

October 12, 2020

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter Mayor

Board Members Present: Earl Lincoln, Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: None

Also Attending: Jason Lannon, Street & Water Supervisor, Scott Upchurch, Police Chief, Todd Freelove, YMCA Director.

Minutes: The minutes of the meeting minutes of September 14, 2020 were approved upon motion by Trustee Linsner 2nd by Trustee Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #283 through #356 approved for payment by Trustee Lincoln 2nd by Trustee Gray. All members present voting AYE. Carried.

General Fund =	\$ 55,402.64
Water Fund =	\$ 8,246.55
Sewer Fund =	\$ 21,570.18

PRIVILEGE OF THE FLOOR:

Jason Lannon – street and water report

Jason Lannon, Street & Water Supervisor appeared before the Board.

Street report: Three catch basins still need repair. All other catch basins that were in scheduled for repair this year have been repaired. Catch basins will be cleaned. The crew will close the park with pickleball and basketball at the end of the month. Street repair will be done on Teft Avenue, where a wire burnt the street. Equipment is being serviced for winter. Approximately seven trees need removal. Two trees that need removal are at the John Brown Park. Stump grinding will be done.

Water report: Street repairs have been done from the numerous water digs that were done this summer. A main line valve repair must be done n Hibbard Avenue, near Park Street. Five large water meters have been installed. Drainage work has been done around the water vault on Pearl Street extension. A possible water service line may be done on Coulter Road (residential).

Retain W. Ciardi and pay increase

W. Ciardi, Laborer, has completed one year of working for the Village. Supervisor Lannon recommends that the Village retain W. Ciardi and increase his pay \$1.00 per hour. Motion was made by Trustee Lincoln 2nd by Trustee Linsner to retain W. Ciardi and to increase his pay from \$17.00 per hour to \$18.00 per hour, effective October 12, 2020. All members present voting AYE. Note: The Village did budget for this pay increase, as the Board was aware that this employee would probably be being retained No employees received raises in the 2020-2021 budget due to Covid.

Todd Freelove – YMCA – flag football

Todd Freelove, YMCA Director, appeared before the Board. Mr. Freelove was present to ask permission to extend the flag football season for older youth thru October. The Village had received two complaints from "Pause NY" regarding flag football. Mr. Freelove reviewed what is required to run flag football, during Covid. It appears there may have been a problem with a pizza party during flag football. The YMCA will not be serving food going forward. The Board agreed that the older youth could continue with flag football, if safety pre-cautions are in place.

Meeting of October 12, 2020 continued:

YMCA – park use

Discussion was held with Todd Freelove regarding a recent miscommunication regarding the park. The Village crew had winterized the park and closed all facilities. One a nice October day the YMCA staff took kids to the park, which is fine, but used bathroom facilities that had been winterized. The crew will need to re-winterize two restrooms. Mr. Freelove apologized for this and offered his services to help fix the issue. Discussion was held on how to prevent this going forward as this happened with a different group that used the park BBQ pit in the spring and used the bathrooms when the park was winterized. Discussion was held on changing locks or collecting keys at the end of the season to avoid this problem in the future. Discussion was also held with Mr. Freelove on some other miscommunication issues at the park this summer. Mayor Hunter said a conversation needs to be held before next summer regarding park usage and responsibilities. Mr. Freelove is receptive to this.

Police Chief Scott Upchurch – numerous police items including intention to retire in 2022

Police Chief Scott Upchurch appeared before the Board. Chief Upchurch requested permission to attend SWAT training at Fort Drum. Due to Covid, training this year will only be for two nights. The Board had no objection to this request.

Chief Upchurch is working on Police Reform – Reinvention, which is required by New York State. The Chief and Officer Bob Fuller have participated in remote training on this topic. Chief Upchurch is working on a questionnaire that will go out with the November 2020 water and sewer bills. The Chief indicated that Town Hall meetings will be held with the community and with stakeholders in the community to discuss Police Reform – Reinvention.

Chief Upchurch will be participating in Conflict Resolution training, pertaining to Mental Health.

Chief Upchurch gave the Board his verbal intention to retire, tentatively in May of 2022. Chief Upchurch wanted to give the Village as much advance notice as possible. The Board will need to look at what direction they would like to see the Police Department head in. Chief Upchurch indicated that his intention to retire, has nothing to do with Mayor Hunter's intention to resign, tentatively in 2021.

Mayor Hunter would like Chief Upchurch to work with Trustee Gray and Trustee Linsner to make a recommendation on how the Village should proceed going forward. Mayor Hunter suggested discussions on this should begin in Spring of 2021.

CORRESPONDENCES:

Letter of Planning Board Chairman Dan Blondell. Appointments of Scott Janas, Bob Maslyn and David Tornow Coffee

Letter of resignation from Dan Blondell, Planning Board Chairman. The Board accepted this letter with appreciation for all Mr. Blondell has done for the Planning Board.

Discussion was held and motion was made by Trustee Gray 2nd by Trustee Keyes to appoint Scott Janas to Planning Board Chairman, Bob Maslyn, to Planning Board member and David Coffee as the alternate. All members present voting AYE. Carried.

Proposed pay schedule for Z. Watts, WWTP Operator Trainee

Proposed pay schedule for Z. Watts. Trustee Keyes explained this is the same schedule that was used with the former employee, other than the order of the classes is different.

The Board agreed that this pay schedule is acceptable. This schedule details the pay increases from time of hire, thru successful completion of obtaining a 2A Wastewater Treatment Plant Operator license.

Meeting of October 12, 2020 continued:

Information on the Brian Romeiser Scholarship

Information on the Brian Romeiser Operator Scholarship. Mr. Romeiser was a Village resident all his life and spent his career as a Sewer Treatment Plant Operator. A memorial scholarship has been established in his honor for pre-certification training for sewer plant operators.

The Board agreed they would like to have Z. Watts apply for this scholarship.

2020 Festival of Lights - cancelled

Information from the Chamber of Commerce. The 2020 Festival of Lights is cancelled due to Covid.

Reviewed.

“Pause NY” concerns regarding flag football

Two complaints to “Pause NY” regarding flag football.

Reviewed. Steve DeHond, Code Enforcement Officer, has addressed these concerns with the YMCA. The YMCA has followed the guidelines for this sport. The YMCA will not serve food at this time during flag football.

Information on Pandemic Operations Plan

Information on the requirements for the Pandemic Operations Plan.

Reviewed. This was on the September agenda also. The Board needs to work on a plan for compliance. The Board and all supervisors will need to be a part of the discussions for the plan. The plan must be in place by April 1, 2021.

Thank you note

Thank you note from a group that appreciated using the basketball courts this summer.

Reviewed and appreciated.

STREET DEPARTMENT: See privilege of the floor for Supervisor Lannon report.

WATER DEPARTMENT: See privilege of the floor for Supervisor Lannon report.

SEWER DEPARTMENT: Trustee Keyes reported the following:

EPA – Significant Users

Chief Operator Merkley has been contacted by the EPA (Environmental Protection Agency) and the EPA is looking to see what entities in the Village are industrial users. In the Village this would be G.W. Lisk Company Inc. and Clifton Springs Hospital. Chief Operator Merkley has supplied the information to the EPA. Trustee Keyes informed the Board Clifton Springs Hospital has been working off an old “Permit for conveyance and treatment of wastewater”. Chief Operator Merkley has meet with the hospital numerous times. The hospital continues to work off an old permit because they have not consistently followed the requirements in the existing permit. There is some concern that the Village could be fined for this. If this happens, the Village intends to pass that expense onto the hospital. All agreed that the hospital needs to have a plan for pretreatment of wastewater and proceed with a pretreatment plan, this will help keep them in compliance with the sewer conveyance and treatment of wastewater permit.

Hunt Engineering

Clerk Reals informed the Board that representatives from Hunt Engineering intent to attend the next Board meeting to discuss the inflow and infiltration study and the disinfection requirement for the sewer plant.

ZONING & PLANNING DEPARTMENTS: Trustee Gray report was covered under correspondences. Trustee Gray spoke with Scott Janas, new Planning Board Chairman and they discussed a few open items that the Planning Board has.

Meeting of October 12, 2020 continued:

FIRE DEPARTMENT: Trustee Linsner reported that the following:

The Fire Department has a concern with a part on the furnace. S. DeHond, Code Enforcement Officer looked into this and reported that the furnace was not finished and the furnace will have the proper part on it once it completed. There is a thermostat in the hallway of the fire house that is inoperable. It has a "nest" thermostat that needs three wires. Fire Captain W. Conklin will help S. Hartman, Heating, Electric, Plumbing Contractor with this. Trustee Lincoln reported that S. Hartman does not want to be responsible if this thermostat connection creates a problem with the furnace.

S. Hartman, Heating, Electric, Plumbing Contractor got a hold of the representative from Kohler generators. The representative will be back this week to work on the startup of the generator.

Discussion was held on a charge to move an air conditioning condenser. Trustee Lincoln explained that this charge was not included on the invoice from Hartman, Heating, Electric & Plumbing.

Discussion was held on a charge to build a stand to place the generator on, to help with salt damage. Trustee Lincoln explained that this charge was not included on the invoice from Hartman Electric, Heating & Plumbing.

The Board stated that they truly appreciate all that the fire department does, but when it comes to repairs at the fire house, Trustee Linsner needs to be aware of any needed repairs and approve who will be completing the work.

PARK – YOUTH DEPARTMENT: See privilege of the floor.

SOCIAL MEDIA: Nothing was reported.

POLICE DEPARTMENT: Mayor Hunter received a schedule for the month of October. See privilege of the floor.

MAYOR HUNTER REPORT:

Village Court

Discussion was held on Village Court. At the last meeting, the Board agreed to continue with Village court and reduce the salary of the elected Village Justice. Discussion was held on what may happen with Court once Police Chief Upchurch retires. Clerk Reals was asked to contact Attorney Graff to see if it is determined that there is not a need for a court system can court be dissolved mid - term. The Board is aware to eliminate court is a decision made by a proposition on the ballot.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts thru September and year to date revenue and expenses thru September.

OTHER BUSINESS:

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Gray to adjourn. All members present voting AYE. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer