

November 12, 2012

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: William A. Hunter, Mayor

Board Members Present: Earl Lincoln, Dan Blondell, Melissa Kumkey, Jeff Linsner

Board Members Absent: None

Minutes: The minutes of the meeting of October 8, 2012 were approved upon motion by Trustee Linsner 2nd by Trustee Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #421 through #518, and Broad Street Vouchers #1 - #1 were approved for payment by Trustee Lincoln 2nd by Trustee Blondell. All members present voting AYE. Carried.

General Fund =	\$ 43,141.03
Water Fund =	\$ 13,181.92
Sewer Fund =	\$ 63,029.91
Broad Street =	\$ 11,343.75

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

No persons appeared before the Board.

#### **CORRESPONDENCES**

##### **Turnover of unpaid taxes to Ontario County Treasurer**

Copy of the list of unpaid taxes. Clerk Reals reported that 96% of the taxes were paid.

RESOLVED, by the Board of Trustees of the Village of Clifton Springs, NY, pursuant to local law 6-1977 of the County of Ontario, a local law to provide for the collection of delinquent village taxes by the County Treasurer and methods of payment of such village property taxes so collected and that the Village Clerk be and she is hereby authorized and directed to transmit a detailed listing of unpaid village property taxes to the Treasurer of Ontario County, and that the Village Board of Trustees of the Village of Clifton Springs NY respectfully requests that the Treasurer of Ontario County collect all unpaid village property taxes as provided for in local law number 6-1977 to the County of Ontario.

All members present voting AYE. Carried.

##### **WATER – PEARL STREET PERMISSIVE SERVICE AREA ADD 1941 PEARL**

Copy of the permit granted by the New York State Department of Environmental Conservation to the Village to add Lawrence and Laurie Osborne, 1941 Pearl Street to the Pearl Street permissive service area for the in law apartment they are building onto their home.

Now that written permission has been received by the New York State Department of Environmental Conservation, the Board had no objection to adding 1941 Pearl Street to the Pearl Street Permissive Service Area. The Osborne's have signed an "outside water user agreement" and will also pay the Village a higher water rate.

Meeting of November 12, 2012 continued:

**Fire Contract with the Town of Manchester**

Copy of the proposed fire contract with the Town of Manchester.

Reviewed. The Board indicated that the Town of Manchester is always fair with the fire contract. Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Kumkey to accept this two year contract and authorize Mayor Hunter to sign the contract on behalf of the Village. All members present voting AYE. Carried.

**Clifton Commons vs the Village of Clifton Springs (Assessment)**

Copy of the letter from Attorney Sheila Chalifoux to Supreme Court Justice Matthew Rosenbaum asking for dismissal of the Clifton Commons Associates (Foster Block) vs the Village of Clifton Springs.

Reviewed. This lawsuit had to do with Clifton Commons grieving their assessment. As the Village is not an assessing unit, this lawsuit should not have been served upon the Village.

**Festival of Lights December 7, 2012**

Letter from the Chamber of Commerce asking that the street be closed on December 7, 2012 for the annual Festival of Lights.

Reviewed. The Board had no objection to the closing of the street for this event. Notice of this event has been given to Police Chief Scott Upchurch and Street Supervisor Jason Lannon.

**Judge Randy Brooks completes educational program**

Copy of the certificate of completion for Judge Randy Brooks have completed his continuing judicial educational program.

Reviewed.

**Kendall Street water line**

Proposal from Clark Patterson Lee recommending the Village proceed with having Freeland – Parrinello complete a survey on a portion of Kendall Street for a possible water main replacement.

Trustee Blondell discussed this. Trustee Blondell is hopeful that part of the Kendall Street water line will be able to be replaced in fiscal year 2013. Trustee Blondell wants to avoid borrowing for this. Trustee Blondell will discuss this further with Bob Raeman from Clark Patterson Lee as the Board has some concerns with the costs and the distance of the water line. If Trustee Blondell is satisfied with the answers from Bob Raeman, then the Board agrees to proceed with recommending Freeland – Parrinello complete the survey needed on Kendall Street at a cost not to exceed \$2,100. If Trustee Blondell is not satisfied, the Village will not proceed with the survey.

**Kendall Street water line**

Proposal from Clark Patterson Lee regarding engineering fees for the possible water main replacement on part of Kendall Street.

Trustee Blondell and the Board discussed this. The Board is very concerned about the cost of engineering on this possible project. Trustee Blondell will contact Bob Raeman, at Clark Patterson Lee, and discuss this further.

**Updated Employees Manual**

Draft of the employees manual with a few changes, but primarily re-done to include changes the Board has agreed to over the years.

This update was being done at the request of Mayor Hunter and the Board. The Board reviewed the manual. Trustee Kumkey would like the Board to consider information on Workman's Compensation, Disability and the Family Medical Leave Act.

Meeting of November 12, 2012 continued:

Trustee Kumkey will work with Clerk Reals on these and the Board will review the manual again after the New Year.

**50-h hearing – fall**

Letter from Lippman O’Conner that they will hold a 50-h hearing at the Village Hall on November 13, 2012.

This is in regards to the fall behind the parking lot on East Main Street. To the best of the Village’s knowledge this is not on Village property. For the protection of the Village the attorney from the Village’s insurance company wants to continue with this hearing.

**Potential foreclosure properties**

List of properties that Ontario County has started the foreclosure process on.

Reviewed.

**Retirement Party for Darol Buck, Court Clerk**

Copy of the invitation to attend the retirement party for Darol Buck, Phelps Court Clerk. Mrs. Buck was also the Clifton Springs Court Clerk for over 10 years.

Reviewed. Clerk Reals plans to attend this.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

Trustee Kumkey had nothing to report.

**SEWER DEPARTMENT:** Trustee Lincoln reported the following:

**Sewer Plant Roof**

In the bills to be paid this evening David Secor, doing business as Gudabri Inc., received approval for his final payment.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

Trustee Blondell’s report was covered under correspondences.

**ZONING & PLANNING DEPARTMENTS:** Trustee Blondell reported the following:

Discussion was held on appointments to the Planning and Zoning Board.

**Appointment’s of Dan Delpriore and Andrew Sekulski**

In the most recent Village newsletter, the Village asked for people to serve as alternates on the Planning Board and Zoning Board. Two people have expressed interest in serving. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Lincoln to appoint Dan Delpriore to serve as an alternate to the Zoning Board and to appoint Andrew Sekulski to serve as an alternate on the Planning Board. These appointments are from November 12, 2012 until April 1, 2013. All members present voting AYE. Carried.

**FIRE DEPARTMENT:** Trustee Linsner reported the following:

**C.D. for Fire Equipment**

The following was made upon motion of Trustee Linsner 2<sup>nd</sup> by Trustee Lincoln:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$50,000 (amount budgeted in the 2012-2013 budget) be placed in a certificate of deposit.

Meeting of November 12, 2012 continued:

This certificate of deposit will re-new November 30, 2012. Prior to this deposit the Certificate of Deposit has \$114,212.68. The Certificate of Deposit was established for the purchase of fire equipment.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

#### **Renewal of CD'S**

The Village has two CD's that renewed October 30, 2012. These CD's were established prior to Clerk Reals. Motion was made by Trustee Linsner 2<sup>nd</sup> by Trustee Lincoln to renew the CD's for six months, in hopes that the interest rate will improve. All members present voting AYE. Carried.

**PARK – YOUTH DEPARTMENT:** Clerk Reals had nothing to report.

**POLICE DEPARTMENT:** Mayor Hunter had nothing to report.

**MAYOR HUNTER REPORT:** Mayor Hunter reported the following:

Mayor Hunters report was covered thru out the meeting.

**CLERK REALS REPORT:** Clerk Reals had nothing to report.

#### **Transfer of Funds**

Motion was made by Trustee Kumkey 2<sup>nd</sup> by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1210.4 to A1010.4	\$61.71
From A1990.4 to A3120.2	\$4,029.97
From A5112.2 to A5110.2	\$796.76
From A5112.2 to A5410.4	\$1,137.69

#### **Adjournment**

There being no further business to come before the Board, motion made by Trustee Lincoln 2<sup>nd</sup> by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer