

April 8, 2019

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Dan Blondell, Jim Keyes, Jeff Linsner, Earl Lincoln

Board Members Absent: None

Also Attending: Street Supervisor Jason Lannon

Minutes: The minutes of the meeting of March 11, 2019 and the Certificate of Canvass dated March 19, 2019, were approved upon motion by Trustee Keyes 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #834 through #911, approved for payment by Trustee Lincoln 2nd by Trustee Blondell. All members present voting AYE. Carried.

General Fund =	\$ 28,265.50
Water Fund =	\$ 892.70
Sewer Fund =	\$ 5,808.25

PRIVILEGE OF THE FLOOR:

Supervisor Jason Lannon – Street and Water reports

Jason Lannon, Street Supervisor, appeared before the Board to give his street and water reports.

Street report: All members of the crew, including the two employees at the sewer plant have been certified in excavation training. The crew will be attending P.E.S.H. training. The Village will be street sweeping in Phelps, per the agreement between the Village of Clifton Springs and the Village of Phelps. Discussion was held on increasing the hours of Mark VanDeMortel. Mr. VanDeMortel has worked for the Village many years doing weekend sewer duty. Supervisor Lannon would like to increase his hours. This is budgeted for in the 2019-2020 budget. Mr. VanDeMortel is not to exceed 20 hours per week at a rate of pay of \$14.50 per hour. When Mr. VanDeMortel works the weekend duty at the sewer plant, he will continue to receive his current wage of \$26.52 per hour. All Board members present agreed with this. Debris pick up has been scheduled for the first week of May. Discussion was held on placing debris in paper bags in 2020, in an effort to improve the environment. The Board agreed to try debris pick up in paper bags next year.

Water report: A water leak will be repaired at 38 Crane Street. 48 East Main Street will be installing a new water service line. The Village will replace the Village's end of the line as well. G.W. Lisk Company Inc. has requested some hydrant flow testing for their proposed new building. Supervisor Lannon has informed them that this will not be happening until the Village flushes the system in May.

CORRESPONDENCES:

Annual Organizational meeting

Information for the annual organizational meeting, including last year's meeting minutes, municipal ethics, conflicts of interest, code of ethics, procurement policy, and investment policy.

All reviewed during the organizational meeting.

Meeting from April 8, 2019 continued:

Clifton Springs Fire Department Year End Report

From Clifton Springs Fire Department, the 2018 Year End Fire Report.

The Board reviewed the report and found it very interesting and informative. The Board appreciates all the information that is provided and appreciates all the hard work of the volunteers.

Clifton Springs Fire Department – reimbursement for grants

Copy of a check from Clifton Springs Fire Department for reimbursement for two grants the department received for items the Village purchased.

The Village had paid for the items purchased with the grant funds. The Board appreciates the department reimbursing the Village.

Fiscal Stress Designation

Email from the State Comptroller office that shows the fiscal stress designation for the Village.

Reviewed. The Village score is low and reflects as “no designation”, which is good.

No Smoking – Tobacco Action Coalition

Letter Mayor Hunter received from the Tobacco Action Coalition of the Finger Lakes. Mayor Hunter would like the Board to give this idea some consideration, consider no smoking in the parks and on municipal property.

Reviewed. Mayor Hunter feels strongly the Village should support this policy, especially the part about no smoking in the parks. Trustee Lincoln questioned who would police this. Mayor Hunter agreed that policing this would be difficult but having signs for no smoking in the parks would be a start. The Board agreed.

TOBACCO-FREE POLICY

Village of Clifton Springs Tobacco Use Policy
POLICY STATEMENT

The Village of Clifton Springs is committed to protecting the health, welfare and safety of the visitors and employees and/or volunteers.

The Village of Clifton Springs recognizes that:

- ❑ Tobacco use in the proximity of children, youth and adults is unhealthy and detrimental to the health of others.
- ❑ Tobacco products consumed in public spaces are often discarded on the ground, posing a risk of ingestion to children and animals, and incurring costly litter cleanup.
- ❑ As members of the Community we are thought of as role models, and the use of tobacco products around youth has a negative effect on their lifestyle choices.

Therefore, the Village of Clifton Springs prohibits tobacco use in the buildings and on the grounds. This restriction includes the use of all forms of smoking devices and smokeless tobacco products: cigarettes, cigars, pipes, e-cigarettes, snuff, snus and chewing tobacco.

This policy applies to all visitors, employees and volunteers.

COMPLIANCE PROCEDURES

- ❑ Appropriate signs shall be posted.
- ❑ The community and employees will be notified about this policy.
- ❑ Staff will make periodic observations of the areas specified above.
- ❑ Any visitors found violating this policy may be subject to removal from the premises.
- ❑ Any employee violations of this policy will be handled through standard the disciplinary procedure.

Meeting of April 8, 2019 continued:

EFFECTIVE DATE

April 8, 2019

Signature of Representative: *William A. Hunter*

Title of Representative: Mayor Date: April 9, 2019

Address of Village of Clifton Springs 1 West Main Street Clifton Springs NY 14432

Thank you from Scott MacDonell & Viv Ryan – snow damage

Thank you note from Scott MacDonell and Vivian Ryan, 18 Foster Avenue, for repairing the damage from the plows during the winter.

Reviewed. The Board appreciates the thank you note. This was passed on to the Village crew.

Legal Notice – G.W. Lisk Variance request – 36 South Street

Copy of a legal notice. The Zoning Board will hold a public hearing on a variance request for G.W. Lisk Company Inc.

Reviewed. G.W. Lisk Company Inc. would like to build a new building and the parking lot does not meet the setback requirement to the east and the south. This notice has been properly advised and the neighbors within 500 feet of the request have been notified.

Planning Board minutes from March 13, 2019

Copy of the Planning Board meeting minutes from March 13, 2019.

Reviewed.

Inspection reports on Village properties.

Copy of the inspection reports that were recently done on the Village properties.

The annual inspections were done by Marty Barnett, Deputy Code Enforcement Officer. No major problems found.

STREET DEPARTMENT: See privilege of the floor for the report from Supervisor Lannon.

WATER DEPARTMENT: See privilege of the floor for report provided by Supervisor Lannon.

SEWER DEPARTMENT: Trustee Blondell's reported the following:

Chief Operator, Eric Merkley, spoke at the Food Compost summit. Chief Operator Merkley would like to do a flyer on composting and a survey and have it inserted in the newsletter. Different options are being discussed to meet the new requirement for disinfection at the sewer plant. One option is adding acid. This would not be as invasive to the plant and the Village may look at doing a 21-day trial to see if this option would work.

ZONING & PLANNING DEPARTMENTS: Trustee Blondell report was covered under correspondence.

FIRE DEPARTMENT: Trustee Linsner had nothing to report.

Budget meeting

Clerk Reals reported that she and Chief Kodey Clark met and reviewed the budget process and the budget for 2019-2020.

Meeting of April 8, 2019 continued:

PARK – YOUTH DEPARTMENT: Nothing was reported.

POLICE DEPARTMENT: Mayor Hunter reported the following:

The Board received the Police Department the work schedule for April.

MAYOR HUNTER REPORT: Mayor Hunter reported was covered through- out the meeting:

CLERK REALS REPORT: Clerk Reals provided the Board with fire department report for March, Justice reports for Judge Maslyn for February and March, copies of zoning violation letters, payroll worksheets, and bank statements for March. Year to date revenue and expenses thru March.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer