

December 9, 2013

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Earl Lincoln, Melissa Kumkey, Jeff Linsner, Dan Blondell

Board Members Absent: None

Minutes: The minutes of the meeting of November 11, 2013 and November 27, 2013 were approved upon motion made by Trustee Linsner 2nd by Trustee Kumkey to accept the meeting minutes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #471 through # 553, and Broad Street Vouchers #0 - #0 were approved for payment by Trustee Blondell 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 42,522.76
Water Fund =	\$ 42,363.04
Sewer Fund =	\$ 10,975.99
Broad Street =	\$ -0-

Other Persons attending this meeting: Andrew Campbell from Clifton Springs Fire Department and Marcia Locke from Clifton Springs Library.

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

No persons appeared before the Board.

CORRESPONDENCES

NYS DOH-inspection of water system

Copy of the routine inspection of the Village water system, completed by New York State Department of Health.

Reviewed.

Health Insurance 2014

Information on the proposed Health Insurance for 2014. Frank Stowell recommends the Village offer the Simply Blue Plus Gold 5, as it is the one closest to the existing policy.

Trustee Blondell agrees with Mr. Stowell's recommendation. The Board agreed the policy that will be offered to the full time employees will be the Simply Blue Plus Gold 5. No high deductible plan will be offered as Mr. Stowell has recommended with the increase in the high deductible cost it is best to not offer this plan this year. A meeting will be held on December 17, 2013 with the employees and Mr. Stowell to review the new plan.

Town of Manchester and youth funding

Letter Mayor Hunter sent to the Town of Manchester regarding their decision to reduce youth funding for 2014 (one time only).

Mayor Hunter explained why the Town had made this decision. Mayor Hunter then informed the Village Board that Supervisor Gallahan has informed the Mayor that the Town of Manchester has now decided to not reduce youth funding. The Village Board is very pleased with this decision and appreciates that the Town re-considered this.

Meeting of December 9, 2013 continued:

Snowmobile trail along Niagara Mohawk property

Request from Scott Landschoot asking for a statement of acceptance for a snowmobile trail along the Niagara Mohawks property.

Reviewed. The Board had no objection to trying this on a one year trial basis and then reviewing this request yearly. Clerk Reals will let Mr. Landschoot know the decision of the Board.

County Treasurer response to Village request on foreclosure sale

Response from Gary Baxter, County Treasurer regarding follow up from the last meeting regarding the possibility of the Village purchasing two properties in tax foreclosure from the County – should the properties actually get foreclosed upon.

Reviewed.

Resignation of Valerie Newland

Letter of resignation from Valerie Newland. She worked part time assisting Judge Brooks with records management.

Motion was made by Trustee Kumkey 2nd by Trustee Lincoln to accept this letter of resignation. All members present voting AYE. Carried. Clerk Reals informed the Board that at this time Judge Brooks is not looking to fill this position.

Ontario County Planning Board – comments on site plan review for G.W. Lisk property at 36 South Street

Comments from the Ontario County Planning Board, regarding site plan review for G.W. Lisk for proposed buildings at 36 South Street.

The Village Planning Board reviewed these comments at their meeting on December 5, 2013. The County determined that this project has no significant county wide impact and returned it to the Village Planning Board as a Class 1 with comments.

Planning Board meeting minutes from 12/5/2013

Copy of the Planning Board meeting minutes from the Planning Board meeting held on December 5, 2013.

Reviewed. The Planning Board intends to hold a public hearing on the final site plan review on January 8, 2014.

ZBA members attend training

Copies of training certificates for ZBA members Jaylene Folkins, Brian Rickerson, Dan Delpriore and Scott Landschoot.

Reviewed. The Village Board appreciates the members staying current on training.

Dig Safely NY will begin billing for missed responses

Certified Mail from Dig Safely NY. This is important information because beginning July 1, 2014 Dig Safely will be billing for missed responses.

Clerk Reals explained how this process works. Beginning in July all agencies will be billed for not responding in a timely manner to Dig Safely NY.

STREET DEPARTMENT: Trustee Kumkey reported the following:

Hiring of Clarence Guard

Discussion was held on hiring Clarence Guard as a part time laborer to work as needed to assist with snow plowing. This is because Phil Kneut has retired to part time. Motion was made by Trustee Kumkey 2nd by Trustee Lincoln to hire Clarence Guard as a part time laborer and to pay him \$15.00 per hour. All members present voting AYE. He will work only as needed.

Meeting of December 9, 2013 continued:

Miscellaneous Work

The crew installed reflective posts on the STOP signs at the Kendall Street – Main Street intersection. Work has been done on the sweeper. The crew is working on tree and brush issues thru out the Village.

SEWER DEPARTMENT: Mayor Hunter reported the following:

Sewer Plant Improvements

Phase 1 improvements at the sewer plant have begun. This involves reconstructing the clarifier and pumps. A small building has been placed there to handle the electronics of the pump. The scum trough will be done in January.

WATER DEPARTMENT: Trustee Blondell reported the following:

Water Tanks

Both water tanks were pressure washed. The new tank might need some touch up painting on the top of the tank.

Lead and Copper

The Village of Newark is slowly adding Sea-quest to the water to assist with lowering the lead and copper levels. This product is a blended phosphate for corrosion control.

Woodview Lane

A couple water valves have been replaced at Woodview Lane because they rusted.

Stephens Street

A couple water main breaks were repaired on Stephens Street.

ZONING & PLANNING DEPARTMENTS: See correspondences. The Boards are continuing to work on updating the Comprehensive Plan, with the assistance of the consultant.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Radios, Pagers

Trustee Linsner met with Chief Spence and discussed the radios, pagers, and hand held radios. A couple trucks still need the radio's installed.

Firehouse repairs

Discussion was held on the water fountain at the firehouse. The department is checking with code enforcement to see if a water fountain is required in a public building. Discussion was held on one of the doors at the fire house, and parts have been ordered to repair the door.

Per NYS Comptrollers - Village cannot do pre-payment on fire truck

Empire Emergency Apparatus has offered the Village a savings on the purchase of the fire truck, if the Village makes all or partial pre-payment. The Village has the funds to pre-pay \$250,000 and could save approximately \$8,500. Recently the State Comptrollers were auditing the Village and Clerk Reals asked if this was acceptable. Attorney Mitch Morris from NYS Office of the Comptroller has informed Village Attorney Jeff Graff that the Village cannot make a pre-payment because the Village cannot negotiate a price reduction because it is considered a material alteration in the bid specifications and the bids have been opened. Also it is not prudent business to give the cash up front because the vendor could go bankrupt and then the Village would spend money in legal fees trying to get the money back.

Meeting of December 9, 2013 continued:

PARK – YOUTH DEPARTMENT: Nothing was reported.

POLICE DEPARTMENT: Trustee Lincoln had nothing to report.

Police Schedule

The Board received the police schedule for January.

MAYOR HUNTER REPORT: Mayor Hunter reported the following:

Street lighting on Woodview Lane

Mayor Hunter thanked Trustee Lincoln for his hard work on assisting with the street lighting on Woodview Lane. There was a problem there and all street lights had to be temporarily shut off. Scott Hartman from Hartman Heating and Electric repaired the problem and all the lights are now back on.

Sulphur Festival

Mayor Hunter was asked by the Sulphur Festival about having a “Wine Scrum” during the Sulphur Festival. The festival would like to have this on Friday night and would like to have wine at five locations on Main Street. Clerk Reals was asked to check with the Village insurance carrier regarding this as there is a concern from the Board about liquor liability.

CLERK REALS REPORT: Clerk Reals reported the following:

State Comptrollers preliminary audit report

Mayor Hunter and Clerk Reals informed the Board of the preliminary outcome of the recent audit completed by NYS Office of the State Comptroller. More information will follow when the written report arrives. The Comptroller’s office had three areas where written comments may be made. One possible area is a suggestion for a multi- year financial plan, 2nd suggestion was more reports to the board, such as trial balances and bank statements, and 3rd suggestion was to pay a CPA for an annual audit or have more Board involvement with the annual audit. Overall the audit went well and the Clerk –Treasurer found the audit a positive and educational experience.

OTHER BUSINESS:

The Board received a detailed listing of all expenses and revenues thru November 2013 for the general, water and sewer funds.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Blondell that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A3120.1 to A3120.11 \$1,000.00

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer

