

July 13, 2015

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Earl Lincoln, Jeff Linsner

Board Members Absent: None

Minutes: The minutes of the meeting of June 8, 2015 were approved upon motion by Trustee Lincoln 2nd by Trustee Linsner. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #72 through #163, were approved for payment by Trustee Lincoln 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 123,863.42
Water Fund =	\$ 26,046.09
Sewer Fund =	\$ 67,960.76

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

Fire Chief Amanda Spence and Fire Department President Andrew Campbell were present for the meeting, but did not appear before the Board.

#### **CORRESPONDENCES**

##### **Resignation of Justice Randal Brooks**

Letter of resignation from Justice Randal Brooks.

Justice Brooks resignation was accepted with regrets. Mayor Hunter has appointed Holly Adams to fill the seat until March 2016, when a special election will need to be held to fill the seat for the remainder of the term.

##### **Russell – special permit for five dogs**

Official request from Garrett & Robin Russell asking for a special permit to have five dogs.

This had been previously discussed at the June 8, 2015 meeting. The Board agreed to allow Garrett & Robin Russell to have a special permit to have five dogs at 15 Hibbard Avenue with the following conditions:

- The permit is for five dogs. As the code allows residents to have two dogs, it is requested that as a dog passes or permanently leaves the residence that you do not replace that dog, until you get back down to two dogs.
- The dogs are to be confined behind the front porch with an invisible fence. Should the invisible fence not confine the dogs, you will be asked to install a solid fence in the back yard to keep the dogs on your property.
- At no time are the dogs to run freely in the front yard, where they can be intimidating to the public.
- The permit is good for one year from July 2015 until July 2016. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code “Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees.”

After a one-year period, should the permit still be in effect, the Russell’s are responsible to appear or write to the Board for the permit to continue.

Meeting of July 13, 2015 continued:

**NYS DEC Sewer Plant Inspection**

Letter from the NYS DEC with the most recent inspection that was done at the sewer plant.

Reviewed. NYS DEC commented on the need to correct the grease problem at Ashton Place, and also commented on the great job Eric Merkley, Chief Operator is doing at the plant.

**PESH Inspection at Fire Department**

Copy of the "Notice of Alleged Safety or Health Hazards" filed against the Clifton Springs Fire Department. A PESH (Public Employee Safety and Health) inspection was recently done.

Reviewed with Chief Spence. Three items were immediately unfounded by PESH and the other three items PESH found the Department was in the process of addressing these items. Chief Spence informed the Board it had been ten years since the last PESH inspection. PESH did a full inspection and a letter from PESH will be forthcoming.

**Future Zoning Code Updates**

Email from Jaylene Folkins regarding the code updates.

Trustee Blondell has been following this progress. At some point in the near future the Village will need to complete a SEQR.

**YMCA request permission to close Crane for block party**

Letter from the YMCA requesting permission to close part of Crane Street for a block party on July 25, 2015.

The Board had no problem with this. Police Chief Scott Upchurch and Street Supervisor Jason Lannon have been informed of this event.

**Hydrant flow testing at G.W. Lisk**

Copy of the hydrant flow test that was done at G.W. Lisk.

Reviewed. Results of this testing were also supplied to Clifton Springs Fire Department.

**NY Prize Grant**

Email from Hunt Engineers that the Village did not receive a New York Prize grant.

Reviewed. This denial does not have anything to do with the process for solar energy.

**Minutes regarding code updates**

Copy of the Joint meeting minutes regarding the code update.

Reviewed.

**Thank you for ice cream**

Thank you note from the Midlakes Band Boosters for the ice cream supplied after the Memorial Day parade.

Reviewed. The Board appreciates the note.

**Thank you to Mayor Hunter**

Thank you note from "Young at Heart Club". Mayor Hunter met this bus group and personally welcomed them to the Village.

Reviewed. The Board appreciates the note.

Meeting of July 13, 2015 continued:

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

**Hillside Drive - drainage**

Trustee Kumkey addressed with the Board some drainage issues people have had on Hillside Drive. Discussion was held and the Board agreed at this time no changes will be made on Hillside Drive.

**SEWER DEPARTMENT:** Mayor Hunter reported the following:

**Patrick King to STP Operator Trainee**

Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to change the classification of Patrick King from Seasonal Laborer to Sewer Plant Operator Trainee. All members present voting AYE. Carried.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Training from Badger**

As the Village is in the process of updating the water and sewer billing system, a person from Badger Meters will be here this week to train Linda Rider, Deputy Clerk/Treasurer in the new billing software and to train some of the Village crew in how to use the hand held remote meter reader.

**New service line at 22 Ladue Avenue**

The owner of 22 Ladue Avenue will be putting in a new water service line. The Village will do the Village end of the water service line as well.

**Renewal - Certificate of Deposit – Water Fund**

The following was made upon motion of Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey:

Resolved, that pursuant to section 6-c of the General Municipal Law, as amended the Village Board has established a reserve fund to finance the cost of water improvements.

The Clerk/Treas. is authorized to invest from time to time moneys of this fund pursuant to section 6-f of the General Municipal Law. At this time \$36,000 (amount from 2014-2015 budget) is in this certificate of deposit. This Certificate of Deposit was established for the purchase or water repairs – improvements or water equipment. This Certificate of Deposit is now up for renewal. The Board agreed to renew this Certificate of Deposit for 30 days at a time, until a decision is made on the next possible water improvement project. All members present voting AYE.

No expenditure shall be made from this fund, except upon authorization from the Board pursuant to section 6-c of the General Municipal Law.

All members present voting AYE. Carried.

**ZONING & PLANNING DEPARTMENTS:** The Boards continue to work on updating the codes. See Planning Board meeting minutes under correspondences.

**FIRE DEPARTMENT:** Trustee Linsner reported the following:

**Mezzanine**

The mezzanine for storage and training has been completed at the fire house. The Department is pleased with the results.

The ladder truck sustained some damage at a recent fire. Chief Spence informed the Board how the damage occurred. The insurance adjustor will be coming to look at the damage. The estimate is \$7,200.00.

Meeting of July 13, 2015 continued:

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln reported the following:

Chief Upchurch provided the August schedule.

**MAYOR HUNTER REPORT:** Mayor Hunter had nothing to report.

**CLERK REALS REPORT:** Clerk Reals had nothing to report.

**OTHER BUSINESS:**

**Hiring of Lisa Javier**

Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to hire Lisa Javier as the Court Clerk at a rate of pay of \$14.21 per hour. Trustee Linsner abstained from this vote. All other members present voting AYE. Carried. Mayor Hunter informed the Board the plan in the future is to train Linda Rider and Lori Reals in the duties of Court Clerk, but at this time Judge Adams needs a person knowledgeable in the duties of Court Clerk.

**Transfer of Funds**

Motion was made by Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A5112.2 to A5110.2            \$8,000.00

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Lincoln 2<sup>nd</sup> by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer