user. Chief Operator Merkley would like to allow residents to bring the compost buckets to a dumpster outside the sewer plant and residents would dump them and be responsible for cleaning the bucket. The cost of the dumpster is \$2,000. Chief Operator Merkley has a location in mind for the dumpster. If the Village provided the dumpster, then composting could remain free and more people could participate. David Tornow -Coffee asked if larger establishments such as Tops, Countryside Restaurant would be participating. Trustee Keyes was unsure if they would participate. Trustee Keyes recommended the Village move forward with purchasing the dumpster. All members present agreed to get a dumpster for food composting.

Cold storage building – down the road

Trustee Keyes informed the Board that down the road the sewer department would like a cold storage building. No decision was made on this.

Meeting of January 13, 2020 continued:

ZONING & PLANNING DEPARTMENTS: Trustee Gray reported was covered under privilege the floor.

See correspondences.

FIRE DEPARTMENT: Trustee Linsner reported was covered under privilege of the floor.

PARK – YOUTH DEPARTMENT: Nothing was reported.

SOCIAL MEDIA: Trustee Keyes reported the following:

New Village Website and Facebook page

Nathan Dingy, volunteer, is working on the final suggestions to the website. Trustee Keyes hopes to launch the new website and the Facebook page at the same time.

POLICE DEPARTMENT: See privilege of the floor for discussion on “No Parking” on Broad Street and East Main Street and the hiring of Keith Cutri.

MAYOR HUNTER REPORT: Mayor Hunter’s report was covered throughout the meeting.

CLERK REALS REPORT: Clerk Reals provided the Board with zoning violation letters, payroll worksheets, fire department report for December, court reports for December, year to date expenses and revenues, trial balances and bank statements for December, solar spread sheet thru January 13, 2020.

**Resolution designating the polling place, date
And time for the annual Village Election**

Trustee Lincoln offered the following resolution 2nd by Trustee Keyes:

NOW THEREFORE BE IT RESOLVED that the Annual Village Election shall be held WEDNESDAY, March 18, 2020 and the polling place will be the Clifton Springs Fire House, 39 Kendall Street, Clifton Springs, New York. The hours the polls shall be open will be 12:00 p.m. (noon) to 9:00 p.m. (Sec. 15-104, (3) Election Law). All members present voting AYE. Carried.

There was no need to discuss registration day as the Village decided in January 1999 to no longer hold Village registration day.

Appointment of Election Inspector and Poll Clerk

Discussion was held on the appointment of elections inspectors and poll clerks. In the past the village elections have had candidates that have been endorsed at the democratic and republican caucuses. All candidates now run on their own independent party and no caucuses are held. For this reason, the Board agreed there was not a need to appoint two people to election inspector and two people as poll clerks (one from each party).

Trustee Lincoln moved that Doris Hunter be appointed to the position of Election Inspector for Election Day on March 18, 2020 and further that Grace Groot be appointed to the position of Poll Clerk for the Election Inspector. There was no need to appoint an Election Custodian as voters will be voting by paper ballot. Trustee Keyes 2nd this motion. All members present voting AYE. Carried. (Sec. 154-116 (1) Election Law). The election inspector and the election poll clerk will be paid \$13.00 per hour.

Meeting of January 13, 2020 continued:

Transfer of Funds

Motion was made by Trustee Keyes 2nd by Trustee Linsner that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1910.4 to A1010.4	50.84
From A1325.1 to A1325.1A	12.57
From A1990.4 to A1450.4	400.00
From A1990.4 to A1620.4	2,000.00
From A1990.4 to A6410.4	2,349.16
From A1990.4 To A9010.8	2,065.00
From A3120.4 to A9015.8	1,082.00
Increase A8020.4 from fund balance	3,492.01
From G8130.4 to G9040.8	3,847.00

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer