

November 11, 2013

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: Bill Hunter, Mayor

Board Members Present: Earl Lincoln, Melissa Kumkey, Jeff Linsner, Dan Blondell

Board Members Absent: None

Minutes: The minutes of the meeting of October 14, 2013 were approved upon motion made by Trustee Lincoln 2nd by Trustee Linsner to accept the meeting minutes. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #383 through #470, and Broad Street Vouchers #1 - #1 were approved for payment by Trustee Blondell 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 144,340.73
Water Fund =	\$ 24,660.55
Sewer Fund =	\$ 49,840.53
Broad Street =	\$ 10,587.50

Other Persons attending this meeting: Police Chief Scott Upchurch

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

At the last board meeting the Board requested Police Chief Scott Upchurch attend this evenings meeting. The Board wanted to address two items with the Chief. The first discussion is regarding a tree at the intersection of Kendall Street and West Main Street. The second discussion is regarding Crane Street.

Tree near Kendall Street & West Main Street

Discussion was held on a tree that is on the north side of West Main Street, near the Kendall Street intersection. The Village has had some people express concern over visibility at the intersection. The Board asked Police Chief Scott Upchurch for his opinion regarding the tree at the intersection. Chief Upchurch stated that he believed the intersection would be safer if the tree was not there. Chief Upchurch explained that many accidents at this intersection are due to failure to stop at the stop sign on Pleasant Street, but the Chief believes the intersection would be improved if the tree was removed. The Board discussed this and the Board does not see a problem with the tree at this intersection and the Board opposes removal of the tree, so the tree will stay.

Crane Street

A letter was received from Mike Wheat, 17 Teft Avenue, with concern regarding Crane Street and East Main Street. Mr. Wheat stated he had an unpleasant experience at this intersection because he didn't have a good visual in either direction due to large vehicles parked on the corners. No persons were injured during his experience, but the near miss of a pedestrian really shook Mr. Wheat.

Chief Upchurch and the Board discussed this concern. The Board agreed that part of the visual problem is large vehicles or large vehicles for the handicapped parked in the two handicapped designated spaces. Discussion was held on moving one parking space (the handicapped space) on each side of Crane Street to the east and the west and moving the handicapped spaces up one space. Hopefully, this will open up the intersection and improve the visibility. Clerk Reals was instructed to begin the local law process to make this change with Attorney Jeff Graff.

Meeting of November 11, 2013 continued:

The Board and Chief Upchurch agreed that part of the problem at this intersection is the drivers coming off from Crane Street are focused on moving vehicles on Main Street and are not looking closely for pedestrians that may be in the crosswalk.

Discussion was held on the possibility of Crane Street becoming a one way street heading north off from Main Street. Chief Upchurch explained that this would be difficult as proper signage could not be put in place and traffic flow in this area would be disrupted. Also this would force the Foster Block residents, Clifton Springs YMCA, Peirce Block parking lot users, some Crane Street residents and Finger Lakes Ambulance to only be able to travel north on a section of Crane Street.

The Board did not agree with making Crane Street a one way street, as suggested by Mr. Wheat, but will be changing - moving two handicapped parking spaces in an effort to improve visibility the intersection.

Parking Space – 19 West Main Street

Chief Upchurch also discussed with the Board the removal of one parking space in front of 19 West Main Street. This would be the parking space closest to Pleasant Street, on the south side of the street, at the intersection of Pleasant Street and West Main Street. Chief Upchurch believes this might help visibility at the Kendall Street intersection, as many accidents occur at this intersection from drivers coming off from Pleasant Street. Trustee Blondell suggested reflective tape on the stop sign post at Pleasant Street as well. The Board agreed this was a good idea. The Board asked Clerk Reals to include removal of this parking space in the local law that will move the two handicap parking spaces near Crane Street.

Police Chief working schedule

Discussion was held with Chief Upchurch regarding his current work schedule. Currently Chief Upchurch is working a minimum of 60 hours per week. The Board previously agreed to this and wanted to re-discuss this with Chief Upchurch in December 2013. The Board asked Chief Upchurch how this schedule was working for the police department. Chief Upchurch stated that he is very happy with this schedule and believes this is saving the Village money. The Chief did indicate that at times he could use some assistance from a clerical stand point. Mayor Hunter informed Chief Upchurch that he could use the clerical staff in the Village Hall, particularly Linda Rider, Deputy Clerk, as she is familiar with the police department software programs.

CORRESPONDENCES

M. Wheat – Crane Street

Letter from Mike Wheat, 17 Teft Avenue, requesting Crane Street become a one way street.

See discussion under privilege of the floor.

Turnover of taxes to Ontario County

Copy of the list of unpaid taxes that need to be turned over to Ontario County for re-levy. The Village collected 97% of the taxes due.

Trustee Blondell offered the following resolution 2nd by Trustee Lincoln:

RESOLVED, by the Board of Trustees of the Village of Clifton Springs, NY pursuant to local law number 6-1977 of the County of Ontario, a local law to provide for the collection of delinquent village taxes by the County Treasurer and methods of payment of such village property taxes so collected and that the Village Clerk be and she is hereby authorized and directed to transmit a detailed listing of unpaid village property taxes to the Treasurer of Ontario County, and that the Village Board of Trustees of the Village of Clifton Springs NY respectfully requests that the Treasurer of Ontario County collect all unpaid village property taxes as provided for in local law number 6-1977 to the County of Ontario.

All members present voting AYE. Carried.

Meeting of November 11, 2013 continued:

Estimates to install and furnish scum trough

Price estimates to install and furnish a new scum trough (phase one upgrades) for the sewer plant.

Clark, Patterson & Lee, Village Engineers, solicited bids for this work from many vendors. Clark Patterson & Lee supplied price quotes from three vendors with two different options. Option one was to furnish and install the scum trough, option two was to furnish the scum trough only. The low bidder to furnish and install the scum trough is LeClaire-Fleming Mechanical Contractors with a cost of \$20,996.00.

Motion was made by Trustee Lincoln 2nd by Trustee Linsner to award this bid to LeClaire –Fleming Mechanical Contractors at a cost of \$20,996.00. All members present voting AYE. Carried. The sewer budget allotted \$29,870 (not including engineering) for this phase one of the upgrade at the sewer plant.

Town of Phelps Fire Contract Approved

New proposed fire contract from the Town of Phelps.

Discussion was held. After the October Board meeting, Trustee Linsner met with the Town of Phelps as the Village was satisfied with the contract for 2014 (.70 x the assessment) but the Village did not accept the contract for 2015 (.705 x the assessment). This new contract the Town of Phelps proposes .72 x the assessment for 2015. In dollars this would be an increase of approximately \$1,107 in 2014 and approximately \$1,096 in 2015. Motion was made by Trustee Kumkey to accept this contract and to authorize Mayor Hunter to sign the contract, 2nd by Trustee Blondell. All members present voting AYE. Carried.

31 Teft Avenue – sidewalk to be installed in the spring

Letter from Parks & Tolpa, the contractors that built the new home at 31 Teft Avenue. The contractor wanted to give time for the area to settle there, before installing new sidewalk.

The Village understands allowing time for the ground to settle and is willing to accept the sidewalk work will be completed in the spring of 2014.

Ontario County Planning to continue assisting Village

E mail from Tom Harvey, Ontario County Planning Department. The County will continue to allow Maria Rudzinski to work with the Village on updating the Village codes.

The Village sincerely appreciates the assistance from the Ontario County Planning Board. Maria Rudzinski has been instrumental in assisting the Village with the code updates.

2014-properties that may be sold at County foreclosure sale

Letter from Gary Baxter, County Treasurer, regarding properties that may be sold in foreclosure in May 2014.

The Board reviewed the list. There are two properties in the Village of Clifton Springs, Town of Phelps side of the Village, that the Village Board would be interested in purchasing. The Village would be interested in obtaining them, demolishing the existing structures and then selling them as one or possibly two building lots. Clerk Reals was instructed to check with the County Treasurer to see if these two properties went into tax foreclosure if purchasing these properties would be option for the Village.

Comprehensive Plan meeting minutes 10-17-2013

Copy of the Comprehensive Plan meeting minutes from the meeting held on October 17, 2013.

Meeting of November 11, 2013 continued:

Reviewed. This was the kick off meeting to begin the process of updating the Comprehensive Plan, with the Village of Clifton Springs, Town of Manchester, Village of Shortsville, Village of Manchester and Hamlet of Port Gibson.

Clifton Springs Hospital to hold Town meetings

E mail from Clifton Springs Hospital regarding Town meetings that will be held to discuss the affiliation with Rochester General Hospital.

Mayor Hunter stated that he attended one of these meetings the morning of November 11, 2013 and found the meeting very informative.

Mayor Hunter recommended other Board members attend the next meeting if possible. Trustee Kumkey and Trustee Linsner both indicated that they plan to attend the next meeting on November 14, 2013.

Festival of Lights

Request from the Chamber of Commerce, to close Main Street for the Festival of Lights on December 6, 2013.

Reviewed. The Board had no objection to the street closing for this event. This letter was given to Street Supervisor Jason Lannon and Police Chief Scott Upchurch.

Donation from Midlakes Jr. Eagles

Copy of the donation check from Midlakes Jr. Eagles for using the park.

The youth athletic group donated \$800. The Village Board appreciates this donation as it helps offset maintaining the fields at the John Fabrizi park that the youth football players and cheerleader's practice on.

STREET DEPARTMENT: Trustee Kumkey reported the following:

Pay increase for Kevin Lyke

Discussion was held on a pay increase for Kevin Lyke. Motion was made by Trustee Kumkey 2nd by Trustee Linsner to increase Kevin Lyke's hourly rate from \$12.75 per hour to \$13.25 per hour effective November 11, 2013. All members present voting AYE. Carried.

Broad Street

Keeler Contracting, contractors who re-built Broad Street, came back and cut additional expansion joints in the sidewalks on Broad Street. Hopefully this will resolve the issue of some cracking sidewalk blocks on Broad Street.

SEWER DEPARTMENT: Mayor Hunter's report was covered under correspondences. See correspondences for upgrades to scum trough.

At this meeting Mayor Hunter became the liaison to the sewer department.

WATER DEPARTMENT: Trustee Blondell had nothing to report.

ZONING & PLANNING DEPARTMENTS: See correspondences.

FIRE DEPARTMENT: Trustee Linsner reported was covered under correspondences.

Safety Kleen

Clerk Reals reported that Safety Kleen, a vendor that cleans out the dirt, grease etc., from the drain inside the fire house recently completed a cleaning there. A couple years ago this was set up to be done every other year to save money as it appeared not much debris was being cleaned out. Safety Kleen has reported this needs be done annually, as the debris had become extremely hard, much like cement and was very difficult to suck out. Trustee Linsner will let the fire department know this needs to be done annually.

Meeting of November 11, 2013 continued:

PARK – YOUTH DEPARTMENT: Nothing was reported.

POLICE DEPARTMENT: Deputy Mayor Lincoln had nothing to report.

Police Schedule & Activity Report

The Board received the police schedule for December.

At this meeting Mayor Hunter appointed Trustee Lincoln to be the liaison to the Police Department.

MAYOR HUNTER REPORT: Mayor Hunter had nothing to report.

CLERK REALS REPORT: Clerk Reals reported the following:

Justice Court Book presented

On behalf of Judge Randy Brooks, and Acting Justice Gary Fisher, Clerk Reals presented to the Village Board the Village of Clifton Springs Justice Accounting Book for the Village Board to review for the year 2012. All members present had the opportunity to review the detailed ledger book.

OTHER BUSINESS:

The Board received a detailed listing of all expenses and revenues thru October 2013 for the general, water and sewer funds.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A5112.2 to A5110.2	\$15,230.00
From A1990.4 to A1620.4	7,000.00

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Linsner to adjourn. All members present voting AYE. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer