

May 11, 2020

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432. This meeting was held via Cisco Web Ex meetings, due to COVID 19.

Presiding: Bill Hunter Mayor

Board Members Present: Earl Lincoln, Jeff Linsner, Jim Keyes, Bryan Gray

Board Members Absent: None

Also Attending: Village resident Bill Kramp (remotely)

Minutes: The minutes of the meeting of March 9, 2020, April 13, 2020 (no April meeting held) and the public hearing minutes of May 4, 2020 were approved upon motion by Trustee Lincoln 2nd by Linsner. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #812 through #984 approved for payment by Trustee Lincoln 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 195,111.81
Water Fund =	\$ 89,956.68
Sewer Fund =	\$ 37,702.81

The Annual Organizational Meeting was held at 6:00 PM. These minutes are printed and recorded in the minutes book. They are not posted on the web site because of the format they are in. These can be obtained by contacting the Village Clerk.

PRIVILEGE OF THE FLOOR:

No persons were present, due to the NY Pause Order and Governor Andrew Cuomo Executive Orders pertaining to COVID 19 and public meetings. Mayor Hunter asked Mr. Kramp if he had any items to discuss with the Board. Mr. Kramp did not have any items to discuss.

CORRESPONDENCES:

Village of Newark to raise Village water rates

Letter from the Village of Newark regarding a water rate increase of 20% effective June 1, 2020.

Mayor Hunter has reached out to the Village of Newark regarding the significant increase. The Village of Newark explained they are raising the rates to their own residents by 20% as well. This increase is needed to cover a six-million-dollar expense because Newark must upgrade a water facility. Mayor Hunter asked if this increase could be delayed and the Village of Newark has verbally agreed to delay the increase until August 1, 2020. The people who receive public water from the Village of Clifton Springs would see this increase in the November 1, 2020 water bill.

Trustees response to Village of Newark increase

Copy of Clerk Reals email to the Village Board on the rate increase and response from Trustee Gray and Trustee Keyes.

Trustee Gray is concerned that this may be the first of other increases to occur. Trustee Gray is also concerned about the financial impact on all, especially the large users. Trustee Gray had some suggestions on trimming expenses and consideration of cost sharing services. Trustee Gray believes it would be wise to begin conditioning village employees to a leaner sense of working for the next several years. The Board appreciated the comments from the two Trustees.

Meeting of May 11, 2020 continued:

2019 fiscal stress score

Letter from the State Comptroller that shows the 2019 the fiscal stress score.

The fiscal stress score is good, considered “No designation”, but the Environmental stress is now listed as “Susceptible Environmental Stress”. Clerk Reals explained that this is new. It appears the items that are affecting this score are items the Village cannot control.

Kendall Street sidewalk – Ladue heading north

Letter and information from Planning Board Chairman Dan Blondell regarding the discussion on sidewalk on Kendall Street (from the March meeting).

Mayor Hunter suggested that this discussion be put on hold as the cross walk will not happen this fiscal year due to fiscal reasons and because F.L.A.C.R.A. will not be ready with their proposed Administrative Office Building this year. The Board agreed to put this on hold.

Kendall Street sidewalk – Ladue heading north

Letter and information from John Shields, Engineer at Hunt Engineering, regarding possible sidewalk on Kendall Street.

See correspondence above, this project is now on hold.

LED street lighting

Email from Steve Overslaugh that shows the LED Street Lighting could occur much sooner than expected.

Reviewed. This project was to be in the que for at least 18 months. Mr. Overslaugh indicates that the conversion to LED street lighting could occur in the next couple weeks.

Annual report from Clifton Springs Fire Department

Annual report from Clifton Springs Fire Department.

Mayor Hunter stated this is an excellent report. This report was also sent to the Town of Manchester, the Town of Hopewell and the Town of Phelps.

NYCOM updates – pertaining to COVID 19

Two NYCOM advocacy updates, pertaining to COVID 19.

Reviewed.

COVID updates

Information from various sources pertaining to COVID 19.

Reviewed.

STREET DEPARTMENT: Mayor Hunter reported the following:

Provided by Supervisor Lannon: Snow equipment is painted and cleaned up for the season, crack sealing is being completed, East Main Street has been milled and will be paved next week, Veterans banners have been erected, American flags will go up the week of May 18, 2020.

WATER DEPARTMENT: Mayor Hunter reported the following:

Provided by Supervisor Lannon: Water tanks have been power washed, fire hydrants will be flushed this week.

Meeting of May 11, 2020 continued:

SEWER DEPARTMENT: Trustee Keyes reported the following:

Pay increase for Z. Watts

Chief Operator Eric Merkley has asked the Board to consider a pay increase for seasonal laborer Z. Watts. Mr. Watts worked for the Village last summer and is doing a great job. Motion was made by Trustee Keyes 2nd by Trustee Lincoln to increase Z. Watts hourly rate to \$13.50 per hour effective May 11, 2020. All members present voting AYE.

Manhole at the park – emergency repair

The sewer manhole at the park is now in need of emergency repair. Chief Operator Merkley will work with the Hunt Engineering on this and have it repaired or replaced in the near future.

ZONING & PLANNING DEPARTMENTS: Trustee Gray reported the following:

Planning Board – F.L.A.C.R.A. site plan review

The Planning Board will continue this month (remotely) with the site plan review process for a new Administrative Office Building at 71 Kendall Street. The Planning Board and the architect have the comments back from Ontario County Planning Board and this project is close to ready for a public hearing.

Local Law with text amendment changes to the Zoning code

Clerk Reals informed the Board that the local law for the text amendments to the Zoning code that the Planning Board has requested will be reviewed for comment by Ontario County Planning Board on May 13, 2020. This local law will also be reviewed by the Village Planning Board on May 13, 2020. Once the Village Board has the comments back, the Village Board can proceed with the local law process. The Board will need to proceed with the proposed local law because it relates to a local law adopted in February 2020, that put a moratorium in place, but the moratorium will end in August 2020.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Midlakes Strong – BBQ and food distribution – COVID 19

The Fire Department did a nice job providing chicken barbeque and use of the fire house space for a “Midlakes Strong” project on May 2, 2020. A historical note, between Clifton Springs Fire House and Phelps American Legion approximately 3,200 free chicken barbeques and approximately 800 boxes of food, heads of cabbage, bags of apples, cheese and thousands of gallons of milk were given away to anyone within the Midlakes School District. Approximately 180 volunteers made this a huge success. Clifton Springs Fire Department and County Road 7 crew cooked the chicken for the Clifton Springs distribution at the Village Park. The Fire Department opened their doors and was most gracious to all volunteers who helped make the day a success. This was an event unlike any other in recent history. This was done due to the COVID 19 virus and all volunteers were required to wear face coverings and practice social distancing of 6 feet apart. Most all Village employees volunteered in some way to assist with this project.

PARK – YOUTH DEPARTMENT:

Use of Village Park

Discussion was held on the use of the parks, due to the COVID 19 virus. The Board agreed that per Governor Andrew Cuomo Executive Order the park will be closed. The crew will close off the playground area. It is possible the playground area could remain closed for the summer season. The Village will comply following the Governor’s orders and hopefully can open the rental portion of the park in phase 4, of the re-opening of New York State. That would tentatively be June 26, 2020, if all phases stay on track. This schedule will continue to be monitored as things continue to change almost daily, due to restrictions from COVID 19. This is also dependent on the number of people allowed to be at a “gathering”. As of now only 10 people are allowed to “gather”, due to COVID 19.

Meeting of May 11, 2020 continued:

SOCIAL MEDIA: Trustee Keyes reported the following:

Village website

Trustee Keyes continue to work with Nathan Dingy, volunteer updating the Village website. Trustee Keyes and Mr. Dingy are hoping to get this up and running in the next few weeks. The Board agreed that Village employees that have been issued a Village email account, need to be using that email account.

Shield Act

Trustee Keyes read an article in the NYCOM magazine pertaining to the Shield Act. Trustee Keyes will work with the Village IT person and determine what needs to be done to be compliant with the Shield Act.

POLICE DEPARTMENT: Clerk Reals reported the following:

Possible local law – regarding residency requirement

As per discussion at the March Board meeting, Attorney Graff has drafted a local law that would change the residency requirement for full time police officers. This local law will be presented for review in June.

MAYOR HUNTER REPORT: Mayor Hunter's report was covered throughout the meeting.

CLERK REALS REPORT: Clerk Reals provided the Board members a copy of the abstracts from March and April. Clerk Reals will also supply the May abstracts thru the end of the fiscal year.

Due to COVID 19, the Memorial Day celebration and the annual Sulphur Springs Festival are cancelled. Due to COVID 19, per Governors Executive Order, Village Election Day is now scheduled for September 15, 2020 (should have been March 18, 2020). Due to Governors Executive Order, Village Court has been postponed from March to May to June and is now tentatively scheduled to be held in August. No court has been held since February 2020.

OTHER BUSINESS:

Certificate of Deposit – Fire Equipment (Protective Gear)

The following was made upon motion of Trustee Gray 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire protective gear .

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$15,000 be placed in a certificate of deposit. This Certificate of Deposit is established for the purchase of fire protective gear. This certificate of deposit is established for eleven months.

At this time, the certificate of deposit has \$15,031.80, plus the deposit above will equal \$30,031.80, plus interest.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

Meeting of May 11, 2020 continued:

Certificate of Deposit – Fire Truck

The following was made upon motion of Trustee Gray 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing fire equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$18,000 (amount remaining in fire department budget at close of fiscal year) be placed in a certificate of deposit.

This Certificate of Deposit is established for the purchase of fire equipment. This certificate of deposit is established for eleven months.

At this time, the certificate of deposit has 4,509.54, plus the deposit above will equal \$22,509.54, plus interest.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

Certificate of Deposit – Street Equipment

The following was made upon motion of Trustee Gray 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of purchasing or repairing street equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$30,000 (amount from 2019-2020 budget) be placed in a certificate of deposit. This Certificate of Deposit is established for the purchase or repair of street equipment. This Certificate of Deposit will be for one month, as the funds will be needed to purchase a backhoe that should arrive in June 2020.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

Currently the certificate of deposit has \$90,894.47 plus \$30,000 equals \$120,894.47, plus interest.

All members present voting AYE. Carried.

Certificate of Deposit – Water Fund

The following was made upon motion of Trustee Gray 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of painting the water tower and water improvements.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$25,000 (amount from 2019-2020 budget) be placed in a certificate of deposit. This Certificate of Deposit is established for the painting of the water tower or any other necessary water improvements. This Certificate of Deposit will be for eleven months.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

Meeting of May 11, 2020 continued:

Currently the certificate of deposit has \$101,419.83 plus \$25,000 equals 126,419.83, plus interest.

All members present voting AYE. Carried.

Certificate of Deposit – Sewer Fund

The following was made upon motion of Trustee Gray 2nd by Trustee Keyes:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of sewer improvements or sewer equipment.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$50,000 (amount from 2019-2020 budget) be placed in a certificate of deposit. This Certificate of Deposit is established for the improvements at the sewer plant or sewer equipment. This Certificate of Deposit will be for eleven months. The Village had hoped to place \$70,000 into this Certificate of Deposit, but because of the emergency repair to a sewer manhole in the Village park, the amount was reduced to \$50,000.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

Currently the certificate of deposit has zero balance plus \$50,000 equals 50,000.

All members present voting AYE. Carried.

Renewal of CD'S

The Village has two Certificates of Deposits that renewed in April 2020. These CD's were established prior to Clerk Reals. Motion was made by Trustee Gray 2nd by Trustee Keyes to renew the CD's for six months. These two CD's total \$139,174.36. All members present voting AYE. Carried.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Linsner that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A3120.4 to A1420.4	1,360.00
From A3120.4 to A1450.4	62.40
From A3120.4 to A1620.4	3,467.04
From A3120.4 to A3620.4	2,157.72
From A3120.4 to A5182.4	596.34
From A5110.1 to A6410.4	793.45
From A5110.1 to A7140.1	29.40
From A5110.1 to A8020.4	2,368.51
From A9030.8 to A9060.8	286.65
From G8120.4 to G1440.4	933.41
From G8120.4 to G8110.1	3,119.26
From G8130.1 to G9040.8	3,847.00

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 6:33 p.m.

Respectfully submitted,

Lori A. Reals, Clerk/Treasurer