

February 9, 2015

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Jeff Linsner

Board Members Absent: Earl Lincoln

Minutes: The minutes of the meeting of January 12, 2015 were approved upon motion by Trustee Blondell 2nd by Trustee Kumkey. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #656 through #721, and Broad Street Vouchers #0-#0 were approved for payment by Trustee Blondell 2nd by Trustee Kumkey. All members present voting AYE. Carried.

General Fund =	\$ 54,492.03
Water Fund =	\$ 7,074.30
Sewer Fund =	\$ 10,029.03
Broad Street =	\$ -0-

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

Eric Merkley, Sewer Plant Operator, Robert Woodhouse, Ed Maier and Arno Bebernitz from G.W. Lisk Company were present for the following discussion.

#### **G.W. Lisk – 36 South Street**

G.W. Lisk Company sent a letter to the Village regarding the Light Industrial Code. G.W. Lisk has begun expansion at 36 South Street. G.W. Lisk complies with all sections of the Light Industrial Code, except one, which is 120-17.1 F (3). This section refers to a non permitted use and reads “Industries using reportable quantities of chemicals under EPCA (Emergency Planning and Community Right to Know Act)”.

Discussion was held on what this section refers too. Mr. Bebernitz explained that it is a community reporting requirement for community responders. Currently G.W. Lisk Company complies with this requirement for 2 South Street and at 36 South Street there would be at least one component that would need to be reported if plating were allowed at 36 South Street. Mr. Bebernitz indicated that it does not take much to exceed the reporting requirement.

G.W. Lisk Company would like the Village to review this section, so that plating operations could occur at 36 South Street. The plating operation at 36 South Street would be needed to save time from moving parts numerous times between buildings. Discussion was held regarding the need to move the parts and if this need would be considered a hardship.

Trustee Blondell questioned the chemicals currently used. Discussion was held with Eric Merkley, Sewer Plant Operator, if a pre treatment discharge permit would be needed for 36 South Street and it was agreed a discharge permit would be needed.

After discussion the Board felt it would like to consider a local law to modify 120.17.1 F (3). Clerk Reals was instructed to proceed with discussing this with the Village Attorney and ask him to draft a local law for the Board to consider. A public hearing would need to held before the code could possibly change.

Meeting of February 9, 2015 continued:

## **CORRESPONDENCES**

### **G.W. Lisk – 36 South Street**

Letter from G.W. Lisk Company regarding the light industrial code and how it pertains to G.W. Lisk Company at 36 South Street.

Reviewed under privilege of the floor.

### **Light Industrial Code**

Copy of the Village Code on Light Industrial and the section of the code G.W. Lisk is inquiring about ( 120-17.1 F (3)).

This was provided to the Board as a reference for the discussion under privilege of the floor.

### **Tentative budget 2015-2016**

Copy of the tentative budget for Board review.

Discussion was held. This proposed budget increases the tax rate on both sides of the Village by .04/1,000. The proposed tax rates would be \$6.79/1,000 for the Manchester side of the Village and \$6.75/1,000 for the Phelps side of the Village. There is no proposed change in water or sewer charges. The Board reviewed the budget and motion was made by Trustee Kumkey 2<sup>nd</sup> by Trustee Linsner to accept this budget as the tentative budget and to hold a public hearing on the proposed budget on March 9, 2015. All members present voting AYE.

### **Clifton Springs Hospital – Environmental Assessment**

Memo from Clifton Springs Hospital regarding the next phase of their environmental assessment.

Reviewed.

### **Building Department Report**

Copy of the 2014 Building Department Report, submitted by Steve Dehond, Code Enforcement Officer.

### **Thank you – Clifton Springs Historical Society**

Thank you note from Clifton Springs Historical Society.

Reviewed. The Board appreciates the note of thanks.

### **Fire Inspections – Village Building**

Copy of the fire inspections completed at Village buildings, completed by Jayme Kincaid, Deputy Code Enforcement Officer.

Reviewed. No problems were found.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

### **Crew doing great job during a difficult winter**

The winter of 2015 has been difficult with snow and cold. The crew has done a great job managing. The equipment has had some wear and tear. Some residents have not been happy with snow removal. The crew is doing the best job they can under the circumstances. The Board supports the crew in the decisions they have made to provide safe roads and sidewalks.

Meeting of February 9, 2015 continued:

**SEWER DEPARTMENT:**

**Hiring of Mark VanDeMortel**

Eric Merkley contacted Mark VanDeMortel (former employee) to inquire if he would be interested in working part time, as needed, at the sewer plant. Mr. VanDeMortel holds a 3A sewer license. Mr. Merkley would like to have a person that can be on call should Mr. Merkley be out of town or in need of assistance and a person who can help with weekend duty. The Board agreed to hire Mr. VanDeMortel on an as needed, part time basis at \$25.00 per hour.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Pump to be re-built**

A water pump that works in the main pump house needs to be re-built. As this pump has to operate twenty four hours a day, the Board agreed to authorize Supervisor Lannon to have the pump re-built at an approximate cost of \$4,500.

**Water and Sewer Billing Program**

Clerk Reals informed the Board that the new BAS water and sewer billing system went into effect with the February 1, 2015 billing cycle. Clerk Reals informed the Board that Linda Rider, Deputy Clerk/Treasurer, worked extremely hard to input a significant amount of information and to get the bills out on time and accurately.

**ZONING & PLANNING DEPARTMENTS:** See privilege of the floor.

**FIRE DEPARTMENT:** Trustee Linsner reported the following:

**Miscellaneous Items**

The ladder truck has been repaired and is back in service.

The Jaws of Life hoses were replaced under warranty.

Air packs were serviced.

Members are being fitted for turn out gear. Nine members have been fitted so far, out of fifteen that will be getting new gear.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln was not present. Chief Upchurch did provide the March schedule.

**MAYOR HUNTER REPORT:** Mayor Hunter had nothing to report.

**CLERK REALS REPORT:** Clerk Reals reported the following:

**Numerous reports and bank statements**

Clerk Reals provided the Board with the bank statements for November and December 2015, the trial balances, year to date numbers for expenses and revenues, the payroll time sheets for the last four weeks, the fire department monthly report and the Village Justice monthly report. Most of these reports have been being provided for some time, but the recent audit report suggested the meeting minutes reflect the items that were provided.

Meeting of February 9, 2015 continued:

**OTHER BUSINESS:**

**Transfer of Funds**

Motion was made by Trustee Blondell 2nd by Trustee Kumkey that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1010.4 to A1355.4	280.49
From A1210.4 to A1355.4	10.49
From A9010.8 to A1420.4	3,000.00
From A90105.8 to A8020.4	377.80
From G9010.8 to G8130.4	1,270.79
From G1420.4 to G8130.4	225.00
From G9055.8 to G8130.4	100.00

All members present voting AYE. Carried.

Meeting of February 9, 2015 continued:

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Blondell 2nd by Trustee Kumkey to adjourn. All members present voting AYE. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer