

October 8, 2018

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Dan Blondell, Jeff Linsner, Earl Lincoln, Jim Keyes

Board Members Absent: None

Also Attending: From the Clifton Springs Volunteer Fire Department Chief Jason McMillin, First Assistant Chief Kodey Clark, J.T. Turncliff, Jeff Guard, Frank Riccobono from 4 Guys Fire Company, Street Supervisor Jason Lannon, Eagle Scout Candidate Kenny Deland.

Minutes: The minutes of the meeting of September 10, 2018 were approved upon motion by Trustee Linsner 2nd by Trustee Keyes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #336 through #414, approved for payment by Trustee Lincoln 2nd by Trustee Keyes. All members present voting AYE. Carried.

General Fund =	\$ 42,437.09
Water Fund =	\$ 4,628.07
Sewer Fund =	\$ 20,588.28

Bid Opening for 2019 Pumper Tanker Fire Truck

Mayor Hunter began the bid opening at 6:00 PM. One bid was received. This bid opening was properly advertised in THE DAILY MESSENGER on September 13, 2018.

Bid #1

4 Guys Fire Company PO Box 98 Meyersdale, PA 15552	Bid Price =	\$488,020
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In the bid, the price would also have a deduction of \$5,994.00 if the chassis for the truck was paid for in full (\$224,755) when the chassis arrived in approximately five to six months.

The Fire Department took the bid to review the quote and any exceptions that might be noted in the bid package. Clerk Reals will work on the financing portion. Frank Riccobono will provide a lender that 4 Guys has worked with before. Clerk Reals will also get a lending price from the local bank. The Fire Department will have a recommendation for the Board at the November 12, 2018 Board meeting. The Board intends to award the contract at the November meeting, but it will be dependent on the financial – legal portion of the financing.

PRIVILEGE OF THE FLOOR:

Supervisor Jason Lannon – Street and Water reports

Jason Lannon appeared before the Board to give his street and water reports.

Street report: Supervisor Lannon would like to send Patrick King, Assistant Operator at the sewer plant to driving school to obtain a license to plow snow. This would be during work hours and the cost would be covered by the Village. The Board approved this request. Supervisor Lannon will be meeting with Mr. Richard Wellman and representatives from NYS DEC this week at the C&D landfill on Coleman Road. The crew has been doing hot patching and cleaning catch basins. The crew is preparing equipment for winter.

Meeting of October 8, 2018 continued

Water report: The crew has been turning water valves. Approximately 1/3 of the valves have been turned. The crew will continue working on these, until all are done. Backflow prevention devices are up to date. Supervisor Lannon appreciates the spreadsheet that Deputy Clerk Linda Rider made for him pertaining to backflow devices. Supervisor Lannon feels this will be very helpful. The last residential water meter has been changed to an electronic reader. In the last four years all residential water meters have now been changed. This is a great accomplishment by the crew and Linda Rider, who does the water – sewer billing. The Board appreciates the hard work done on this.

Kenny Deland – Eagle Scout Project

Kenny Deland, Eagle Scout candidate, appeared before the Board. Mr. Deland was present to update the Board on his project. Mr. Deland is working on the design and wording for the banners for the 32 veterans that will be honored. Mr. Deland informed the Board that the local Veterans of Foreign Wars selected the 32 veterans. Mr. Deland informed the Board that the banners would be 30” x 80” and will be double sided. Mr. Deland is making 8 new banner brackets and using 8 existing banner brackets. Mr. Deland and Trustee Linsner have selected a total of 8 additional telephone poles on East Main Street and West Main Street to attach the 8 new banner brackets too. Mr. Deland intends to have the welding completed soon and will have the new banner brackets to Supervisor Lannon around November 5, 2018. The Village crew will attach the banner brackets to the 8 additional telephone poles. Clerk Reals has been in contact with Ontario Telephone Company, from Phelps NY, and they have given permission for the banner brackets to be attached to the poles. Clerk Reals has also notified the insurance company. The Village has attachment insurance for the poles. The Village crew will attach the banner brackets to the poles and hang the banners. Mr. Deland informed the Board that the VFW would like the banners up from Memorial Day thru Veterans Day. No decision was made on this. For this year the banners will be up by Veterans Day and the crew determines it is time to take them down for the winter season. The Board appreciates all the effort Mr. Deland has put into the project to make this successful.

CORRESPONDENCES:

“Night Terrors” Insurance

Copy of the Certificate of Insurance for “Night Terrors”. This also names the Village of Clifton Springs as an additional insured.

Reviewed.

T. Bagshaw – 53 Stephens Street – beanery concerns

Follow up letter from Tom Bagshaw, 53 Stephens Street, with his concerns regarding the beanery.

Reviewed. Concerns include start up time and dust.

PESH – Police Department

Note from Chief Scott Upchurch that indicates all Public Employee Safety and Health Bureau (PESH) violations have been corrected.

Reviewed. Clerk Reals informed the Board that PESH will also send a formal letter.

“No Parking” on one spot on Main Street

Email from Brad Butler, Main Street Arts Director, requesting “No Parking” in front of the alleyway on Main Street as this is an entrance – exit for the Art Gallery.

Reviewed. Supervisor Jason Lannon has taken care of this. Mr. Butler also responded with a Thank you.

Steinmetz Planning Group is now Baton & Loguidice

Letter from Molly Gaudioso and John Steinmetz. Their company “Steinmetz Planning Group” has been acquired and is now “Barton & Loguidice”.

Meeting of October 8, 2018 continued:

Reviewed. Molly Gaudioso and John Steinmetz are the people who assisted the Village with updating the Village zoning code and the Comprehensive Plan.

TOPS- law suit over assessment

Response from Selective Insurance Company (Village carrier) regarding TOPS Markets, Morgan Clifton LLC (owner of Tops Plaza). Tops/Morgan have filed a suit over their assessment.

Reviewed. Clerk Reals informed the Board that there is no coverage for a suit regarding assessment. The suit will be handled by the Town of Manchester, as they are the assessing unit.

Ashton Place – 20th Anniversary Celebration

Copy of an invitation to the 20th Anniversary Celebration at Ashton Place.

Reviewed. Mayor Hunter, Trustee Keyes, Clerk Reals and Deputy Clerk Rider intend to attend this.

Town of Manchester - SEQR – Freight Corridor

Information from the Town of Manchester regarding the SEQR and the Ontario County Freight Corridor.

Reviewed. This information was given to Mayor Hunter and Trustee Blondell prior to October 1, 2018.

STREET DEPARTMENT: See privilege of the floor for report from Supervisor Lannon.

Intermunicipal Agreement

Trustee Blondell brought up an Intermunicipal Agreement with the Village and the Town of Manchester. Trustee Blondell brought this up because Supervisor Lannon is running for the elected part time office of Highway Supervisor for the Town of Manchester. Trustee Blondell stated that if Supervisor Lannon is elected, that he felt the Village should look into an inter municipal agreement. No discussion was held, no decisions were made.

SEWER DEPARTMENT: Trustee Blondell reported the following:

Miscellaneous Items

The crew is winterizing the plant. Chief Operator Eric Merkley will be away at school from October 22 thru October 26, 2018 to attend a class pertaining to the 3A sewer license. Chief Operator Merkley and Assistant Operator Pat King are moving forward with food composting. They are starting on a small scale, obtaining waste from two local restaurants and one local florist along with several people who will collect compost items for them. The sewer plant will keep this on a small scale. The sewer plant is hopeful to receive a grant in the future and at that time food compost could be done on a larger scale.

WATER DEPARTMENT: See privilege of the floor for report provided by Supervisor Lannon.

ZONING & PLANNING DEPARTMENTS: See correspondences.

Delong Company – Beanery

Trustee Blondell updated the Board on the status of the Delong Company, beanery on Railroad Avenue. Delong Company has submitted a new site plan and they are looking for site plan approval from the Planning Board. There are items that may be sent on to the Village Engineering firm for review. This decision will be up to the Planning Board. The Planning Board will have the Delong Company appear before the Planning Board in November.

Meeting of October 8, 2018 continued:

FIRE DEPARTMENT: Trustee Linsner reported the following:

See bid opening at the beginning of the meeting.

New Fire Captain

Clerk Reals informed the Board that Paul Conklin will now be the Captain for the Fire Department. The previous Captain needed to step down from the office.

Mayor Hunter and Fire Department President J.T. Turncliff had a discussion on some members of the Department and some members from the Village meeting a few times per year to have open discussion on any topics that either party would like to discuss. The Village will have Trustee Linsner, Clerk Reals and one other Board member represent the Village. No decision was made on when the first meeting will be held.

Garbage Pick up

The Board authorized Clerk Reals to make arrangements to have two garbage totes placed at the fire house and picked up weekly by the Village trash hauler. For the remainder of this fiscal year the Village will pay for this cost (\$50 per month) because there was no plan for the Department to be responsible for this cost.

PARK – YOUTH DEPARTMENT: The park has been cleaned and winterized.

POLICE DEPARTMENT: Trustee Lincoln reported the following: Chief Upchurch provided the Board with a monthly report for September and a work calendar for October 2018.

Retaining Eric Schroo

The Village received the paperwork from Ontario County to remove Eric Schroo from probationary status and retain him as a part time Police Officer. Chief Scott Upchurch has recommended that Officer Schroo be retained. All Board members present agreed to remove Eric Schroo from probationary status and retain Eric Schroo as a Part Time Police Officer.

MAYOR HUNTER REPORT: Mayor Hunter's report was covered thru out the meeting.

Christmas and New Year Holiday

Mayor Hunter wanted to discuss the 2018 Christmas and New Year Holiday. Mayor Hunter informed the Board that both holidays fall on Tuesdays. Mayor Hunter asked the Board to consider giving the employees Monday December 24, 2018 and Monday December 31, 2018 off as addition paid holidays for 2018 only. All Board members were agreeable to this.

Court Update

Mayor Hunter updated the Board on the office of Village Justice and Court Clerk. Judge Adams intends to resign in the future and Mayor Hunter has met with Village resident, John Maslyn. Mr. Maslyn is interested in this office. Mayor Hunter informed the Board that he intends to appoint Mr. Maslyn to the Office of Village Justice, once Judge Adams gives her resignation. Judge Adams has held off on her resignation so that the Village will not lose coverage of a Justice. Mr. Maslyn will need to attend school to hold this office and Clerk Reals was authorized to sign Mr. Maslyn up for school as soon the schedule is released.

Justice Adams has been in contact with Debra Rickerson, Village resident, who has expressed interest in the Court Clerk position. Current Court Clerk Sarah Wright would like to resign, once a new Court Clerk is hired and has received some training. The Board agreed to hire Debra Rickerson as a Court Clerk, at \$14.50 per hour, effective immediately. The Board appreciates Sarah Wright willingness to stay and train Mrs. Rickerson.

Meeting of October 8, 2018 continued:

CLERK REALS REPORT: Clerk Reals provided the Board with court reports for September, fire department report for September, copies of zoning violation letters, payroll worksheets, and bank statements for September. Solar power spreadsheet and year to date expenses and revenues thru September 2018 were not provided at this meeting. The Clerk's office received new computers and the Clerks are working thru some changes. Clerk Reals will have both items available at the November meeting.

F.L.A.C.R.A. – possible annexation

F.L.A.C.R.A. was hoping to have documents to the Village for this Board meeting, but unfortunately, they were unable to have the documents ready. F.L.A.C.R.A. intends to be on the Board agenda for the November meeting for discussion on annexation of the property they are purchasing on Route 96, near the Dollar General.

Executive session

Election Notice

At the regular meeting of the Board of Trustees of the Village of Clifton Springs the following resolution was offered by Trustee Blondell 2nd by Trustee Lincoln who moved its adoption. All members present voting AYE.

WHEREAS, the next Village Election for Officers will be held on Tuesday, March 19, 2019 (Election Law, Sec. 15-104, Sub 3 (a), and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the terms thereof.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees designates the following offices as vacant at the end of the current official year, April 1, 2019 to be filled at the Village Election to be held on Tuesday, March 19, 2019 for the following terms:

Mayor – four (4) year term (incumbent Bill Hunter)

Trustee – four (4) year term (Incumbent Earl Lincoln)

Trustee – four (4) year term (Incumbent Jeffrey Linsner)

Trustee – two (2) year term (Incumbent James Keyes)

This resolution shall take effect immediately.

Executive Session

Motion was made by Trustee Linsner 2nd by Trustee Lincoln to enter into executive session to discuss matters that may lead to the discipline of a particular person. The Board entered executive session at 6:45 pm. Police Chief Scott Upchurch was asked to attend the executive session. The Board exited executive session at 7:10 pm and resumed the regular Board meeting. During the regular Board meeting all Board members present agreed that a particular person would be disciplined.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer