

November 9, 2015

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Jeff Linsner, Earl Lincoln, Dan Blondell

Board Members Absent: Melissa Kumkey

Minutes: The minutes of the meeting of October 12, 2015 were approved upon motion by Trustee Linsner 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #382 through #462, were approved for payment by Trustee Lincoln 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 99,849.05
Water Fund =	\$ 19,967.56
Sewer Fund =	\$ 34,173.71

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

No persons appeared before the Board.

#### **CORRESPONDENCES**

##### **Turnover of unpaid taxes to Ontario County Treasurer**

Copy of the list of unpaid taxes. Clerk Reals reported that 95% of the taxes were paid.

RESOLVED, by the Board of Trustees of the Village of Clifton Springs, NY, pursuant to local law 6-1977 of the County of Ontario, a local law to provide for the collection of delinquent village taxes by the County Treasurer and methods of payment of such village property taxes so collected and that the Village Clerk be and she is hereby authorized and directed to transmit a detailed listing of unpaid village property taxes to the Treasurer of Ontario County, and that the Village Board of Trustees of the Village of Clifton Springs NY respectfully requests that the Treasurer of Ontario County collect all unpaid village property taxes as provided for in local law number 6-1977 to the County of Ontario.

All members present voting AYE. Carried.

##### **Sanford's – concern over intersection of Pleasant and Dewey**

E-Mail from Jim & Barb Sanford, with concerns over the intersection of Pleasant Street and Dewey Avenue. The concern involves cars not stopping for the stop signs.

This concern was passed on to Chief Upchurch. Chief Upchurch has taken corrective action. Some tickets have been issued and the Village crew installed a "Stop Ahead" sign along with reflective markers being installed on the "Stop" sign posts. These steps have helped significantly.

##### **Sanford's – concern has been addressed.**

Thank you from the Sanford's for addressing their concern. The Sanford's were planning to attend this Board meeting, but called and said they see improvements at this intersection and felt they no longer needed to attend.

##### **Town of Hopewell – fire contract**

Copy of the proposed fire contract with the Town of Hopewell.

Reviewed. All members present agreed the contract was acceptable.

Meeting of November 9, 2015 continued:

**Comprehensive Plan minutes**

Copy of the meeting minutes from the Comprehensive Plan meeting.

Reviewed.

**Training for Jaylene Folkins and Brian Rickerson**

Certificates of participation for zoning training for Jaylene Folkins and Brian Rickerson.

Reviewed. The Board appreciates members taking the time to annually complete their required training.

**Training – Eric Merkley**

Certificate of training for Sewer Plant Operator Eric Merkley. Mr. Merkley attended a three day training in Cortland in late October.

Reviewed. The Board appreciates Mr. Merkley attending the training.

**Mercy Flight agreement.**

Copy of the “boiler plate” agreement from Mercy Flight.

Reviewed. The Board authorized Mayor Hunter to sign the agreement. Previously the Board agreed to give \$250 after an agreement is in place.

**STREET DEPARTMENT:** Trustee Kumkey was not present but provided the following report:

**Crew is busy**

The crew is preparing for winter. Final debris pick up will be next week. “Stop Ahead “ sign was installed on Dewey Avenue.

**SEWER DEPARTMENT:** Mayor Hunter reported the following:

**Manhole covers**

The sewer department with assistance from the street department re-built 30 sewer manhole covers this summer. Last year approximately 20 were re-built. With this improvement the sewer plant has seen a decrease in influent flow of approximately 100,000 gallons per day in the Spring and on heavy rain days. The Village hopes to re-build more manholes next fiscal year, until all manholes have been completed.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Water meters**

Scott Laird, Kevin Lyke and Mike Pyra have been very busy installing radio remote water meters. The crew has completed all but one meter on Pearl Street and the next street the crew will work on will be Silver Street.

**Service Line Repaired**

A leak was detected and the service line has been repaired on Pine View Lane.

The new telemetry system (last one was hit by lightning) is installed and working well.

**ZONING & PLANNING DEPARTMENTS:** Trustee Blondell reported the following:

**Comprehensive Plan**

A public forum meeting was held regarding the Comprehensive Plan. Mayor Hunter attended the meeting and stated the meeting was run very well.

Meeting of November 9, 2015 continued:

**FIRE DEPARTMENT:** Trustee Linsner reported the following:

**Open House**

The Fire Department hosted an open house for the community. The open house was a very nice event.

**Deductable on insurance claim**

At the Byrne Dairy fire, a fire truck was damaged. The repairs were made to the truck and the repairs were covered by insurance. The Clifton Springs Fire Department has been told that the Phelps Fire Department will be reimbursing the Village of Clifton Springs \$500 for the insurance deductible.

**Monthly Report**

Fire Captain Steve DeCook submitted the monthly report.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln reported the following:

The work schedule for the month of December was submitted.

**MAYOR HUNTER REPORT:** Mayor Hunter reported the following:

**Justice Court**

Mayor Hunter spoke with Acting Justice Gary Fisher. Judge Fisher would like additional pay for the additional cases he has had to handle. Currently Judge Fisher receives \$700 per fiscal year. Judge Fisher is requesting an additional \$700 for this fiscal year. The Board is in agreement to paying Judge Fisher an additional \$700 for this fiscal year. This is for one time only. Should the case load remain high for Judge Fisher another discussion will be held.

**Wine Walk**

Warfield's Restaurant is interested in hosting a wine walk on December 5, 2015. Discussion was held. The Village has contacted the Village insurance agent to discuss this event. The Village insurance agent, Anderson-Van Horne Agency, has advised the Village that the Vineyards that will be attending the event need to name the Village of Clifton Springs as an additional insured, as well as naming each stop that is hosting. The Village was also advised to not endorse this event, to not close the street and to not provide security.

Should Warfields host this event the insurance liability and alcohol liability is the sole responsibility of Warfield's.

Mayor Hunter will send a letter to Warfield's Restaurant advising them of the above.

**Solar Power/Purchase Power Agreement**

On November 9, 2015, Clerk Reals received two purchase power agreements for solar power on property owned by the Village on Ladue Avenue. The Board discussed the agreements and the map that shows the array field. As the Board had more questions, the Board agreed to not make any decision at this meeting on the agreements and to hold a special meeting in the near future to further discuss the agreements. Once a date has been set Clerk Reals will place notices around the Village and in the newspaper.

Meeting of November 9, 2015 continued:

**Certificate of Deposit – Water Fund**

The following was made upon motion of Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of water improvements.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$36,000 (amount from 2014-2015 budget) will be re-newed. This Certificate of Deposit is established for the purchase or water repairs – improvements or water equipment. This Certificate of Deposit will be until February 2016. The Board is considering a project in 2015-2016, but will not make any final decisions on proceeding until bid prices are received, which is tentatively set for January 2016.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

**CLERK REALS REPORT:** Clerk Reals reported the following:

**Numerous reports and bank statements**

Clerk Reals provided the Board with the bank statements for October 2015, the trial balances, year to date numbers for expenses and revenues, the payroll time sheets since the last meeting, the fire department monthly report and the Village Justice monthly report.

**OTHER BUSINESS:**

**Remembering Scott Twitchell**

Trustee Blondell would like a sign made for the “Festival of Lights” that remembers and thanks Scott Twitchell for all his years of service at the festival. Linda Rider, Deputy Clerk, is good at this work and will make a nice sign.

**Transfer of Funds**

Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From water fund balance to F8340.2	\$6,694.35
From water fund balance to F8340.4	\$7,500.00

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer