

September 8, 2014

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Earl Lincoln, Melissa Kumkey, Dan Blondell, Jeff Linsner

Board Members Absent: None

Minutes: The minutes of the meeting of August 11, 2014 were approved upon motion by Trustee Blondell 2nd by Trustee Lincoln. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #222 through #292 , and Broad Street Vouchers #0-#0 were approved for payment by Trustee Lincoln 2nd by Trustee Kumkey. All members present voting AYE. Carried.

General Fund =	\$ 43,992.88
Water Fund =	\$ 52,236.08
Sewer Fund =	\$ 12,325.19
Broad Street =	\$ -0-

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

No persons appeared before the Board.

CORRESPONDENCES

TOPS Grand Opening

Invitation to attend the open house at TOPS on September 10, 2014 at 10:30 AM.

Reviewed. Mayor Hunter, Trustee Lincoln, Fire Chief Will Slack, Police Chief Scott Upchurch, and Clerk Reals plan to attend this event. The community is very pleased to have TOPS in Clifton Springs.

Chamber Dinner 9-30-14

Invitation to attend the Phelps – Clifton Springs Chamber Dinner on September 30, 2014 at Warfield's.

Reviewed.

Town of Manchester Fire Contract

Copy of the proposed one year fire contract with the Town of Manchester.

Reviewed. Clerk Reals spoke with Councilman Doug Davis. The town is asking to hold the line on the contract for a one year period, due to economics. Discussion was held. The Board felt that the Town has been very gracious with giving an increase on an annual basis, so if they need to hold the line for a one year period, the Board understand this. Clerk Reals was asked to notify the Town of this decision.

Tree removal – 33 West Main Street

Letter from Matt & Holly Maslyn, 33 West Main Street, requesting tree removal of fruit trees in front of their home. They also have requested that they do not want any new trees planted.

Reviewed. The Village will plan to remove the trees in the near future. No decision was made on not replanting. The Village will assess if the needs of the neighborhood.

Meeting of September 8, 2014 continued:

Thank you for sidewalk

Thank you note from Scott MacDonell and Vivian Ryan for the new sidewalk installed in front of their home on Foster Avenue.

Reviewed. The Village appreciated the note of thanks.

Nolan's Horse Permit

Letter from Tom and Ann Nolan requesting permission to renew the permit for two horses at 73 East Main Street.

Motion was made by Trustee Jeff Linsner, 2nd by Trustee Melissa Kumkey to grant permission to the Nolan's with the following conditions:

- 1) The permit is for two horses.
- 2) The horses are to be housed on five acres of land behind the Nolan's home that they purchased from Jim & Lisa Maslyn.
- 3) The horses are not to be housed at any time in the garage-barn that is on the Nolan's current property at 73 East Main Street.
- 4) The permit is good for one year from September 2014 until September 2015. As a reminder the Village code reads as follows: Section 49.1A, of the Village Code "Such special permit may be granted for a period of one year unless it shall appear from complaints of neighbors or otherwise that the keeping of the animal in question is objectionable or offensive by reason of noise, smell or other cause. Such a special permit shall be revocable at any time by the Board of Trustees."
- 5) After a one-year period, should the permit still be in effect, the Nolan's are responsible to appear or write to the Board for the permit to continue.

All members present voting AYE. Carried.

Spa Apartments

Copy of the "Notice of intent to request release funds" for the Spa Apartments, from New York State Housing Trust Fund Corporation.

Reviewed.

Code Update minutes 7-23-14

Copy of the meeting minutes from the code update meeting held on July 23, 2014.

Reviewed.

Code Updates

Information from Jaylene Folkins for code updates.

Reviewed. Mayor Hunter updated the Board on the Ontario County Railway Corridor Development Plan: Area 1 – Town of Manchester that the Town of Manchester and Ontario County Planning Department are working on.

31 South Street

Copy of an email from Attorney Jeff Graff regarding the "Order to Stay" from Judge Reed pertaining to 31 South Street.

Reviewed. The bank has agreed to demolish the home (fire damaged) once the order to stay is lifted.

Letter from NYS Retirement regarding a resolution including Randy Brooks.

Meeting of September 8, 2014 continued:

Standard Work Day for Elected and Appointed Officials

Information from NYS Retirement regarding elected officials and retirement. Judge Brooks has joined the retirement system and needs to be listed by name in the resolution. This resolution was done September 14, 2009 and June 11, 2012. This resolution needs to be re-done every time an election is held and every time an elected official joins the retirement system.

The Village Board reviewed this. Motion was made by Trustee Lincoln 2nd by Trustee Blondell:

BE IT RESOLVED, that the Village of Clifton Springs, Location Code 40158, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Participates</u>	<u>Name</u>	<u>Term Begins/Ends</u>	<u>Standard Work Day</u>
Mayor	No	William Hunter	4/2011-4/2015	6 hours
Trustee	No	Earl Lincoln	4/2011-4/2015	6 hours
Trustee	No	Daniel Blondell	4/2011-4/2015	6 hours
Trustee	No	Melissa Kumkey	4/2013-4/2017	6 hours
Trustee	No	Jeff Linsner	4/2013-4/2017	6 hours
Justice	Yes	Randal Brooks	4/2013-4/2017	6 hours
Clerk/Treas.	Yes	Lori A. Reals (appointed)	4/2011-4/2015	8 hours
Deputy Clerk/Treas.	Yes	Linda Rider (appointed)	4/2011-4/2015	8 hours

Justice Randal Brooks has joined the NYS Retirement System. Justice Brooks has been the Justice since April 2005. Justice Brooks has kept a record of his work activities, including the hours worked and has submitted this log to the Village Board and the Board determined he should be credited with 4 days per month.

Lori Reals and Linda Rider submit a weekly time sheet and work a 40 hour work week.

Mayor Hunter called for a roll call vote which resulted in Trustee Lincoln voting AYE, Trustee Blondell voting AYE, Trustee Kumkey voting AYE, Trustee Linsner voting AYE, Mayor Hunter voting AYE. Carried.

STREET DEPARTMENT: Trustee Kumkey reported the following:

Main Street Trees

The crew will be removing the ornamental trees on Main Street (downtown) that produce fruit, the 2nd week of October. New trees will be planted this fall.

POLICE DEPARTMENT: Trustee Lincoln had the police schedule for the month of October.

PARK – YOUTH DEPARTMENT: Trustee Lincoln had nothing to report.

WATER DEPARTMENT: Trustee Blondell reported the following:

Water Meters

Supervisor Lannon is planning on attending the October Board meeting to discuss meter replacement.

Water Service

The crew is currently installing a new water service on Teft Avenue, where the valve is broke. The crew plans to install a new service on Prospect Street and one on South Street.

Trustee Kumkey reported the water valves have been exercised.

Meeting of September 8, 2014 continued:

SEWER DEPARTMENT: Mayor Hunter reported the following:

Bid Opening - Concrete work 9/25/14

The sewer department has budgeted to do some work on the clarifier. Mr. Raeman has suggested that the sewer plant complete some major concrete work and painting of some tanks this year, and the clarifier work next year. Mayor Hunter explained the concrete work and the painting work have really become a priority. Mr. Raeman has put together the legal ad for the bid opening and it is scheduled for September 25, 2014 at 8:15 AM.

ZONING AND PLANNING: See correspondences.

Code Updates

All Board members are very pleased with all the hard work the members are doing on updating the codes.

FIRE DEPARTMENT: Trustee Linsner reported the following:

New Rescue Pumper

Tentatively four members of the department are going to look at the new Rescue Pumper in approximately two weeks.

Firefighter Patrick Spence asked Trustee Linsner if the department could build a three sided training building to practice bail out training in. This building would never be used for training that involved actual fire. The department needs the building because it is difficult to get the members to the County training facility. They would like the building to be placed in the corner of the parking lot near the ditch. Insuring the training would be covered by NFPA. The Board discussed this and feels it would be best to use the County training building or to work inter-municipally with Phelps Fire Department, as they have an existing building.

CLERK REALS REPORT: Clerk Reals reported the following:

Annual Financial Report Completed

Final year numbers for Annual Updated Document that was filed with the State Comptroller in July 2014.

Clerk Reals presented the Board with the annual financial report and all documents needed to complete the year- end report. The Board received a full listing of all detailed revenues and expenses for the fiscal year ending May 31, 2014. All supervisors received these numbers as well. In keeping with the request of the auditors, the report was gone over in greater detail. Discussion was held on the revenues and expenses for all funds and on all fund balances. These numbers were reviewed and accepted by the Board.

Year to date

Clerk Reals provided the Board with year to date revenues and expenses for the general, water and sewer funds thru August 31, 2014. Clerk Reals also provided the bank statements and trial balances.

MAYOR HUNTER REPORT: Mayor Hunter reported the following:

Tree Concern – 63 East Main Street

Mayor Hunter received a letter from the owners of 63 East Main Street. They requested a tree in front of their home be trimmed. Mayor Hunter has looked at the tree and the tree is in need of removal. Supervisor Lannon will add this tree to the tree removal list.

Meeting of September 8, 2014 continued:

Driveway Concern – 30 Hibbard Avenue

Mayor Hunter received a letter from the owner of 30 Hibbard Avenue. She requested her driveway be repaired because she believes the Village accidentally broke a section of the driveway while parking a heavy truck there during debris pick up. The Village will repair this.

OTHER BUSINESS:

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Kumkey that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A5110.1 to A8810.1	\$1,400.00
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All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Kumkey to adjourn. All members present voting AYE. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer