

January 13, 2014

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Earl Lincoln, Melissa Kumkey, Jeff Linsner, Dan Blondell

Board Members Absent: None

Minutes: The minutes of the meeting of December 9, 2013 and December 12, 2013 were approved upon motion made by Trustee Linsner 2nd by Trustee Blondell to accept the meeting minutes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #554 through #645, and Broad Street Vouchers #0 - #0 were approved for payment by Trustee Blondell 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 45,876.72
Water Fund =	\$ 2,335.47
Sewer Fund =	\$ 18,940.84
Broad Street =	\$ -0-

Other Persons attending this meeting: Dr. Lewis Zulick from Clifton Springs Hospital, Chief Sewer Plant Operator Eric Merkley, Andrew Campbell from Clifton Springs Fire Department and Kay Viggiani from Clifton Springs Library.

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING**

##### **Affiliation between Clifton Springs Hospital and Rochester General Hospital**

Dr. Lewis Zulick, Interim C.E.O. of Clifton Springs Hospital and Clinic (CSH&C), appeared before the Board to update the Board on the affiliation between CSH&C and Rochester General Hospital (RGH).

Dr. Zulick informed the Board that the CSH&C Board and the RGH Board have both agreed to this affiliation. This affiliation will still need Federal Trade Commission approval, approval from the New York State legislature and New York State Department of Health.

Dr. Zulick stated that New York State officials are good with this affiliation because consolidation makes sense. Dr. Zulick informed the Board that Governor Cuomo's representatives meet with CSH&C last week because what is happening in health care in this area is a good example for others in New York State.

Dr. Zulick informed the Board that he doesn't expect the Village will see much of a change in how the hospital operates. At this time the in-patient beds will stay. There may be some changes in the future, but Dr. Zulick does not anticipate any loss of jobs. Overall things at the hospital have improved since the announcement of the affiliation. Dr. Zulick stated he believes the affiliation will be successful and that he believes the cancer care will remain at CSH&C.

Mayor Hunter stated he appreciated Dr. Zulick informing the Village Board because residents want assurance that the doors will remain open at CSH&C. Dr. Zulick stated that things will change as health care changes.

Dr. Zulick left the meeting after he updated the Board.

Meeting of January 13, 2014 continued:

**Improvements at Sewer Treatment Plant**

Eric Merkley, Chief Operator of the wastewater plant, appeared before the Board. Mr. Merkley updated the Board on the following:

Eighteen sewer manholes were re-built in 2013. The sewer department plans to re-build between twenty and twenty five more in 2014. Mr. Merkley explained how the manholes are re-built. Mr. Merkley remains concerned that residents have storm drains connected into the sanitary sewer system. Mr. Merkley informed the Board the Village has 225 sewer manholes.

A new driveway was installed in 2013. This has worked out very well, as trucks are no longer leaving the pavement and getting stuck in the lawn.

A number of DEC requests have been completed including moving of file cabinets, removing a trip hazard, access to the emergency shower and the emergency shower is now usable.

Work on phase one (improvements) is underway. The new pump house is in place as well as the new pump. New piping has been installed and re-run under the new building. The electrical work is underway. The new scum troughs should be installed shortly.

Mr. Merkley showed photo's of the improvements on his lap top computer.

**Kevin Blair change in position to WWPO Trainee**

See change in status for Kevin Blair under correspondences.

Mr. Merkley left the meeting after he updated the Board.

**CORRESPONDENCES**

**Local Law 1-2014 – Law to override the tax levy limit**

Copy of the documents to proceed with local law 1-2014, the tax cap law that allows the Village to override the 2% (if needed) in the budget for 2014-2015.

**RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING**

**WHEREAS**, the Village Board of the Village of Clifton Springs, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A local law to override the tax levy limit established in General Municipal Law §3-c"; and

**WHEREAS**, the Village Board of the Village of Clifton Springs has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Village of Clifton Springs to proceed in accordance with the Code of the Village of Clifton Springs and the Laws of the State of New York in adopting said Local Law; and

**NOW THEREFORE, BE IT RESOLVED**, that the proposed Local Law entitled "A local law to override the tax levy limit established in General Municipal Law §3-c", be and it is hereby introduced before the Board of Trustees of the Village of Clifton Springs, New York, and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall, 1 West Main Street in the Village of Clifton Springs, New York, at 7:00 p.m. on February 10, 2014; and

**BE IT FURTHER RESOLVED**, that the Village Clerk publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least five (5) days prior thereto; and

Meeting of January 13, 2014 continued:

**BE IT FURTHER RESOLVED**, that the Village Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Village of Clifton Springs sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Village Board of the Village of Clifton Springs for its consideration; and

**BE IT FURTHER RESOLVED**, that the Village Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Lori Reals, Village Clerk of the Village of Clifton Springs do hereby certify that the aforementioned resolution was adopted by the Board of Trustees of the Village of Clifton Springs on January 13, 2014, by the following vote:

	<u>Aye</u>	<u>Nay</u>
William Hunter	X	
Earl Lincoln	X	
Daniel Blondell	X	
Melissa Kumkey	X	
Jeffrey Linsner	X	

Dated: January 14, 2014

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Lori Reals, Village Clerk

SEAL

**Planning Board minutes 1-8-14 (G.W. Lisk expansion at 36 South Street)**

Copy of the Planning Board minutes from the meeting held on January 8, 2014, where the Planning Board approved the site plan to allow G.W. Lisk to expand at 36 South Street.

Reviewed. The Planning Board approved the site plan to allow an expansion of approximately 52,800 square feet at 36 South Street for the purpose of light industrial.

**G.W. Lisk expansion at 36 South – will not impact sewer system**

Letter from Rob Morris that states with expansion at G.W. Lisk at 36 South Street will not impact the Village sewer system.

Reviewed.

**Fire Department – Safety Kleen invoices**

Letter from Fire Chief Lynn Spence regarding the Safety Kleen bill for the fire house.

Safety Kleen provides the service of cleaning the debris from the firehouse floor drains. The department would like to see if another hauler could perform this service every couple years at a reduced price. Supervisor Lannon spoke with Jeff East (East Septic) who indicated he cannot haul away the debris from the fire house floor drains. The Board discussed this and agreed that the debris needs to be hauled by a company certified to handle this type of waste, so the Village will continue to use Safety Kleen and the service will be done annually, as it was difficult for Safety Kleen this year because the service was not done the year prior.

Meeting of January 13, 2014 continued:

**Ontario County All Hazard Mitigation**

Information from Ontario County Planning Department. They are coordinating the county all hazard mitigation plan.

The Village needs to appoint one or more people to represent the Village with this. As in the past, the Village Board appoints, Lori Reals, Jason Lannon, Craig Reed, Eric Merkley, Scott Upchurch, and a representative from the fire department.

**Thank you from hospital**

Thank you note from Clifton Springs Hospital regarding the bus shelters.

Discussion was held on the bus shelter on Main Street. The shelter is serving its purpose well, but the Village and the Mayor have received concerns from users of the shelter that there is little protection from the weather, as the shelter is open to the west. Mayor Hunter will write a letter to the hospital informing them of these concerns and the hospital can decide if they would like to make any changes.

**Financial agreement between the Village and the Historical Society**

Annual financial agreement between the Village and the Clifton Springs Historical Society.

Trustee Blondell offered the following resolution 2<sup>nd</sup> by Trustee Kumkey:

Annual resolution to provide financial support to Clifton Springs Historical Society.

AGREEMENT PROVIDING FINANCIAL SUPPORT TO THE CLIFTON SPRINGS HISTORICAL SOCIETY FROM MONEY RAISED BY TAXATION IN THE VILLAGE OF CLIFTON SPRINGS DURING THE FISCAL YEAR BEGINNING JUNE 1, 2013 AND ENDING MAY 31, 2014.

**WHEREAS**, the Village desires to enter into a contract with the Historical Society whereby the Historical Society will furnish such historical privileges to the people of the Village, and

**WHEREAS**, the Historical Society desires to enter into a contract with the Village to furnish such Historical Society privileges to the people of the Village,

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. The Historical Society agrees to furnish Historical Society privileges to the people of the Village for a sum of \$3,000 for the year commencing on the 1<sup>st</sup> day of June 2013, such sum to be paid to the Historical Society after the first day of July 2013 and before the last day of May 2014.
2. In consideration of the furnishings of such Historical Society privileges by the Historical Society, the Village agrees to pay the Historical Society the sum specified in paragraph one at the time so specified.

All members present voting AYE. Carried.

**American Water Resources**

Letter from Supervisor Jeff Gallahan regarding a letter that was to be mailed to Village residents.

Reviewed. The Board appreciates that Supervisor Gallahan made the Village aware of this letter.

**Draft employee's manual**

DRAFT copy of an employee's manual for the Board to review and adopt at some point in the near future.

Meeting of January 13, 2014 continued:

Reviewed. No decisions were made. The Board members will review the manual and discussion will be held at another meeting. There are a number of new policies as requested by the State Comptrollers office, including computer systems, internet, on line services, and credit card use.

**Kevin Blair appointed to WWTP Operator Trainee**

Letter from Kevin Blair, resigning his position as laborer and asking to be placed in the position of Waste Water Treatment Plant Operator Trainee.

This was discussed under privilege of the floor with Mr. Merkley present. Mr. Blair would like to resign his position of Laborer and accept the position of Wastewater Treatment Plant Operator Trainee. The county has given preliminary approval of his application.

Motion was made by Trustee Lincoln, 2<sup>nd</sup> by Trustee Linsner to accept the letter of resignation from Kevin Blair as Laborer and to place Kevin Blair in the position of Wastewater Treatment Plant Operator Trainee. All members present voting AYE. This begins the probationary period for the Wastewater Treatment Plant Operator Trainee position and Mr. Blair has to obtain his sewer license, Grade 2A within one year.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

**Budget requests**

Street Supervisor Lannon has submitted his budget requests for the 2014-2015. This includes repairs to the salt barn and the hiring of a person to mow the Pearl Street cemetery.

**Water leak**

A water leak was found and repaired near 21 Stephens Street.

**SEWER DEPARTMENT:** This report was covered under privilege of the floor.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Water Leak**

The Clifton Springs Country Club had two internal water leaks, both of which have been repaired.

**ZONING & PLANNING DEPARTMENTS:** See correspondences.

**FIRE DEPARTMENT:** Trustee Linsner had nothing to report.

**PARK – YOUTH DEPARTMENT:** Nothing was reported.

**POLICE DEPARTMENT:** Trustee Lincoln had nothing to report.

**Police Schedule**

The Board received the police schedule for February.

**MAYOR HUNTER REPORT:** Mayor Hunter reported the following:

**Update on 48 Ladue Avenue**

Mayor Hunter updated the Board on the status of the purchase of 48 Ladue Avenue. This purchase is still in progress.

**CLERK REALS REPORT:** Clerk Reals had nothing to report.

Meeting of January 13, 2014 continued:

**OTHER BUSINESS:**

The Board received a detailed listing of all expenses and revenues thru December 2013 for the general, water and sewer funds, along with all the bank statements and trial balances.

**Transfer of Funds**

Motion was made by Trustee Lincoln 2nd by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A3120.1 to A3120.11	\$5,000.00
From A1920.4 to A3510.4	\$160.35
From A9010.8 to A8010.4	\$3,258.00
From A9015.8 to A8020.4	\$1,522.00

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer