

August 12, 2019

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Jim Keyes, Jeff Linsner, Earl Lincoln, Bryan Gray

Board Members Absent: None

Also Attending: Jason Lannon – Street Supervisor, Walt Pieschke and Nick Masucci – Eagle LED and Elaine Hilton – Pearl Street Resident

Minutes: The minutes of the meeting of July 8, 2019 were approved upon motion by Trustee Keyes 2nd by Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #139 through #231 approved for payment by Trustee Lincoln 2nd by Trustee Keyes. All members present voting AYE. Carried.

General Fund =	\$ 81,131.69
Water Fund =	\$ 4,372.45
Sewer Fund =	\$ 6,387.92

The first item of business was the appointment of Bryan Gray. Mayor Hunter has appointed Bryan Gray to fill the office of Village Trustee after the recent resignation of former Trustee Dan Blondell. This appointment will be until a special election can be held in March 2020.

PRIVILEGE OF THE FLOOR:

Supervisor Jason Lannon – Street and Water reports

Jason Lannon appeared before the Board to give his street and water reports.

Street report: PESH (Public Employee Safety & Health) will be coming to monitor the sound from one of the lawn mowers. The crew will be completing repairs to driveways. The crew has completed the trimming around all street signs. More than 900 feet of sidewalk has been poured on Ladue Avenue and Park Street.

Water report: The leak survey will be completed soon. The crew will be turning water valves. The crew will be washing the water tanks. The crew will be replacing some of the large commercial water meters.

Elaine Hilton – concern over a property

Elaine Hilton, village resident, appeared before the Board with concerns about a property on Pearl Street. Ms. Hilton is concerned that the property has not been mowed and the landscaping is overgrown. Ms. Hilton is also concerned about the backyard, which is also overgrown and has several items in the hedgerow and in the yard. Ms. Hilton has sent letters in the past to Code Enforcement and would like to see something done to address the problem. Ms. Hilton now has fox, rats and wood chucks at her property. Ms. Hilton would like to see this addressed because of the vermin that are being attracted.

Mayor Hunter will discuss this with Steve DeHond, Code Enforcement Officer and see what action can be taken to clean the area up.

**Walt Pieschke and Nick Masucci – Eagle LED, regarding solar street lighting
Solar at the Village Barns**

Mr. Pieschke reviewed with the Board his conclusions regarding solar. It appears the Village is not making what was projected from solar power. Mr. Pieschke presented a report that had several reasons that explained this.

Meeting of August 12, 2019 continued:

Mr. Pieschke and Mr. Masucci are working with Eagle LED and have been working with communities to help save money on street lighting. Mayor Hunter asked about the lifetime of savings and the lifetime of the equipment. Discussion was held on NYSEG repairing the streetlights. Mr. Masucci was unaware that the Village does not have to pay a separate maintenance agreement for the repairs. Discussion was held on NYSEG and Ontario Telephone Company and how they own the poles. The Board expressed that the Village has no interest in owning poles. Mr. Pieschke indicated that Eagle LED would be willing to look into the solar lighting at no cost to the Village. After discussion it seemed that it would not be beneficial to the Village or to Eagle LED to pursue solar street lighting.

CORRESPONDENCES:

Letter of resignation from Trustee Dan Blondell

Official letter of resignation from Trustee Dan Blondell.

Mayor Hunter has appointed Bryan Gray to fill this office until a special election can be held in March 2020.

Updated listing of Village Officials

Updated list of Village Officials.

Updated list of appointments from Mayor Hunter

Updated list of appointments.

With the resignation of Trustee Blondel, Mayor Hunter made some changes from the Annual Organizational meeting that was held in April 2019.

With the resignation of Trustee Dan Blondell and the appointment of Trustee Bryan Gray, Mayor Hunter has changed the Deputy Mayor and liaison's for standing committees as follows:

The Mayor shall appoint one of the Trustees as Deputy Mayor. Mayor Hunter appointed Trustee Jeff Linsner as Deputy Mayor.

Section 3-308 Mayor's optional designation of other committees:

Department Standing Committees:

Street, Street Lighting	Earl Lincoln
Shade Trees, Sidewalks	Earl Lincoln
Water Department	Earl Lincoln
Sewer Department	James Keyes
Fire Department	Jeff Linsner
Youth Recreation, G.W. Lisk Community Park	Jeff Linsner
John Brown, John Fabrizi and Rotary Parks	Earl Lincoln
Planning and Zoning Board Liaison	Bryan Gray
Police Department	William Hunter
Village Clerk's Department	William Hunter
Personnel Issue's	James Keyes & Jeff Linsner

Meeting of August 12, 2019 continued:

NYS EFC – the Village sewer fund has paid debt in full

Letter from NYS Environmental Facilities Corp. that states the Village has paid off the debt on the sewer plant.

Reviewed. This was a 20-year payment for upgrades that were made in 1998-1999.

Clifton Springs Hospital (RGH) and sewer concerns

Response letter from Clifton Springs Hospital (RGH) regarding concerns Chief Operator Eric Merkley has had at the sewer plant.

Reviewed. The hospital will continue working with Chief Operator Merkley to resolve some issues (i.e. exceeding limits in BOD & zinc).

Check from Auctions International for the sale of sewer mower

Copy of the check the Village received for the sale of a lawn mower from the sewer plant.

Reviewed. The Village received \$1,525.00 from this sale.

Tuition reimbursement

Follow up from last meeting. Email from Attorney Graff regarding reimbursement for educational expenses.

Reviewed. Attorney Graff indicated that a policy can be put in place for tuition reimbursement, but that it needs to apply to all employees. At this time the Village does not have a policy in place and more thought would need to be given before a policy can be put into place.

Sunscreen dispensers will be put in at Village park

Email from Ali Mazza (Bob Raeman's daughter). Mayor Hunter has accepted a donation of 2 sunscreen dispensers, one for John Brown Park and one for G.W. Lisk Community Park. Mrs. Mazza has indicated the dispensers are on back order but will be delivered when they arrive.

The Village appreciates this donation.

Donation from Midlakes Jr. Eagles

Copy of a donation from Midlakes Jr. Eagles for use of the John Fabrizi park.

Reviewed. The Village appreciates this donation.

AIM Funding

Email from the State Comptrollers that indicates the Village will receive AIM funding.

Reviewed.

Memo regarding appointment of Dan Blondell to Planning Board Chairman

Copy of the memo that was sent to the Planning and Zoning Board members regarding the appointment of Dan Blondell to Planning Board Chairman.

Reviewed.

Planning Board meeting minutes June 12, 2019

Copy of the Planning Board meeting minutes from June 12, 2019.

Reviewed.

Zoning Board meeting minutes July 15, 2019

Copy of the Zoning Board minutes from July 15, 2019.

Reviewed.

Meeting of August 12, 2019 continued:

Copy of legal ad for public hearing on the special use request for the beanery

Copy of the legal ad pertaining to the Public Hearing on a special use expansion of the beanery.

Reviewed.

Updated list of Planning and Zoning Board members

Updated membership roll of the Planning and Zoning Boards.

Reviewed.

STREET DEPARTMENT: See privilege of the floor

WATER DEPARTMENT: See privilege of the floor.

SEWER DEPARTMENT: Trustee Keyes reported the following:

Food Compost Grant

The Sewer Department has been awarded a grant for food compost. Currently the Village does not know the amount of the grant.

Disinfection trial

The department is hoping to do a trial for disinfection. The aeration tank may need to be larger for the trial.

Compost

Chief Operator Merkley is looking into ways to sell the compost to Nature Cycle. Mr. Merkley has verbal permission from DEC to sell the compost. Nature Cycle is willing to truck the compost 65 yards at a time and the Village would receive \$5.00 - \$6.00 per yard.

Mr. Merkley has been contacted by the Village of Leroy and they would like to bring their compost to the Village. Mr. Merkley is checking with DEC to see if this is acceptable and if so to obtain approval.

Tours

The sewer plant provided tours to two different groups.

Uniforms

Discussion was held on uniforms for the sewer department. The Board reviewed the list of items requested for the sewer department and the Board agreed that the Village will supply the same uniforms that are provided for the street department.

Meter for suspended solids

A new meter is needed to read the suspended solids. The cost is approximately \$2,400. The Board agreed the meter should be purchased.

ZONING & PLANNING DEPARTMENTS: See correspondences.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Truck chassis has arrived

The fire truck chassis has arrived.

PARK – YOUTH DEPARTMENT: Nothing was reported.

Meeting of August 12, 2019 continued:

SOCIAL MEDIA: Trustee Keyes reported the following:

New Village Website

Trustee Keyes has the preliminary new website ready to launch. This has been completed with significant help from Nathan Dingy. Trustee Keyes will send this on to Board members to review and comment on.

Trustee Lincoln asked if all Village employees use a Village email. With the new website the Board wants all Village employees that have a CliftonSpringsNY.Org email to use that email.

POLICE DEPARTMENT: Mayor Hunter reported the following:

The Board received the Police Department monthly activity report for July as well as a work schedule for August.

Emergency Response Training

Chief Upchurch submitted a letter asking for permission to attend Emergency Response Training in September 2019. Motion was made by Trustee Lincoln 2nd by Trustee Linsner to authorize Scott Upchurch to attend this training and the Village to pay for the expenses involved with attending the training. All members present voting AYE. Carried.

MAYOR HUNTER REPORT: Mayor Hunter reported was covered through- out the meeting:

CLERK REALS REPORT: Clerk Reals provided the Board with zoning violation letters, payroll worksheets, fire department report for July, court reports for July, year to date expenses and revenues and bank statements for June and July 2019.

Annual Financial Report Completed

The Board was presented with the annual financial report and all documents needed to complete the year - end report. The Board received a full listing of all detailed revenues and expenses for the fiscal year ending May 31, 2019. Clerk Reals reviewed the report with the Board. This report was filed on time, in July 2019.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Linsner that Clerk Reals be, and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1990.4 to A1440.4	\$4,000.00
From F8340.4 to F8320.2	\$2,558.50

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Keyes to adjourn. All members present voting AYE. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer