

January 8, 2018

A regular meeting of the Village Board held on the above date was called to order at 6:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Jeff Linsner

Board Members Absent: Earl Lincoln

Minutes: The minutes of the meeting of December 11, 2017 were approved upon motion by Trustee Kumkey 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #538 through # 611, approved for payment by Trustee Blondell 2nd by Trustee Kumkey. All members present voting AYE. Carried.

General Fund =	\$ 39,633.47
Water Fund =	\$ 1,895.90
Sewer Fund =	\$ 2,569.03

#### **PRIVILEGE OF THE FLOOR:**

##### **Martin Teller- F.L.A.C.R.A.**

Martin Teller, Executive Director of F.L.A.C.R.A., (Finger Lakes Area Counseling & Recovery Agency) appeared before the Board. Mr. Teller was present at the request of the Board to discuss additional beds that will be added to FLACRA at 28 East Main Street. FLACRA is receiving grant money and will add between 15 and 22 beds. Part of the reason for the additional beds is to help with the opioid crisis. Most of the additional beds will be for rehabilitation. Mr. Teller explained that the FLACRA administration will no longer be housed at 28 East Main Street, which is what will open up more inpatient beds. Mr. Teller informed the Board that the 4<sup>th</sup> floor will be the crisis center, the 3<sup>rd</sup> floor will be out- patient clinic and offices, the 2<sup>nd</sup> floor will be the community residence and the 1<sup>st</sup> floor will be the common area.

Mr. Teller explained that FLACRA has needed to renovate and has wanted extra beds. The last renovation was approximately 18 years ago.

Mr. Teller informed the Board that with this improvement also adds a new residential redesign with the treatment facility. With the re-design it is anticipated that more residents at the treatment facility will be unable to leave the building because they are rehabilitating.

Trustee Kumkey asked if FLACRA will need additional resources from the Village, example possible extra security, because of the additional beds. Mr. Teller doesn't believe additional security will be needed, as FLACRA will have numerous security items in place. Mr. Teller anticipates with the increased number of beds that FLACRA intends to add 15 additional staff people.

Mayor Hunter addressed with Mr. Teller the medical calls that the Clifton Springs Volunteer Fire Department has been responding too. Mayor Hunter is concerned that these calls are taxing the volunteers.

Mr. Teller anticipates the renovations will take approximately 14 months to complete. FLACRA administration will be temporarily relocating to another site and FLACRA intends to build a new building out on Route 96 on land that is expected to be annexed into the Village. FLACRA hopes to be ready in February 2018 to start the annexation process.

The Board thanked Mr. Teller for attending the meeting.

Meeting of January 8, 2018 continued:

**CORRESPONDENCES:**

**NYS EFC- Sewer Grant**

Letter from NYS EFC that indicates the Village has been awarded a \$50,000 grant for the sewer plant for an "Inflow and Infiltration Study". This grant shows the Village must match at least 20%.

Discussion was held. Bob Raeman, Hunt Engineers, has assured Clerk Reals that this can be done with using Eric Merkley and Pat King's wages for the match. Clerk Reals has asked Mr. Raeman to provide the Village with his firm's estimate for engineering for this grant. Mayor Hunter spoke with Chief Operator Eric Merkley and he is excited about this grant as he is hoping to be able to get video from the lines with this grant money. The Board agreed to wait for the engineering costs before proceeding with this.

**NYS EFC – Sewer Grant**

Additional information on the sewer grant that will need to be completed, if the Village is accepting the grant.

Reviewed. The Village is waiting on the engineering costs before proceeding with the grant.

**NYS- DEC – Did not receive grant for food compost**

Letter from NYS DEC that indicates the Village did NOT receive a grant that was submitted for food composting at the sewer plant.

Reviewed. The Village hopes to receive this grant in the future.

**Planning Boars minutes 12-13-2017**

Copy of the Planning Board minutes from December 13, 2017.

Reviewed.

**ZBA minutes 12-18-2017**

Copy of the ZBA meeting minutes from December 18, 2017.

Reviewed.

**Training certificate for J. Feligno**

Copy of the certificate of training for JoAnn Feligno, Planning Board member.

Reviewed. The Board appreciates that Mrs. Feligno took the time to attend training.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

**Equipment maintenance and budget items**

The crew is cleaning the equipment and providing maintenance to the equipment as the equipment has had a lot of use this winter.

When working on the budget, Supervisor Lannon would like consideration given to new flag poles and new wreaths. Trustee Kumkey will ask Supervisor Lannon for a budget number for these items.

**SEWER DEPARTMENT:** See correspondences.

**JCB Loader**

Chief Operator Eric Merkley has been working on the proper requirements to order a new loader for the sewer plant. The Board reviewed the proposal and motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to proceed with the order and authorized Clerk Reals to sign the necessary paperwork for borrowing. All members present voting AYE. Carried.

Meeting of January 8, 2018 continued:

**WATER DEPARTMENT:** Trustee Kumkey reported the following:

**Water breaks – repairs**

A water main was repaired on Foster Avenue. It was estimated to be losing 80,000 to 100,000 gallons of water per day. The line was repaired as quickly as possible.

A leak was also repaired near the end of Hibbard Avenue.

**Frozen water line notice**

Jason Lannon provided notices to a large number of properties that have had the potential to have frozen water lines in the past. The Village also placed an ad in The Merchandiser to advise people to consider running water, at their cost, to avoid frozen water lines. The Village is taking a pro-active approach to this in an effort to help property owners avoid frozen water lines.

**ZONING & PLANNING DEPARTMENTS:** See correspondences.

**Proposed new zoning code**

On the Board table Clerk Reals provided a hard copy of the proposed zoning code. This has also been emailed to all Village Trustee's, Planning Board and Zoning Board members.

**FIRE DEPARTMENT:** Trustee Linsner had nothing to report.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln was not present. Chief Upchurch provided the Board with a monthly report for November 2017 and a work schedule for January.

**MAYOR HUNTER REPORT:** Mayor Hunter's report was covered thru out the meeting.

**CLERK REALS REPORT:** Clerk Reals provided the Board with the justice court reports, fire department report for November, copies of zoning violation letters, payroll worksheets, and trial balances for December, year to date revenue and expenses thru December, bank statements and a spread sheet on solar power thru January 8, 2018.

**OTHER BUSINESS:**

**Appointment of Acting Justice Doreen Smithling**

Discussion was held on appointing an Acting Justice to replace Judge Gary Fisher, who retired from the Village as of 12-31-2017. Judge Doreen Smithling, from the Town of Hopewell, is willing to serve in this office. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to appoint Doreen Smithling to the office of Acting Justice, to complete Judge Fisher's term, which will expire April 2, 2018. All members present voting AYE. Carried. This is an annual appointment, the Village Board will appoint again for a one year term at the annual organizational meeting in April. Discussion was held on the salary for the Acting Justice. The Board agreed to pay the Acting Justice \$1,400 for her service, and additional if jury trials are needed. This amount would be discussed and agreed to if the jury trail need arises.

**Reminder on Joint Comprehensive Plan meeting 1-30-2018**

Clerk Reals reminded the Board of the joint meeting with the Town of Manchester, Village of Clifton Springs, Village of Manchester, Village of Shortsville, on the Comprehensive Plan. The meeting will be held on Tuesday, January 30, 2018 at 6pm at the Town of Manchester Town Hall.

Meeting of January 8, 2018 continued:

**2018-2019 Budget**

Mayor Hunter and Clerk Reals will be working on the budget very soon. All supervisors and Chiefs will be submitting their budget requests by January 12, 2018. All comments, questions and concerns from the Board and the public are welcome.

**Transfer of Funds**

Motion was made by Trustee Linsner 2nd by Trustee Kumkey that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1325.1 to A1325.1A	\$708.00
From A5110.2 to A8810.2	40.34
From A1990.4 to A8810.2	56.42
From A9010.8 to A9015.8	776.00
From A9040.8 to A9060.8	2,135.00
From A1110.12 to A1110.11	245.00

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Linsner 2nd by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer