

May 13, 2019

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Jim Keyes, Jeff Linsner, Earl Lincoln

Board Members Absent: Dan Blondell

Also Attending: Street Supervisor Jason Lannon, Jacob Wright & Jamie Wright

Minutes: The minutes of the meeting of April 8, 2019 were approved upon motion by Trustee Keyes 2nd by Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #912 through #1046 approved for payment by Trustee Lincoln 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 179,354.35
Water Fund =	\$ 87,112.21
Sewer Fund =	\$ 111,350.03

PRIVILEGE OF THE FLOOR:

Supervisor Jason Lannon – Street and Water reports

Jason Lannon, Street Supervisor, appeared before the Board to give his street and water reports.

Street report: Ten trees have been planted on various streets. Mulching around trees in the parks and on Main Street has been completed. The Sulphur Springs banner has been put up. Sidewalks will be started mid-June. The estimate for the backhoe for the 2020-2021 is estimated at \$110,000.

Water report: Flushing hydrants may occur in May. This will be dependent on how many employees are available to assist with this. Discussion was held on the new building that will be built at G.W. Lisk Company at 36 South Street, entrance off Pearl Street. Discussion was held on this water line and if the Village would be interested in an easement and acceptance of this line. After discussion all members of the Board agreed that the Village does not want to own this private water line and because of the distance of the line the Village will require a water meter pit at the street, installed at the owner's expense.

Discussion was held on the \$25.00 water turn on and turn off fee. The Board agreed that this is the fee if the water is turned on or off after working hours and on weekends. If water needs to be turned on or off during normal working hours, no fee will be charged

Jacob Wright – Eagle Scout project at John Brown Park

Jacob Wright, Eagle Scout candidate, appeared before the Board. Mr. Wright is interested in installing a flagpole and a brick paved path at the John Brown Park. Mr. Wright would like his path to come off the sidewalk that was also an Eagle Scout Project several years ago.

Mr. Wright presented the Board a packet of information and discussed three options for the location of the flagpole project. The option discussed above at the John Brown Park seems to be the best location for this project and the Board members present agreed.

The Board would like Mr. Wright to incorporate the existing large rock in this area into his project. The Village does not want to mow in between the rock and the proposed flagpole. Mr. Wright indicated that he could do that.

Meeting of May 13, 2019 continued:

Discussion was held on lighting of the flagpole and Trustee Lincoln indicated that he could arrange for this part to be completed by the Village. Mr. Wright indicated that he does not see any other expenses in this project that would need to be financed by the Village.

Mr. Wright explained that the flagpole he would like to use is a 30-foot flagpole and is brushed nickel in color.

Motion was made by Trustee Linsner 2nd by Trustee Keyes to allow Jacob Wright to proceed with his Eagle Scout project at the John Brown Park. All members present voting AYE. Carried. The Board agreed that Mr. Wright would use Trustee Jeff Linsner as the liaison for this project.

CORRESPONDENCES:

Donation from Clifton Springs Fire Department for truck

Copy of the letter and check from Clifton Springs Fire Department.

Reviewed. The Village had agreed to pay \$400,000 toward the next truck purchase and the Department agreed to pay the \$82,026. The Village appreciates working together with the Fire Department on this purchase.

Price on paper leaf bags

Per request of Mayor Hunter, a price quote from BJ's to purchase paper leaf and lawn bags. Please note BJ's only sells a 30-gallon size bag.

Mayor Hunter is investigating the cost for the Village to purchase paper lawn bags. This cost was .35 per bag. Currently the Village is not buying paper leaf bags. The Village will continue investigating other vendors for leaf bags.

N. Dingy – Village web page

Email from Nathan Dingy . Mr. Dingy is interested in volunteering to update the Village's web page.

Reviewed. The Village believes this is a great offer. Trustee Keyes will contact Mr. Dingy regarding this.

YMCA – road race during Sulphur Festival

Email from the Clifton Springs YMCA asking permission to hold a road race during the Sulphur Festival.

Reviewed. Clerk Reals also gave this to Supervisor Lannon and Chief Upchurch. The Board has no objection to the road race, providing the YMCA has adequate coverage for safety of the racers.

Food Waste Program

Email from Wendy Amidon, complimenting Eric Merkley and the food waste program.

This letter complimented the trial food waste program that the sewer plant is working on. The Board appreciates the note.

ZBA minutes from April 15, 2019

Copy of the ZBA minutes from April 15, 2019.

Reviewed.

Planning Board minutes May 8, 2019

Copy of the Planning Board minutes from May 8, 2019.

Meeting of May 13, 2019 continued:

Reviewed. Clerk Reals included the whole meeting packet as the information provided by Hunt Engineering on the DeLong Project and the information provided by MRB Engineering on the G.W. Lisk project would be informative the Village Board.

Information on golf tournament in memory of Bob Raeman

Information from Rick Raeman on the upcoming golf tournament in memory of Bob Raeman.

Reviewed. Mayor Hunter and some employees plan to attend this, at their own cost.

Memorial Day Parade

Invitation from Clifton Springs VFW to participate in the Memorial Day parade.

Reviewed. Mayor Hunter plans to attend. This information was also provided to Supervisor, Jason Lannon and Police Chief, Scott Upchurch.

Youth Leadership Award

Information from Senator Pamela Helming regarding Youth Leadership.

Aiden Cort from Clifton Springs will be honored at this ceremony. Mayor Hunter plans to attend.

STREET DEPARTMENT: See privilege of the floor for the report from Supervisor Lannon.

WATER DEPARTMENT: See privilege of the floor for report provided by Supervisor Lannon.

SEWER DEPARTMENT: Mayor Hunter reported the following:
Chief Operator, Eric Merkley, would like to hire a part time (20 hours per week) seasonal laborer for June, July and August. The person must be over 18. Motion was made by Trustee Lincoln 2nd by Trustee Keyes to hire one person, not to exceed 20 hours per week, for three months, at a rate of pay of \$12.00 per hour. All members present voting AYE. Carried.

The department had a problem with pressing on May 8, 2019. Rags clogged the press. Jeff East had to be called in to haul waste.

The new mower will arrive soon. The Board declared the old mower as surplus equipment and authorized Eric Merkley to list the mower with Auction International. It is estimated the mower will bring at least \$500.

Food Compost surveys that were in the water and sewer bills have been coming back and the response looks positive.

ZONING & PLANNING DEPARTMENTS: Trustee Blondell was not present.

FIRE DEPARTMENT: Trustee Linsner had nothing to report.

PARK – YOUTH DEPARTMENT: Supervisor Lannon, Clerk Reals and YMCA Director Todd Freelove will be doing the annual park walk thru soon.

SOCIAL MEDIA: Trustee Keyes reported the following:
Trustee Keyes discussed with the Board the possibility of a Village of Clifton Springs face book account. Trustee Keyes is willing to volunteer to create and oversee this account. Trustee Keyes would have rules that would show any negative or inappropriate comments or photos would be removed at his discretion. Trustee Keyes stated he has had several people approach him asking for a face book page. After discussion all members present agreed that Trustee Keyes is authorized to create a

Meeting of May 13, 2019 continued:

Village of Clifton Springs face book. The Board members appreciate Trustee Keyes willingness to do this.

POLICE DEPARTMENT: Mayor Hunter reported the following:

The Board received the Police Department the work schedule for May and a monthly activity report for April.

MAYOR HUNTER REPORT: Mayor Hunter reported was covered through- out the meeting:

CLERK REALS REPORT: Clerk Reals provided the Board with zoning violation letters, payroll worksheets, and bank statements for April, year to date revenue and expenses thru April and solar year to date thru May 13, 2019.

Solar

At the request of the Board, Clerk Reals is working with Walt Pieschke, to determine what the solar numbers are. Clerk Reals has been keeping track of numbers since the system went online. The concern is that the credit appears not as projected. Mr. Pieschke has determined that currently there are several thousands of dollars in credit that NYSEG has in the Village account and Mr. Pieschke is working with NYSEG to determine how can the Village use these credits. Additional information on this should be forth coming.

Tax Warrant

Trustee Keyes offered the following resolution and moved its adoption 2nd by Trustee Linsner that the real property taxes for general fund purposes in the amount of \$688,971.00, plus unpaid water charges of \$12,447.02, plus unpaid sewer charges of \$11,669.65, plus a computer adjustment of .01 for a total of \$713,087.66 be levied on the 2018 assessment roll in accordance with section 1420 (1) of the real property tax law and further that Mayor William A. Hunter and Tax Collector Lori A. Reals execute the warrant for the collection of such Village taxes on June 1, 2019 in accordance with section 1420 (1) of the real property tax law. All members present voting AYE. Carried.

Justice Court Book presented

On behalf of former Judge Holly Adams, Associate Justice Doreen Smithling and Justice K. John Maslyn, Clerk Reals presented to the Village Board the Village of Clifton Springs Justice Accounting Books for the Village Board to review from January 1, 2018 thru December 31, 2018. The Board reviewed the books of Judge Adams and Judge Maslyn but were unable to review Associate Justice Doreen Smithling books because no bank statements were provided. Clerk Reals will ask the Court Clerk to provide the books again with the bank statements for Associate Justice Smithling. All members present had the opportunity to review the detailed ledger book and bank statement of former Judge Holly Adams and Judge K. John Maslyn.

Certificate of Deposit – Fire Equipment

The following was made upon motion of Trustee Linsner 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$50,104, plus \$82,026 (amount donated by the department for truck purchase) be placed in a certificate of deposit. This Certificate of Deposit is established for the purchase of fire equipment. This certificate of deposit is established for a two- months, as the chassis should be arriving in August and needs to be paid for soon after arrival.

Meeting of May 13, 2019 continued:

At this time the certificate of deposit has \$349,895.96, plus the deposit above will equal \$482,025.96, plus interest.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

Certificate of Deposit – Fire Equipment

The following was made upon motion of Trustee Linsner 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire protective gear .

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$15,000 be placed in a certificate of deposit. This Certificate of Deposit is established for the purchase of fire protective gear. This certificate of deposit is established for eleven months.

At this time the certificate of deposit has zero dollars, plus the deposit above will equal \$15,000.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

Certificate of Deposit – Fire Equipment

The following was made upon motion of Trustee Linsner 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$4,500.00 (amount remaining in fire department budget at close of fiscal year) be placed in a certificate of deposit. This Certificate of Deposit is established for the purchase of fire equipment. This certificate of deposit is established for eleven months.

At this time the certificate of deposit has zero dollars plus the deposit above will equal \$4,500.00.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

Certificate of Deposit – Street Equipment

The following was made upon motion of Trustee Linsner 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing or repairing street equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$20,000 (amount from 2018-2019 budget) be placed in a certificate of deposit. This Certificate of Deposit is

Meeting of May 13, 2019 continued:

established for the purchase or repair of street equipment. This Certificate of Deposit will be for eleven months.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

Currently the certificate of deposit has \$71,202.00 plus \$20,000 equals \$91,202.00, plus interest.

All members present voting AYE. Carried.

Certificate of Deposit – Water Fund

The following was made upon motion of Trustee Linsner 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of painting the water tower and water improvements.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$25,000 (amount from 2018-2019 budget) be placed in a certificate of deposit. This Certificate of Deposit is established for the painting of the water tower or any other necessary water improvements. This Certificate of Deposit will be for eleven months.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

Currently the certificate of deposit has \$75,222.18 plus \$25,000 equals 100,222.18, plus interest.

All members present voting AYE. Carried.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Keyes that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1110.12 to A1110.1	1.00
From A1010.4 to A1110.4	100.00
From A1210.4 to A1110.4	100.00
From A1355.4 to A1110.4	300.00
From A1325.1 to A1450.4	196.00
From A3120.11 to A3120.2	3,000.00
From A3510.4 to A3620.4	55.00
From A5142.1 to A5142.4	379.50
From A5182.4 to A7140.4	3,500.00
From A8140.4 to A8560.4	100.00
From A7140.4 to A7410.1	10.00
From A9030.8 to A9055.8	101.66
From A9010.8 to A9730.7	1,124.51
From F8340.1 to F8310.1	1,978.91
From F8340.2 to F8320.2	440.00
From G8110.4 to G8110.1	768.20
From G8130.4 to G8130.1	1,778.58

Increase A6410.4 by \$3,000 for donation received for the Sulphur Festival

All members present voting AYE. Carried.

Meeting of May 13, 2019 continued:

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer