

October 13, 2014

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Earl Lincoln, Melissa Kumkey, Dan Blondell, Jeff Linsner

Board Members Absent: None

Minutes: The minutes of the meeting of September 8, 2014 and September 25, 2014 were approved upon motion by Trustee Linsner 2<sup>nd</sup> by Trustee Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #293 through #389, and Broad Street Vouchers #0-#0 were approved for payment by Trustee Blondell 2<sup>nd</sup> by Trustee Lincoln. All members present voting AYE. Carried.

General Fund =	\$ 52,266.67
Water Fund =	\$ 10,901.34
Sewer Fund =	\$ 25,204.95
Broad Street =	\$ -0-

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

##### **Jason Lannon and John Murphy regarding water meter replacement**

Jason Lannon, Street Supervisor and John Murphy, Manager from Blair Supply, appeared before the Board.

Mr. Murphy explained that the current meters the Village uses (Badger read-o-matics) are no longer available. Mr. Lannon and Mr. Murphy presented the Board with a couple options for meter replacement.

Mr. Murphy did a presentation for the Board and gave the Board two price quotes. One quote for total replacement equals \$88,152. The second price quote is to retro fit the existing meters, this quote is for \$75,307. Both price quotes are for Orion touch read meters. This system comes with a hand held data collector, eliminating human errors, this system is extremely reliable. These meters also have a solid state meter that works electronically so every drop of water is metered. The system has the ability to alarm when frozen, tampered with, flow during the night etc. This system also has service support twenty four hours per day, seven days per week.

Trustee Lincoln questioned why retro fit? Mr. Murphy explained the retro-fit would work fine and would be less expensive than complete replacement.

Trustee Linsner questioned who would install the meters? Mr. Murphy explained the Village crew would install the meters.

Clerk Reals questioned the billing system? Mr. Murphy explained this system does not come with a billing system; they interface the system to work with the Village billing system.

Clerk Reals asked if there were any grants for this. Mr. Murphy said yes there are grants, but only thru shared services.

No decisions were made on this. The Board will discuss this further at the next meeting. Trustee Blondell mentioned that if the Village went to this system, it would be done over a four year period for budget reasons.

Meeting of October 13, 2014 continued:

#### **Fire Department – siren and sale of truck**

Under correspondences there are two items related to the fire siren. Item one is from Chris Leavold, 38 West Main Street and item two is from 1<sup>st</sup> Assistant Chief Amanda Spence. Mr. Leavold would like the siren used only during civil emergencies and Amanda Spence's response supports the need for a fire siren.

Fire Chief Will Slack, 1<sup>st</sup> Assistant Chief Amanda Spence, 2<sup>nd</sup> Assistant Chief Jason McMillan and President Andrew Campbell from the fire department were present for the following discussion.

Mayor Hunter said that Amanda Spence stated a good case for reasons to keep the fire siren. Mayor Hunter asked Amanda Spence if she felt the siren needed to sound during night hours and she said yes she feels it should sound during night hours as well.

Mayor Hunter said that he felt today's technology would work better than an older siren. The fire department explained how today's technology (pagers and cell phones) do not always work. Andrew Campbell informed the Board of a recent fire call and how he did not get the text in a timely manner, but he was in the Village so he was aware a fire call was occurring because he heard the siren.

After discussion was held, all Board members agreed the fire siren will remain and no changes will be made to when it will sound. It should be noted that the siren does not sound when the department volunteers to respond to medical calls.

#### **Sale of 1988 Ford Rescue Truck**

Chief Slack presented to the Board an agreement that the Village could enter into with Adirondack Fire Equipment (ADF). ADF believes they could sell the truck on line and hope they could sell the truck for \$18,000-\$19,000. ADF would keep 10% of the sale price. The Board does not object to selling the truck this way, providing the department believes they are getting the best price possible for the sale.

Discussion was held on the revenue that would be received once the truck is sold. The department would like the revenue to use to purchase turn out gear. Mayor Hunter discussed this with the Board. Mayor Hunter informed the Board that the Village used \$36,000 from fund balance to pay for the new truck. All Board members agreed that the revenue from the sale of the 1988 rescue truck would be put back into the general fund.

#### **Applied for grant for turn out gear**

Amanda Spence informed the Board that the department has applied for a \$62,000 grant for turn out gear only and the department is in need of air packs. It has not yet been determined if the department will receive a grant.

#### **Hose Dryer**

Previously the department discussed the sale of the hose dryer. The department has had no interest from anyone in purchasing the dryer. The Board agreed that the department could scrape the hose dryer and the department could keep the revenue from the scrape.

#### **2014 Car Mate Trailer**

Chief Slack informed the Board that the department received a grant for the purchase of the 2014 car mate trailer. The trailer has been detailed with fire department decals. The trailer will be used to house rope rescue equipment, water rescue equipment and will be used as a command center when needed.

#### **Thank You**

Mayor Hunter thanked the Fire Department for the great job they do and for all the service they provide.

Meeting of October 13, 2014 continued:

**CORRESPONDENCES**

**Tax Cap Law**

Copy of the tax cap over ride law for fiscal year 2015-2016. This law is done annually, just in case it is needed to over ride the 2% or in case a math error happens in the formula.

**RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING**

**WHEREAS**, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled “A local law to override the tax levy limit established in General Municipal Law §3-c”; and

**WHEREAS**, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law; and

**NOW THEREFORE, BE IT RESOLVED**, that the proposed Local Law entitled “A local law to override the tax levy limit established in General Municipal Law §3-c”, be and it is hereby introduced before the Board of Trustees of the Village of Clifton Springs, New York, and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall, 1 West Main Street in the Village of Clifton Springs, New York, at 7:00 p.m. on November 10, 2014; and

**BE IT FURTHER RESOLVED**, that the Village Clerk publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least five (5) days prior thereto; and

**BE IT FURTHER RESOLVED**, that the Village Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration; and

**BE IT FURTHER RESOLVED**, that the Village Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Lori Reals, Village Clerk of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on October 13, 2014, by the following vote:

	<u>Aye</u>	<u>Nay</u>
William Hunter	X	
Earl Lincoln	X	
Daniel Blondell	X	
Melissa Kumkey	X	
Jeffrey Linsner	X	

Dated: October 14, 2014

\_\_\_\_\_  
Lori Reals, Village Clerk

Seal

Meeting of October 13, 2014 continued:

**Town of Manchester Fire Contract**

Copy of the legal notice from the Town of Manchester regarding the public hearing for the fire contract for 2015.

Reviewed.

**ZBA minutes 9/15/14**

Copy of the ZBA meeting minutes from the meeting held on 9/15/14.

Reviewed.

**Fire Siren concern**

Copy of an email from Chris Leavold, 38 West Main Street, regarding civil emergencies and the fire siren.

Discussed under privilege of the floor.

**Sale of 1988 rescue pumper**

Copy of a possible sales agreement between the Village of Clifton Springs and Adirondack Fire Equipment. This would be to sell the 1988 Rescue Pumper. Clerk Reals never heard back from Sandy Hook regarding giving them this truck.

Discussed under privilege of the floor. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to authorize Mayor Hunter to sign this agreement, should the fire department want to sell the truck through AFE.

**Donation from Midlakes Jr. Eagles**

Copy of a donation check from Midlakes Jr. Eagles.

Mayor Hunter has sent a thank you. This Village truly appreciates the donation from Midlakes Jr. Eagles for use of the John Fabrizi Park.

**Fire Siren – Firefighter's perspective**

Letter from Amanda Spence, 1<sup>st</sup> Assistant Fire Chief, regarding the fire department's request to keep the fire siren.

Discussed under privilege of the floor.

**Water Meter Replacement quotes**

From John Murphy, price quotes for new water meter reading system. Jason Lannon and John Murphy will discuss this.

Discussed under privilege of the floor.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

**Pay increase for Kevin Lyke**

Supervisor Lannon has recommended a pay increase for Kevin Lyke. Motion was made by Trustee Kumkey 2<sup>nd</sup> by Trustee Lincoln to increase the hourly rate of Kevin Lyke .50 per hour effective October 13, 2014. All members present voting AYE. Carried.

**Main Street Trees**

The fruit bearing trees on Main Street (downtown area) were removed on October 13, 2104. We will grind all the tree stumps. New trees will be planted in the next couple weeks. All new trees will be staked. Discussion was held on lighting the new trees. Supervisor Lannon explained that he can get lights on the new trees, his concern is he is not sure how to get power to the trees. The Board agreed that the trees will not be lit.

Meeting of October 13, 2014 continued:

**POLICE DEPARTMENT:** Trustee Lincoln previously received the police schedule for the month of October.

**PARK – YOUTH DEPARTMENT:** Mayor Hunter reported the following:

**Flooding for Ice Skating**

Discussion was held regarding flooding the ice skating rink. The crew has tried repeatedly to flood the tennis court area, with limited success. This project takes a fair amount of time and some expense and the success is all dependent on the weather. After discussion all Board members agreed that the Village will not be flooding the area for ice skating.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Water Meters**

Discussed under privilege of the floor.

**SEWER DEPARTMENT:** Mayor Hunter reported the following:

**Delphi will being concrete work**

Delphi Engineering was the successful bidder for the concrete work and rhino system work at the sewer plant. Delphi has mobilized at the sewer plant and has begun working on this project.

**ZONING AND PLANNING:** See correspondences.

**FIRE DEPARTMENT:** Trustee Linsner report was covered under privilege of the floor.

**Funds from Certificate of Deposit for rescue pumper**

The Fire Department Truck Committee will be going to South Dakota in the next couple of weeks to look at the rescue pumper that is being built for Clifton Springs. If everything goes as planned the new truck will be in Niagara Falls NY around the first week of November. Once the truck arrives in NY, the current rescue will be taken to Niagara Falls so that the equipment can be transfer to the new truck. It is anticipated the new rescue pumper will be delivered to Clifton Springs mid November. On the day the truck arrives the remaining balance due on the truck needs to be paid.

The Board authorized Clerk Reals to transfer the remaining funds that have been reserved for the truck purchase from the certificate of deposit into the general fund savings account. The amount that remains in the certificate of deposit is \$162,219.14. The Village previously paid for the chassis (\$90,790) and the amount that will be due when the truck arrives is \$247,321.00.

**CLERK REALS REPORT:** Clerk Reals reported the following:

**Village Election March 18, 2015**  
**ELECTION OF OFFICERS RESOLUTION**

Trustee Blondell offered the following resolution 2<sup>nd</sup> by Trustee Kumkey who moved its adoption.

**WHEREAS**, the next regular Village Election for Officers will be held on Wednesday, March 18, 2015 (Election Law, Sec. 15-104, Sub 3 (a), and

**WHEREAS**, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the terms thereof.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees designates the following offices as vacant at the end of the current official year, April 6, 2015 to be filled at the Village Election to be held on Wednesday, March 18, 2015 for the following terms:

Meeting of October 13, 2014 continued:

Mayor – four (4) year term	(Incumbent William Hunter)
Trustee – four (4) year term	(Incumbent Earl Lincoln)
Trustee – four (4) year term	(Incumbent Jeff Linsner)

This resolution shall take effect immediately.

All members present voting AYE. Carried.

#### Year to date

Clerk Reals provided the Board with year to date revenues and expenses for the general, water and sewer funds thru September 30, 2014. Clerk Reals also provided the bank statements and trial balances. Also provided were the most recent monthly report from the fire department and the most recent monthly report from Judge Randy Brooks.

#### Audit – Corrective Action Plan

In response to the recent audit report, discussion was held on the corrective action plan that is required by the State Comptroller's office. Corrective action in regards to Board oversight, has already taken place with the Clerk/Treasurer supplying additional reports to the Village Board on a regular basis.

Discussion was held on long term planning. The Board agreed to work on a 3-5 year plan. Clerk Reals will work on parts of this, with assistance from the Board. Trustee Blondell has begun working on a financial plan for the water department. The Board will review all plans before they are sent to the Comptroller's office.

**MAYOR HUNTER REPORT:** Mayor Hunter reported the following:

Mayor Hunter's report was reviewed throughout the meeting.

#### **OTHER BUSINESS:**

##### Transfer of Funds

Motion was made by Trustee Linsner 2nd by Trustee Lincoln that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1990.4 to A1325.2	\$2,000.00
From A5410.4 to A8560.4	\$8,000.00
From A1990.4 to A7140.1	\$500.00
From A3120.4 to A7140.4	\$4,500.00
From A1990.4 to A7320.4	\$2,000.00
From F9050.8 to F8340.2	\$5,000.00
From F8330.4 to F8340.2	\$500.00
From F1440.4 to F8340.2	\$1,000.00
From F1420.4 to F8340.2	\$962.50
From F9055.8 to F8340.2	\$50.00
From F8320.4 to F8340.2	\$1,337.50

All members present voting AYE. Carried.

#### Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2<sup>nd</sup> by Trustee Kumkey to adjourn. All members present voting AYE. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer