

July 9, 2018

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Dan Blondell, Jeff Linsner, Earl Lincoln, Jim Keyes

Board Members Absent: None

Also Attending: Street Supervisor Jason Lannon, from the Clifton Springs Volunteer Fire Department First Assistant Chief Kodey Clark, Kevin Clark, Jeff Guard, Josh Pancoast, and Village resident Hector Ruiz

Minutes: The minutes of the meeting of June 11, 2018 were approved upon motion by Trustee Lincoln 2nd by Trustee Keyes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #74 through #162, approved for payment by Trustee Lincoln 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 154,639.27
Water Fund =	\$ 30,048.85
Sewer Fund =	\$ 38,200.88

The first order of business was to appoint a person to replace former Trustee Melissa Kumkey, who resigned effective July 1, 2018. This is an appointment of the Mayor. Mayor Hunter appointed James Keyes.

#### **PRIVILEGE OF THE FLOOR:**

##### **Supervisor Jason Lannon – Street and Water reports**

Jason Lannon appeared before the Board to give his street and water reports.

Street report: There is concern about the placement of the sidewalk near 3 Park Street, the new Habitat for Humanity home. The location of the sidewalk is directly between two utility poles. The Village is waiting for an easement from Habitat for Humanity to move the location of the sidewalk. The crew coated the Village barns roof themselves. The crew will begin do sidewalk replacement work soon. The crew has completed some asphalt work on Silver Street. The crew will be spreading woodchips in the park this week. The fire alarm system inspection was completed. The system needs some updating and some changes in equipment.

Water report: A couple trees that were in bad condition were taken down on the water tower property on Pearl Street extension. All fire hydrants have been painted. This took two crews, four days to complete. The last round of replacement water meters is underway. The Village has been working on this over a four year period. There are approximately 60 meters left to replace. The required Department of Health water testing for lead and copper has been completed.

##### **Ruiz – concern over chicken waste**

Hector Ruiz, 60 East Main Street, appeared before the Board. Mr. Ruiz was present because the Village has sent Mr. Ruiz two letters regarding the chicken waste at his home. The Village has received complaints from neighbors about the smell of the waste. Mr. Ruiz explained that a person cleaned the chicken coop and put the waste in the compost pile by accident. Mr. Ruiz then took steps to help reduce the smell. Mr. Ruiz intends to purchase an eco friendly coop, so this problem should not happen again. The Board appreciated that Mr. Ruiz came to explain what happened and how it will be corrected.

Meeting of July 9, 2018 continued:

**Clifton Springs Fire Department – Truck Committee**  
**Discussion on next truck purchase**

Kodey Clark, 1<sup>st</sup> Assistant Fire Chief and Chair of the fire truck committee, Kevin Clark, Jeff Guard and Josh Pancoast - members of the fire truck committee appeared before the Board.

The truck committee has been working on the specifications for the next truck purchase for over a year. The Department would like to replace the 1990 Pierce pumper, with a new truck, 6 person cab, 1,500 gallon per minute pump, 1,500 gallon water tank. The department has looked at many trucks and is ready to prepare a specification that is broad so that numerous vendors could submit bids to build the next truck. The department is requesting the 1,500 gallon tank because new construction burns faster and this would help apply water to the fire immediately upon arrival to the scene.

The Department is estimating that the next truck would be approximately \$495,000. Discussion was held on this cost. Discussion was held on the meeting that took place more than a year ago when Trustee Linsner, Trustee Blondell and Clerk Reals met with the truck committee and at that time the Village was looking for next truck purchase to be approximately \$400,000.

Mayor Hunter asked if the Department planned to donate toward this purchase. Assistant Chief Clark stated that would need to be a decision of the membership.

Kevin Clark indicated that the cost is up \$20,000 to \$25,000 from the steel tariffs that have been recently imposed.

Trustee Blondell stated that he has asked for more than a decade to see an updated spread sheet from the fire department in regards to a replacement schedule for fire equipment. Trustee Blondell explained that this is a prudent thing to do for the tax payers.

Trustee Blondell asked if the membership of the Department has approved this fire truck. The Board would like to know the membership agrees with this purchase.

Discussion was held on the equipment replacement schedule and Mayor Hunter thought that Chief Jason McMillan had completed this, with assistance from the membership.

First Assistant Chief Clark asked if the Department was able to donate some money would the Village increase how much the Village would pay. Trustee Blondell explained that the Village has to see the long term plan before committing.

The truck committee will plan to attend the next Village Board meeting.

**CORRESPONDENCES:**

**Ontario Telephone – expansion of fiber optic**

Email from Jim Cheney, Ontario Telephone, asking the Board to attend a meeting on July 9, 2018 at 6:00 pm in Phelps to learn about fiber optic broadband coming to our community.

This time did not work for the Village Board because of the timing of the Board meeting. Arrangements will be made to try to set up another meeting time.

**Town of Manchester – special election**

Election certification from the Town of Manchester from the special election held on June 19, 2018 to reduce the salary of the highway superintendent.

Reviewed. This law was passed.

Meeting of July 9, 2018 continued:

**Inter municipal agreement – Health Officer and Ontario County**

Inter municipal agreement with Ontario County for the Health Officer.

Reviewed. Motion was made by Trustee Linsner 2<sup>nd</sup> by Trustee Blondell to authorize Mayor Hunter to sign the agreement. All members present voting AYE. This agreement will be in effect from January 1, 2018 until December 31, 2021. This agreement names Mary Beer, Ontario County Public Health Director to act as the local Health Officer for the Village of Clifton Springs.

**Village of Phelps purchases a used fire truck**

Article from the Finger Lakes Times that shows the Village of Phelps recently purchased a used fire truck.

Reviewed. Mayor Hunter asked that this article be included with the agenda. This purchase was discussed with the Fire Department when they were present.

**Vol. Fire fighters cancer benefit program**

Information from Brian Young, Deputy County Administrator pertaining to the required Cancer Benefit Program for Volunteer Firefighters. This coverage goes into effect January 1, 2019.

Reviewed. Hartford Life is now offering this required coverage. The cost is estimated at \$225 per fire fighter.

**Hunt Engineers – possible food grant**

Carry over from last month, email from Bob Raeman, Hunt Engineers, regarding a food composting grant.

The Village has asked for a dollar amount on the 50% local match. Mr. Raeman has indicated that Eric Merkley and Pat King's time working on this could be applied toward the Village's 50%. At this time the Village will not be pursuing solely a food grant. The Village intends to pursue a grant for disinfection, which will be required at the sewer plant and may incorporate the food waste grant into the proposal.

**SPDES permit – sewer plant**

Letter from NYS Department of Environmental Conservation regarding the SPDES permit at the sewer plant.

Reviewed. This shows some minor modifications to the permit.

**YMCA and Library agreements**

Copy of the annual agreement with the YMCA and the Library.

**YMCA agreement**

Trustee Linsner offered the following 2<sup>nd</sup> by Trustee Blondell:

**WHEREAS**, the Village desires to enter into a contract with the YMCA Youth Program whereby the YMCA Youth Program will provide organized recreational programs to the youth of the Village, and

**WHEREAS**, the YMCA Youth Program desires to enter into a contract with the Village to provide organized recreational programs to the youth of the Village.

**NOW THEREFORE BE IT AGREED AS FOLLOWS:**

1. The YMCA Youth Program agrees to furnish organized recreational programs to the Youth of the Village for the sum of \$19,950 (\$14,684 from the Village of Clifton Springs, \$1,500 from the Town of Phelps, \$3,766 from the Town of Manchester for the fiscal year beginning on the 1<sup>st</sup> day of June 2018, such sum to be paid to the YMCA on or about the 1<sup>st</sup> day of July 2018.

Meeting of July 9, 2018 continued:

2. In consideration of the furnishings of organized recreational programs, the Village agrees to pay the YMCA the sum specified in paragraph one at the time so specified.
3. The YMCA agrees that the YMCA is restricted from using any of the above said funds to subsidize or off set in anyway the YMCA Child Care Program, including before and after school care and summer day sessions that families pay for.

All members present voting AYE. Carried.

### **Library Annual Agreement**

Trustee Linsner offered the following 2<sup>nd</sup> by Trustee Blondell:

WHEREAS, the Village desires to enter into a contract with the Library whereby the Library will furnish such Library privileges to the people of the Village, and

WHEREAS, the Library desires to enter into a contract with the Village to furnish such Library privileges to the people of the Village,

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. The Library agrees to furnish Library privileges to the people of the Village for a sum of \$13,500 for the year commencing on the 1<sup>st</sup> day of June 2018, such sum to be paid to the Library on or about the 1<sup>st</sup> day of July 2018.
2. In consideration of the furnishings of such Library privileges by the Library, the Village agrees to pay the Library the sum specified in paragraph one at the time so specified.

All members present voting AYE. Carried.

### **The Delong Company (formally Thompson Grain)**

Copy of the letter that Steve Dehond, Code Enforcement Officer, sent to the Village Board in regards to the Delong Company (formerly Thompson Grain).

Trustee Blondell explained that The Delong Company (formally Thompson Grain) has submitted a new site plan to be reviewed by the Planning Board. The reason for this is because The Delong Company wants to move 4 bins (two bins were to have been removed in the original approved site plan and were not), move and expand the dryer, add a dumping building to control dust, add a control room and shed. The Planning Board will begin with sketch plan review at their meeting on July 11, 2018.

### **Ruiz, 60 East Main St – concerns of chicken waste**

Copies of correspondences that have been exchanged with the Village and Hector Ruiz, 60 East Main Street, in regards to the smell of chicken waste at their home.

Discussed under privilege of the floor.

### **ZBA minutes from 6-18-2018**

Copy of the ZBA meeting minutes from June 18, 2018.

Reviewed.

### **Schinsings, 105 East Main St – ZBA request for garage**

Copy of the legal ad for a public hearing the ZBA will hold on July 16, 2018 regarding the Schinsing's request to build a garage that does not meet the side setback requirements at 105 East Main Street.

Reviewed.

Meeting of July 9, 2018 continued:

**Hilfiker, 11 S. Dayton Ave – ZBA request regarding fence**

Copy of the legal ad for a public hearing the ZBA will hold on July 16, 2018 regarding the Hilfiker request to replace a fence that does not meet the setback requirement at 11 South Dayton Avenue.

Reviewed.

**Updated list of Village Board members**

Updated list of Board members and contact information.

Reviewed.

**Updated list of cell numbers for Employees and Board members**

Updated list of cell phone numbers for employees and Board members.

Reviewed.

**STREET DEPARTMENT:** See privilege of the floor for report from Supervisor Lannon.

**SEWER DEPARTMENT:** Trustee Blondell reported the following:

See correspondences.

**Loader arrived**

Trustee Blondell reported that the new loader has arrived. The sewer department is working the bugs out with the new machine.

**Possible disinfection grant**

Discussion was held on the grant that will be written for disinfection at the sewer plant. The Board agreed that Mayor Hunter is authorized the sign letters to representatives asking for support with this grant.

**Trustees to tour sewer plant**

Trustee Blondell will be meeting with Chief Operator Eric Merkley this week to tour the sewer plant. Trustee Keyes will try to attend the tour also.

**WATER DEPARTMENT:** See privilege of the floor for report provided by Supervisor Lannon.

**ZONING & PLANNING DEPARTMENTS:** See correspondences for the Delong Company/ Thompson Grain and ZBA information.

**FIRE DEPARTMENT:** See privilege of the floor.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln reported the following: Chief Upchurch provided the Board with a work schedule for August 2018 and a monthly report for June 2018.

**MAYOR HUNTER REPORT:** Mayor Hunter's report was covered thru out the meeting.

**CLERK REALS REPORT:** Clerk Reals provided the Board with court report for June, fire department report for June, copies of zoning violation letters, payroll worksheets, and a spread sheet on solar power thru July 9, 2018.

**Renewal of CD'S**

The Village has two Certificates of Deposits that renew in July, 2018. These CD's were established prior to Clerk Reals. Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner to renew the CD's for six months. These two CD's total \$138,319.40. All members present voting AYE. Carried.

Meeting of July 9, 2018 continued:

**Justice Court Book presented**

On behalf of Judge Holly Adams, Acting Justice Doreen Smithling and former Acting Justice Gary Fisher, Clerk Reals presented to the Village Board the Village of Clifton Springs Justice Accounting Books for the Village Board to review thru June 2018. All members present had the opportunity to review the detailed ledger book.

**F.L.A.C.R.A. – possible annexation**

F.L.A.C.R.A. was hoping to have documents to the Village for this Board meeting, but unfortunately they were unable to have the documents ready. F.L.A.C.R.A. intends to be on the Board agenda for the June meeting for discussion on annexation of the property they are purchasing on Route 96, near the Dollar General.

**Eagle Scout Trail – legal agreement**

Clifton Springs Hospital – Rochester General is seeking a legal agreement between the Village and the hospital for the Eagle Scout trail that was recently done. This trail was completed on hospital property that adjoins the Village Park. A member of the hospital board granted verbal permission to the Eagle Scout so he could proceed with this project. Mayor Hunter, Clerk Reals, Clifton Springs Hospital CEO Dr. Dustin Riccio, and Clifton Springs Hospital long time Board member Bob Woodhouse will set up a meeting to discuss this trail and the proposed agreement. At this time the Village has not signed any legal agreement pertaining to this trail.

**OTHER BUSINESS:**

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer