

March 8, 2021

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: Earl Lincoln

Also Attending: Street-Water Supervisor Jason Lannon, Chief Sewer Plant Operator Eric Merkley, Police Chief Scott Upchurch

Minutes: The minutes of the meeting minutes of February 8, 2021, were approved upon motion by Trustee Linsner 2nd by Trustee Gray. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #642 through #714 approved for payment by Trustee Keyes 2nd by Trustee Gray. All members present voting AYE. Carried.

General Fund =	\$ 46,855.67
Water Fund =	\$ 33,642.67
Sewer Fund =	\$ 16,599.94

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: Supervisor Lannon is working on painting the snowplows. The springs on a truck are rusting and need replacement. There was an accident with the sidewalk plow and an insurance claim has been filed. The crew will be picking up sticks at the parks and cemetery. The local scouts will also be helping with cemetery clean up. It appears that a part time employee will not be returning to work. Supervisor Lannon would like to replace him. The Board agreed it is acceptable to replace him with another part time employee who can work up to 20 hours per week for \$14.50 per hour. The flagpole at the fire house will be installed within the next month.

Water report: The Village of Newark is working on their water plant and for this reason it is important to keep our water tanks as full as possible. Supervisor Lannon has been keeping a very close eye on the tank levels. The YMCA Palace building will connect the water service next week. Several large new water meters will be installed.

Police Chief Scott Upchurch – Police Reinvention collaborative

Police Chief Scott Upchurch updated the Board on the Village of Clifton Springs Police Reinvention collaborative. The Village Board has received the draft of the Police Reform and Reinvention Collaborative Action Plan.

Chief Upchurch reviewed the proposed plan and the key points. Mayor Hunter asked that the record show that Chief Upchurch has worked very hard on this plan and the plan is very well done.

Discussion was held on holding a special meeting, prior to April 1, 2021 to adopt the plan. The Board agreed to hold a special meeting on March 22, 2021 at 6pm to proceed with adopting the Police Reform and Reinvention Collaborative Plan.

Meeting of March 8, 2021 continued:

CORRESPONDENCES:

Tentative budget for 2021-2022

Highlights and tentative budget for Board review.

Discussion was held. This proposed budget increases the tax rate on the Phelps side of the Village by .23/1,000 and increase the tax rate on the Manchester side of the Village by .15/1,000. The proposed tax rates would be \$7.58/1,000 for the Manchester side of the Village and \$7.44/1,000 for the Phelps side of the Village. There is no proposed change in water or sewer charges, although water rates did increase in 2020. Mayor Hunter explained to the Board that the increase also has to do with the equalization rate at 88% in the Town of Manchester and the equalization rate in the Town of Phelps at 92%. This is an important factor in calculating the tax rate. The increase/decrease in the tax rates is more fairly spread when each township is at 100%. The State determines the equalization rate, and it is determined by assessment amounts compared to transfer of property sales amounts as well as how current the assessments are.

Motion was made by Trustee Linsner 2nd by Trustee Keyes to accept the tentative budget and to schedule a public hearing on the budget for March 22, 2021. This will be done with the special meeting on Police Reform and is being done at this meeting, because Mayor Hunter has resigned his office effective March 31, 2021. All members present voting AYE.

Other discussion was held on the budget. Mayor Hunter and Clerk Reals answered questions regarding the proposed budget. Mayor Hunter recommended to the Board that once the Broad Street improvement project is paid for, that the Village consider holding off on a major street improvement project for a couple years to save additional funds.

Trustee Gray asked how long the Village would have to fill the position of Police Chief, when Chief Upchurch retires, tentatively in May 2022. Chief Upchurch explained it depends on the direction the Board decides to pursue. Chief Upchurch and Trustee Gray would like to sit down and begin discussion on this.

Police reform and Reinvention Collaborative Action Plan

Copy of the proposed Clifton Springs Police Department "Police Reform and Reinvention Collaborative Action Plan".

This was discussed under privilege of the floor. A special meeting will be held on March 22, 2021 to consider adopting the proposed plan.

Proposed local law with zoning amendment to allow indoor recreation facilities.

Proposed local law for review regarding a zoning amendment.

Mayor Hunter asked that Attorney Graff begin the paperwork on this. This pertains the YMCA considering building an indoor rec center (gymnasium). Clerk Reals explained that this requires review and SEQR by the Planning Board (part 1) and the Village Board (part 2) before the Village Board can begin proceeding with this. This also requires review by the Ontario County Planning Board.

Clifton Spring Library budget request

Letter from the Clifton Springs Library asking the Village to consider their financial support at the same level as last year.

Reviewed. The proposed budget has no change to what the library received last year.

Thank you note from the J. & D. Hamilton

Thank you note from J. and D. Hamilton regarding a water line replacement project they needed to do and the cooperation of the crew.

This note was passed on to the Village crew. The Board appreciates the note of thanks.

Meeting from March 8, 2021 continued:

P. Martin, Engineer, sewer plant

Email from Peter Martin, PE, regarding possible engineering at the sewer plant.

Eric Merkley, Chief Operator at the wastewater plant addressed the Board. Chief Operator Merkley would like to work with Peter Martin as he is familiar with the plant and specializes in wastewater. Chief Operator Merkley was asked to obtain a written estimate from P. Martin for improvements at the plant, before the Board will consider this.

Certificate of Compliance for Clifton Springs Firehouse

Copies of the certificate of compliances for work at the fire house, 39 Kendall Street.

The completed work is the install of a new generator, the install of a new furnace and central air, the install of the underground propane tank (needed for the generator).

Museum Day

Note from Historian Jim Connors regarding Museum Day. The Historical Society would like to host Museum Day on June 19, 2021 and have a 200th celebration of Dr. Henry Foster.

Discussion was held and the Board stated at this time they are not comfortable inviting people to the Village due to Covid. Mayor Hunter said that Mr. Connors plans to come to the next Board meeting to discuss this.

NYCOM Advocacy update

NYCOM Advocacy update.

Reviewed.

Information from Ontario County Real Property Tax

Information from Ontario County Real Property Tax.

This information indicates that the Village may not be able to re-levy unpaid water (until next year) due to the Gov. order on utilities.

Clerk Reals updated the Board. The Clerks have been in conversation with the County and the County is continuing to look into this. More information will be forthcoming.

Draft of the Public Employer Health Emergency Plan for the Village

Draft Emergency Plan, as required by Gov. order.

Clerk Reals reminded the Board this needs to be in place by April 1, 2021. The committee that has worked on this is Supervisor Jason Lannon, Police Chief Scott Upchurch Chief Operator Eric Merkley, Trustee Jeff Linsner and Clerk/Treasurer, Lori Reals. The Board agreed to discuss and possibly adopt this plan at the special meeting that will be held on March 22, 2021. Also, on the agenda will be the budget and Police Reform.

STREET DEPARTMENT: This report was covered under privilege of the floor.

WATER DEPARTMENT: This report was covered under privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes had nothing to report.

ZONING & PLANNING DEPARTMENTS: Trustee Gray had nothing to report.

FIRE DEPARTMENT: Trustee Linsner had nothing to report.

