

August 10, 2015

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Earl Lincoln, Jeff Linsner

Board Members Absent: None

Minutes: The minutes of the meeting of July 13, 2015 were approved upon motion by Trustee Linsner 2nd by Trustee Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #164 through # 232, were approved for payment by Trustee Lincoln 2nd by Trustee Blondell. All members present voting AYE. Carried.

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|----------------|--------------|
| General Fund = | \$ 30,466.78 |
| Water Fund = | \$ 17,224.06 |
| Sewer Fund = | \$ 6,703.29 |

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

No people appeared before the Board.

CORRESPONDENCES

Kendall Street water main replacement

Copy of the public notice for the bid opening for Kendall Street water main replacement. Please plan to attend the bid opening, Tuesday, August 25, 2015 at 8:30 AM.

Reviewed. Mayor Hunter, Trustee Lincoln, Trustee Blondell and Trustee Kumkey plan to attend the bid opening.

NYS DOH approval of plans for Kendall Street

Letter from the Department of Health approving the plans for Kendall Street water main replacement.

Reviewed.

Mercy Flight

Information from Mercy Flight. Greg Eisenhut, Local Government Liaison, is asking each community to considering giving .10 per resident to Mercy Flight for the service they provide.

Reviewed. The Board would like to see a possible agreement that could be drafted between Mercy Flight and the Village. Clerk Reals was instructed to contact Greg Eisenhut for an agreement that the Board could review.

Midlakes Jr. Eagles donation

Copy of the donation check from Midlakes Jr. Eagles for use of the ball fields.

Reviewed. The Jr. Eagles have been very good about making donations for use of the ball fields. The Village appreciates this.

Midlakes Jr. Eagles Board of Directors

Copy of the Board of Directors for Midlakes Jr. Eagles Football.

Reviewed. The Board appreciates this contact list. This list was also provided to Jason Lannon, Street Supervisor.

Meeting of August 10, 2015 continued

Certificate of Completions for employees trained in Badger Meters

Certificates of Completion from Badger Meters for Linda Rider, Jason Lannon, Scott Laird and Mike Pyra II for training received on the new water system.

Reviewed.

Allowable growth factor next fiscal year will be 0.73%

E-mail from NYCOM regarding the allowable growth factor for the next fiscal year. It is set at 0.73%.

Reviewed.

Planning Board minutes 7-8-15

Copy of the Planning Board meeting minutes from the July 8, 2015 meeting.

At this meeting the Planning Board did site plan approval for the Spa Apartment. Approval was granted for a shed, a greenhouse and a gazebo.

NYSERDA workshop

Letter from Path Stone regarding a NYSERDA workshop that will be held in Geneva. This announcement is posted on the Village bulletin board.

Reviewed.

Town of Manchester

FYI letter from the Town of Manchester regarding the status of a second Code Enforcement Officer.

Discussion was held. The Village pays 25% of the salary, benefits and mileage for the Code Enforcement Officer in an inter-municipal agreement with the Town and two other villages. The Town is hiring a 2nd full time Code Enforcement Officer. The estimated cost to the Village is \$34,500 per year. Discussion was held and the Village will investigate hiring a part time Code Enforcement Officer, in an effort to save money. The Village will need to stay with the Town until the Village determines if the Village will be hiring its own Officer.

Backus – water in yard at 2 Sherman Street

Copy of a letter that Claude Backus attorney, John Schuppenhauer, regarding water accumulating in his yard at 2 Sherman Street.

Reviewed.

STREET DEPARTMENT: Trustee Kumkey reported the following:

Miscellaneous Projects

Trustee Kumkey informed the Board that sidewalks are almost complete, the crew is working with the sewer department on manhole repairs, repairs are being made on the streets from winter water digs.

Thank you Town of Manchester

The Town of Manchester offered their services and repaired one of the Street Department trucks. The Village paid for the parts. The Village truly appreciates the inter-municipal cooperation and assistance from the Town of Manchester.

SEWER DEPARTMENT: Mayor Hunter had nothing to report.

WATER DEPARTMENT: Trustee Blondell reported the following:

New Water Meters

The crew has been working on installing new water meters to go with the new billing system.

Meeting of August 10, 2015 continued:

Jason Lannon, Street Supervisor, told Trustee Blondell that Linda Rider, Deputy Clerk/Treasurer has been working very hard on this, and is doing a great job. Clerk Reals agreed that Linda Rider has been working very hard on making the new billing system work correctly and that it has been very difficult, time consuming work.

Service line at 29 South Street

The owner of 29 South Street will be putting in a new water service line. The Village will do the Village end of the water service line as well.

Use of Fire Hydrants

Discussion was held on the opening of a fire hydrant recently for fire hose testing. Had the Village not been pumping water from Newark, the testing would have created a problem. The Board wants Supervisor Jason Lannon to work with the Fire Department and to meet with the department, so the Village understands the Fire Departments needs and the Fire Department understand how the water system operates.

Trustee Blondell also recommends an agreement be put in place with the department. The agreement would establish a liaison between the department and the village and indicate repercussions that could happen if damage occurs to the water system. Mayor Hunter stated he understands this, but feels the Village needs to understand that at times there needs be exceptions to the agreement, and that some flexibility needs to be understood in the agreement.

Trustee Blondell will draft an agreement for Mayor Hunter to review. If the agreement is acceptable, Trustee Linsner will review the agreement with the Fire Department.

ZONING & PLANNING DEPARTMENTS: The Boards continue to work on updating the codes. See Planning Board meeting minutes under correspondences.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Repairs to #531

Recently truck 531 was going to training and a tire blew. The truck got an emergency tire put on it and has since been repaired.

The Board received the monthly report for July. The Board has always received a monthly activity report from the Fire Department, but going forward the Clerk would like this recorded in the minutes. The report is also mailed monthly to the Town of Manchester, Town of Phelps and Town of Hopewell.

PARK – YOUTH DEPARTMENT: Nothing was reported.

POLICE DEPARTMENT: Trustee Lincoln reported the following:

Chief Upchurch provided the September schedule.

MAYOR HUNTER REPORT: Mayor Hunter had nothing to report.

CLERK REALS REPORT: Clerk Reals reported the following:

Annual Financial Report Completed

The Board was presented with the annual financial report and all documents needed to complete the year - end report. The Board received a full listing of all detailed revenues and expenses for the fiscal year ending May 31, 2015. Clerk Reals reviewed the report with the Board.

Meeting of August 13, 2015 continued:

Numerous reports and bank statements

Clerk Reals provided the Board with the bank statements for June and July 2015, the trial balances, year to date numbers for expenses and revenues, the payroll time sheets since the last meeting, the fire department monthly report and the Village Justice monthly report. These reports have been being provided for some time.

OTHER BUSINESS:

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Blondell that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

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|--------------------------|------------|
| From A1990.4 to A1110.12 | \$4,000.00 |
| From A1990.4 to A1950.4 | 203.82 |
| From A5110.1 to A8810.1 | 3,000.00 |

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer