

June 11, 2018

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Dan Blondell, Jeff Linsner, Earl Lincoln, Melissa Kumkey was present until 6:30 pm.

Board Members Absent: None

Also Attending: Jason Lannon, Street Supervisor

Minutes: The minutes of the meeting of May 14, 2018 were approved upon motion by Trustee Linsner 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #1 through #73, approved for payment by Trustee Lincoln 2nd by Trustee Blondell. All members present voting AYE. Carried.

General Fund =	\$ 117,018.97
Water Fund =	\$ 28,940.51
Sewer Fund =	\$ 7,795.20

PRIVILEGE OF THE FLOOR:

Supervisor Jason Lannon – Street and Water reports

Jason Lannon appeared before the Board to give his street and water reports.

Street report: The Sulphur Springs Festival went well. The Board commented on the great job with the clean up. Hot patching is being done. Trees are being reviewed for removal. NYSEG is replacing gas lines on the west end of the Village. A great deal of sidewalk has been removed by NYSEG on Pleasant Street and on Foster Avenue. NYSEG will replace this when the project is complete. A number of pieces of equipment will be at the YMCA touch a truck event on June 17, 2018.

Water report: The EPA water sampling was completed. The crew is working on water meter replacements, we have less than 25% of the Village to complete, two new water services were put in at 27 and 29 Teft Avenue. Lead and copper water testing will be done next week. The crew will be painting the fire hydrants this summer.

Shared Pickup Truck

Supervisor Lannon asked the Board to consider a shared vehicle agreement for the Colorado pickup truck between the Village and the Town of Manchester. The Village owns this truck and paid approximately \$34,000 for the truck and approximately \$5,000 for the plow package.

Trustee Kumkey questioned what would happen if Mr. Lannon did not win or did not seek election with the Town of Manchester in November of 2018?

Mayor Hunter recommends selling half of the interest in the truck and selling the interest for \$7,500 in 2018 and for \$7,500 in 2019. The Board agreed the Village would remain the principal owner. Both municipalities would be responsible to insure the truck and Supervisor Lannon would be able to use the truck while traveling between both municipalities. Motion was made by Trustee Lincoln 2nd by Trustee Kumkey to proceed with having Attorney Graff draft a shared vehicle agreement for the pickup truck with the Town of Manchester paying \$7,500 for their interest in the truck in 2018 and \$7,500 for their interest in the truck in 2019. All members present voting AYE.

Meeting of June 11, 2018 continued:

ADDEDUM: Clerk Reals met with Attorney Graff who explained this requires more clarification. The definition of "interest" in the truck needs more clarification and what does the \$7,500 each year pay for. Also, will only Supervisor Lannon be able to use the truck or can other employees at the Town use the truck. Also it is improper to enter into an agreement on the premise that Supervisor Lannon will seek and win election at the Town in November 2018. Attorney Graff questioned if the Village would still be agreeable to this shared vehicle should someone else seek and win election at the Town in November 2018, as well as what happens when the vehicle is sold, how would the money be distributed from the sale. This information will be provided to the Village for their July 9, 2018 meeting.

Agreement – Jason Lannon, Village and Town of Manchester

Discussion was held on the agreement between Jason Lannon, The Village of Clifton Spring and the Town of Manchester. This agreement was prepared by Attorney Jeff Graff and is being put into place because Mr. Lannon is now serving as the Town of Manchester, part time Highway Supervisor as well as the full time Village of Clifton Springs Working Supervisor.

Motion was made by Trustee Blondell 2nd by Trustee Kumkey to authorize Mayor Hunter to sign the agreement as written. At this meeting Mayor Hunter and Supervisor Jason Lannon signed the agreements (three originals). Supervisor Lannon took the agreements with him to present to the Town Board for approval at their meeting on June 12, 2018.

ADDENDUM: The Town of Manchester Board met on June 12, 2018 and would not sign the agreement as written.

Trustee Kumkey left the meeting after this discussion. The time was 6:30 pm. Trustee Kumkey has resigned her office as Village Trustee effective July 1, 2018. Mayor Hunter and all Board members thanked her for the 10 years she has served on the Board and wish her well.

CORRESPONDENCES:

Resignation of Trustee Melissa Kumkey

Letter of resignation from Trustee Melissa Kumkey, effective July 1, 2018.

Initially Trustee Kumkey was going to resign August 1, 2018, but NYCOM informed Clerk Reals a resignation for the Trustee cannot be more than 30 days out. For this reason Trustee Kumkey changed her letter and will resign July 1, 2018. The Board accepted this resignation with regrets and thanked Trustee Kumkey for her 10 years of public service to the employees and residents of the Village.

Clerk Reals informed the Board that the appointment of the next person to serve in this office is an appointment of the Mayor. The person will be appointed until the next Village election (March 2019) and then this person or any person can run and complete the remainder of Trustee Kumkey term, which would end in April 2021.

Jason Lannon, Town of Manchester and Village agreement

Agreement for final review and signing if approved by the Board.

See privilege of the floor and the addendum.

Town of Manchester – Local Law to reduce Highway Supervisor salary

Copy of Local Law 2-2018 from the Town of Manchester, regarding reducing the salary of the Town Highway Superintendent. A special election will be held on June 19, 2018.

Reviewed.

Meeting of June 11, 2018 continued:

Jim Keyes interested in serving on the Board or on a committee

Email from Jim Keyes, 22 Pleasant Street. Mr. Keyes is interested in serving on the Board or on a committee.

Reviewed.

Thompson Grain – Delong Company concerns

Letter that Steve DeHond sent to the Delong Company, regarding concerns with the beanery.

Reviewed. Mayor Hunter, Trustee Blondell, Code Enforcement Officer Steve DeHond, Planning Board Chairman Jake Amidon and ZBA Chairman Brian Rickerson all met to review what was discussed and agreed to at the Planning and Zoning Board meetings and how the operation is running at this time. The letter above addresses concerns with the approved site plan not being followed as well as concerns with dust, lighting, rodent control, and trees that were not planted as a buffer that were agreed too. Code Enforcement Officer Steve DeHond explained that the site plan changed without proper approval. For this reason Delong Company will need to go back to the Planning Board for site plan approval. The Delong Company has until June 15, 2018 to submit the necessary paperwork to begin the site plan approval process or they will be in violation.

Thompson Grain – Delong Company concerns

Email from Trustee Blondell to Code Enforcement Officer Steve DeHond regarding the beanery.

Reviewed in the correspondence above that Code Enforcement Officer Steve DeHond sent to the Delong Company.

Food Composting Grant

Email from Bob Raeman regarding the food compost grant.

Clerk Reals has asked what would the dollar amount be for the 50% matching funds. The Board supports food composting but would like to discuss this at the July Board meeting when more information is available.

Eric Lehman – chicken permit

Email from Eric Lehman, 23 South Street, asking for a permit for chickens.

Permit for chickens for Lehman

The permit is for no more than six (6) chickens only, no roosters.

The chickens are to be housed behind your home in a shed/chicken coop. No free range chickens.

A plan to properly dispose of the chicken waste needs to be in place. If you choose to compost the waste it has to be in an enclosed container and properly managed.

The permit is good for one year from June 2018 until June 2019. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code “Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees.”

After a one-year period, should the permit still be in effect, you are responsible to appear or write to the Board for the permit to continue.

Meeting of June 11, 2018 continued:

Sky Liu – 22 Stephens Chicken permit

Letter from Sky Liu, 22 Stephens Street, asking to renew her chicken permit.

Permit for chickens for Liu

The permit is for no more than eight (8) chickens, and no roosters.

The chickens are to be housed behind your home in a shed/chicken coop. No free range chickens are allowed.

A plan to properly dispose of the chicken waste needs to be in place. If you choose to compost the waste it has to be in an enclosed container and properly managed.

The permit is good for one year from June 2018 until June 2019. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code “Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees.”

After a one-year period, should the permit still be in effect, you are responsible to appear or write to the Board for the permit to continue.

ZBA legal notice – Janas 57 East Main - Fence

Copy of the public notice from the ZBA, Dale Janas, 57 East Main, requesting a fence on the line.

Reviewed. The ZBA will review this at their meeting on June 18, 2018.

Training for Linda Rider, Brian Rickerson and Jim Tears

Copies of the certificates of participation from Linda Rider, Brian Rickerson and Jim Tears.

Reviewed. The Board appreciates this.

Justice Court books

Letter from the Unified Court System, regarding the auditing of the courts books.

Clerk Reals has asked the court to leave the books for review at the July meeting.

Blue Cross Blue Shield proposes increase in health insurance

Letter from Blue Cross Blue Shield. They are seeking a 2% increase in health insurance costs.

Reviewed.

Phelps Fire Contract

Copy of the fire contract with the Town of Phelps. Changes have been made to Town law in regards to fire contracts. The Town of Phelps cannot change the contract at this time as this is the amount they budgeted. They will change to an exact amount for 2019. The Town Board respectfully requests that the Village sign the contract as presented.

The Board understands the budget process. Motion was made by Trustee Blondell 2nd by Trustee Lincoln to accept the contract as written. All members present voting AYE. Carried.

Request for horses at 50 Pearl Street

Email – request from Carl Falkowsky and Jessica Kopecko (potential new owners of 50 Pearl Street) for 3 horses.

Meeting of June 11, 2018 continued:

Horse permit – 50 Pearl Street

The permit is for three horses

The Village is requesting to see a simple schematic drawing of where you propose the three horses to graze.

The horses are to be housed in the barn with proper stalls that you own.

The permit is good for one year from June 2018 until May 2019. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code “Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees.”

After a one-year period, should the permit still be in effect, you are responsible to appear or write to the Board for the permit to continue. This is to be done annually.

STREET DEPARTMENT: See privilege of the floor for report from Supervisor Lannon and discussion on shared vehicle agreement and agreement with Jason Lannon, The Town of Manchester and the Village.

SEWER DEPARTMENT: See correspondences.

3rd Grade to four sewer plant

Clerk Reals informed the Board that the 3rd graders will be touring the sewer plant on June 14, 2018 from 9:30 until 10:30 and from 10:45 until 11:45. Board members are encouraged to attend.

WATER DEPARTMENT: See privilege of the floor for report provided by Supervisor Lannon.

ZONING & PLANNING DEPARTMENTS: Trustee Blondell had nothing to report. See privilege of the floor for Rob Reals – Thompson Grain/Delong Company discussion.
See public hearing to adopt the new zoning code and see correspondence.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Next fire truck purchase

Trustee Linsner reported that the Fire Department truck committee continues to work on information for proceeding with the next fire truck purchase.

PARK – YOUTH DEPARTMENT: Nothing was reported.

POLICE DEPARTMENT: Trustee Lincoln reported the following: Chief Upchurch provided the Board with a work schedule for July 2018 and a monthly report for May 2018.

MAYOR HUNTER REPORT: Mayor Hunter’s report was covered thru out the meeting.

With the resignation of Trustee Melissa Kumkey, Mayor Hunter reported that effective July 1, 2018 the Mayors optional designation of other committees: Department Standing Committees will be (this is a change from the April 9, 2018 Board meeting):

Meeting of June 11, 2018 continued:

DEPARTMENT

Streets, Street Lighting
Shade Trees, Sidewalks
Water Department & Village Hall
Sewer Department
John Brown and John Fabrizi Parks
Fire Department
Youth Recreation and G.W. Lisk Community Park
Planning and Zoning Boards Liaison
Police Department
Village Clerk Department
Personnel Issues

LIAISON

Earl Lincoln
Earl Lincoln
Earl Lincoln
Dan Blondell
New Trustee
Jeff Linsner
Jeff Linsner
Dan Blondell
Bill Hunter
Bill Hunter
Bill Hunter and Dan Blondell

CLERK REALS REPORT: Clerk Reals provided the Board with court report for May, fire department report for May, copies of zoning violation letters, payroll worksheets, and trial balances for May, year to date revenue and expenses thru May, bank statements and a spread sheet on solar power thru June 11, 2018.

F.L.A.C.R.A. – possible annexation

F.L.A.C.R.A. was hoping to have documents to the Village for this Board meeting, but unfortunately they were unable to have the documents ready. F.L.A.C.R.A. intends to be on the Board agenda for the June meeting for discussion on annexation of the property they are purchasing on Route 96, near the Dollar General.

Eagle Scout Trail – legal agreement

Clifton Springs Hospital – Rochester General is seeking a legal agreement between the Village and the hospital for the Eagle Scout trail that was recently done. This trail was completed on hospital property that adjoins the Village park. A member of the hospital board granted verbal permission to the Eagle Scout so he could proceed with this project. At this time the Village insurance company, Attorney Jeff Graff and the hospital are working on an agreement. The Village would like the hospital to consider giving this land to the Village as it serves no hospital purpose and is not maintained as it is a wooded area. No approval for this has been given by the hospital.

OTHER BUSINESS:

Follow up on sidewalk – bridge concern near 34 Hibbard Avenue

Molly Tornow, 34 Hibbard Avenue, was in the Village Clerks office. Mrs. Tornow was following up on the letter she sent last year with a concern about the open railing on bridge on Hibbard Avenue over the creek. The Board discussed this and this bridge area has been open for as long as anyone can remember, with no issues. The bridge was looked at and appears to be safe.

Hiring of Sarah Wright, Court Clerk

Motion was made by Trustee Blondell 2nd by Trustee Lincoln to hire Sarah Wright as the Court Clerk at a rate of pay of \$14.50 per hour. All members present voting AYE.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer