

March 12, 2018

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Jeff Linsner, Earl Lincoln

Board Members Absent: None

Minutes: The minutes of the meeting of February 12, 2018 were approved upon motion by Trustee Kumkey 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #696 through #783, approved for payment by Trustee Blondell 2nd by Trustee Kumkey. All members present voting AYE. Carried.

General Fund =	\$39,607.16
Water Fund =	\$33,949.90
Sewer Fund =	\$13,062.51

**PRIVILEGE OF THE FLOOR:**

**Public Hearing on the 2018-2019 Budget**

Mayor Hunter opened the public hearing at 6:00 p.m. The hearing was properly advertised in THE DAILY MESSENGER on March 1, 2018.

No people present appeared before the Board for the public hearing.

Discussion was held on the proposed 2018-2019 budget. Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Blondell to close the public hearing at 6:25 p.m. All members present voting AYE.

Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Blondell to adopt the 2018-2019 budget. Mayor Hunter called for a roll call vote which resulted in Trustee Lincoln voting AYE, Trustee Kumkey voting AYE, Trustee Blondell voting AYE, Trustee Linsner voting AYE and Mayor Hunter voting AYE. Carried.

Budget for 2018-2019

General Fund = \$1,532,812

Water Fund = \$392,991

Sewer Fund = \$513,850

TOTAL = \$2,439,653

Tax Levy = \$673,971 – which does not stay under the property tax cap. The Village did pass the local law to exceed the property tax cap.

	Tax Rate	Equalization Rate	Change in tax rate From 2017-2018
Town of Manchester	\$7.02	99%	up .26/1,000
Town of Phelps	\$7.33	100%	up .14/1,000

No changes in water and sewer rates. Water remains \$33.00 for 0-5,000 gallons and then \$5.15 for each 1,000 gallons thereafter and sewer remains \$70.00 per unit. Both are billed quarterly.

Meeting of March 12, 2018 continued:

**Todd Freelove - Tennis Courts - Pickle ball – G.W. Lisk Community Park**

Mayor Hunter gave a brief history on the development of the G.W. Lisk Community Park. Discussion was held on ice skating, skateboarding, tennis and basketball. Currently the park has basketball and two tennis courts that are also lined for pickle ball. Mayor Hunter informed the Board that the time has come to reseal and paint the tennis courts and basketball areas. Mayor Hunter indicated it has been seven years since the area was last sealed and painted.

Todd Freelove, YMCA Director, appeared before the Board. Mr. Freelove handed out information on pickle ball. Pickle ball is the fastest growing sport in the United States.

Mayor Hunter and Mr. Freelove would like the Board to consider eliminating the two tennis courts and changing the area to three or four pickle ball courts. Unfortunately the tennis courts get used very seldom. Basketball would remain as it is.

Trustee Blondell asked if we could do two pickle ball courts and one tennis court. Mr. Freelove said there isn't enough room.

Trustee Kumkey asked if the YMCA would be teaching pickle ball. Mr. Freelove said yes, they plan to teach the sport.

Pickle ball is often times played in doubles. The game is played quickly and if approved, Mayor Hunter and Mr. Freelove believe the area would get much more use than it is currently getting.

Discussion was held on the possible need to have times that would be specifically for use by Village residents. If this is necessary the Village and YMCA would coordinate times that would be specific for Village residents or a court designated for Village residents. This will only be addressed if a need arises.

After discussion the Board agreed to use the G.W. Lisk Community Park fund to seal and paint the G.W. Lisk Community Park, eliminating tennis courts and replacing the tennis courts with pickle ball courts and continuing to have basketball. Currently there is just over \$21,000 in this fund. The estimate for this improvement is \$23,000. The money in this fund has been donated annually by the G.W. Lisk Company with the understanding that the funds would be used specifically for needs – improvements at the G.W. Lisk Community Park.

**CORRESPONDENCES:**

**2018-2019 proposed budget**

For the public hearing - copy of the 2018-2019 proposed budget. The proposed tax rates are on the cover sheet. As per the last Board meeting, there are some changes in general and water funds.

After review and discussion this budget was adopted. See public hearing for more information.

**Sewer Department Loader Lease**

Resolution prepared by Attorney Graff regarding the sewer plant loader lease. Attorney Graff is required to provide a legal opinion letter on this purchase and was not comfortable with some of the language in the borrowing documents, therefore the resolution is needed.

Meeting of March 12, 2018 continued:

**RESOLUTION**

**WHEREAS**, on February 12, 2018, the Village Board of the Village of Clifton Springs approved Master Lease Purchase Agreement dated as of February 7, 2018 between ROC Leasing LLC dba Real Lease and the Village of Clifton Springs and Schedule No. 001 thereto dated as of February 7, 2018, collectively the "Lease", for purposes of purchasing the Equipment described on Exhibit A of the aforesaid Schedule No. 001; and

**WHEREAS**, the Lease is considered an installment purchase contract pursuant to Section 109-b of the New York State General Municipal Law and is required to be in compliance with said section; and

**WHEREAS**, an Amendment to the Lease is required to bring it into compliance with the aforesaid section 109-b, and

**WHEREAS**, an Amendment to the Lease, attached hereto and made a part hereof, has been prepared by the attorney to the Village and approved by ROC Leasing LLC to bring the Lease into compliance with the aforesaid section 109-b.

**NOW, THEREFORE, BE IT RESOLVED**, that the Amendment to the Lease is hereby approved, and be it further

**RESOLVED**, that Mayor is authorized to sign the Amendment to the Lease and forward a copy to ROC Leasing.

**I, Lori Reals, Village Clerk/Treasurer of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on March 12, 2018 by the following vote:**

	Aye	Nay
William Hunter	X	
Earl Lincoln	X	
Daniel Blondell	X	
Melissa Kumkey	X	
Jeffrey Linsner	X	

Dated: March 15, 2018

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Lori Reals, Village Clerk/Treasurer

SEAL

**Request for chickens at 2 Hibbard Avenue**

Request for chickens from Nathan & Sara Eisenberg, 2 Hibbard Avenue.

After discussion the Board approved the request for chickens at 2 Hibbard Avenue with the following conditions:

- 1) The permit is for no more than eight (8) chickens, and no roosters.
- 2) The chickens are to be housed behind your home in a shed/chicken coop. No free range chickens are allowed.
- 3) The permit is good for one year from March 2018 until March 2019. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code "Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees."

Meeting of March 12, 2018 continued:

- 4) After a one-year period, should the permit still be in effect, you are responsible to appear or write to the Board for the permit to continue.

#### **Planning and Zoning Membership roll**

Copy of the updated membership roll for the Planning and Zoning Board members. Reviewed.

#### **Request for Loading – Unloading Zone” near 7 West Main Street**

Letter from Renee Tilburg, owner of Artistic Hair, requesting a loading/unloading zone at the driveway apron between Artistic Hair and Warfields Restaurant.

Discussion was held on this request. Board members felt this would be helpful for access on the south side of Main Street. Motion was made by Trustee Linsner 2<sup>nd</sup> by Trustee Kumkey to make the one parking space near the English Garden a “Loading – Unloading Zone”. The Board would like the crew to install a sign for this and also paint the space so people are aware not to park in this area. All members present voting AYE. Carried.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

#### **Change in Street Department hours**

Supervisor Lannon would like the Board to consider changing the hours of the Street Department. Currently the crew works five, eight hour days, Monday thru Friday, from 7:00AM until 3:30 PM. The suggestion is to change the hours to four, nine hour days and one, four hour day. This would make the schedule Monday thru Thursday from 6:00 AM until 3:30 PM and Friday from 6:00AM until 10:00 AM.

After discussion motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Kumkey to change to a new schedule of Monday thru Thursday from 6:00 AM until 3:30 PM and Friday from 6:00AM until 10:00 AM, effective May 19, 2018, with the understanding that if the Village Board does not feel this schedule is working out, the Board can change the hours back to five, eight hour days, Monday thru Friday, from 7:00AM until 3:30 PM. Mayor Hunter called for a roll call vote which resulted in Trustee Lincoln voting AYE, Trustee Kumkey voting AYE, Trustee Linsner voting AYE, Trustee Blondell voting NAY and Mayor Hunter voting AYE. Carried.

#### **Discussion on Street Supervisor working for Village and Town of Manchester**

The Board discussed the Street Supervisor working full time for the Village and part time for the Town of Manchester (appointed after former Highway Supervisor retired). Board members have concerns that no discussion was held with the Village from the Town of Manchester. Trustee Blondell and Trustee Kumkey will address this with Supervisor Jeff Gallahan at the Town of Manchester. Supervisor Linsner spoke with Attorney Jeff Graff who did not see this as a conflict and compared the arrangement to that which the Village has in sharing the Code Enforcement Officer. Some Board members did not see this as the same as there in no inter-municipal agreement between the Village and the Town with the Street Supervisor.

**SEWER DEPARTMENT:** See correspondences regarding the loader.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

#### **EPA water testing**

The Village was randomly selected to by the EPA for water testing. This needs to be done one time per quarter times four quarters. This testing is not an expense to the Village.

#### **Jumping Jack Purchase**

A new jumping jack has been purchased for the water department. The cost was \$2,600.

Meeting of March 12, 2018 continued:

**ZONING & PLANNING DEPARTMENTS:** Trustee Blondell reported the following:

**Comprehensive Plan and Code Update**

The Village is nearing final completion on the Comprehensive Plan update. The next step is for the Town of Manchester (lead agency) to complete the SEQR. Once this is completed and approval or denial is completed, the Village can proceed from there. The Board has seen this in electronic format and hard copies are available at the Village Hall.

**Code Update**

The Village is nearing final completion of the code update. This still needs to go to Ontario County for review. Once Steinmetz Planning Group is ready this will be sent to Attorney Graff for preparation for local law and then a public hearing will be held. The Board has seen this in electronic format and hard copies are available at the Village Hall.

**FIRE DEPARTMENT:** Trustee Linsner reported the following:

**New officers elected**

The Fire Department has held their annual election of officers. The following people were elected by the Fire Department membership:

Fire Chief – Jason McMillin  
1<sup>st</sup> Assistant Fire Chief – Kodey Clark  
2<sup>nd</sup> Assistant Fire Chief – Steve DeCook  
Fire Captain – Steve Hudnut

**Truck replacement schedule**

The department will be working on the long term truck replacement schedule.

**PARK – YOUTH DEPARTMENT:** See privilege of the floor.

**POLICE DEPARTMENT:** Trustee Lincoln reported the following: Chief Upchurch provided the Board with a monthly report for February 2018.

**MAYOR HUNTER REPORT:** Mayor Hunter's report was covered thru out the meeting.

**CLERK REALS REPORT:** Clerk Reals provided the Board with court report for January, copies of zoning violation letters, payroll worksheets, and trial balances for February, year to date revenue and expenses thru February, bank statements and a spread sheet on solar power thru March 12, 2018.

**OTHER BUSINESS:**

**Lucas Smith – Eagle Scout Project**

Discussion was held on the stone that Lucas Smith intends to put down on the trail for his Eagle Scout project. Some Board members wondered if wood chips might be a better option. Mayor Hunter explained that the Village does not want anything more to maintain, so stone is the better choice.

**Transfer of Funds**

Motion was made by Trustee Blondell 2nd by Trustee Kumkey that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1110.12 to A1110.11	\$50.00
From A1990.4 to A3620.4	\$5,000.00

All members present voting AYE. Carried.

Meeting of March 12, 2018 continued:

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Blondell 2nd by Trustee Kumkey to adjourn. All members present voting AYE. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer