

April 8, 2013

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: William A. Hunter, Mayor

Board Members Present: Melissa Kumkey, Jeff Linsner, Dan Blondell

Board Members Absent: Earl Lincoln

Minutes: The minutes of the meeting of March 11, 2013 and the Certificate of Canvass of Village Election from March 19, 2013 were approved upon motion by Trustee Blondell 2nd by Trustee Linsner after the following correction: On page 2844, under retaining Kevin Lyke, the sentence should read: At the recommendation of Supervisor Lannon, motion was made by Trustee Kumkey 2nd by Trustee **Linsner** to retain Kevin Lyke and to change his status to permanent. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #823 through #918, and Broad Street Vouchers #0 - #0 were approved for payment by Trustee Blondell 2nd by Trustee Linsner. All members present voting AYE. Carried.

General Fund =	\$ 49,525.34
Water Fund =	\$ 4,136.42
Sewer Fund =	\$ 7,611.29
Broad Street =	\$ -0-

Other Persons attending this meeting: Clifton Springs Fireman Ben Wheat and Nicki Delpriore and Police Chief Scott Upchurch.

Public Hearing on the 2013-2014 Budget

Mayor Hunter opened the public hearing at 7:00 p.m. The hearing was properly advertised in THE DAILY MESSENGER on March 22, 2013.

People were present for the public hearing, but did not address the Board with any concerns regarding the proposed budget.

Discussion was held on the proposed 2013-2014 budget. Motion was made by Trustee Kumkey 2nd by Trustee Linsner to close the public hearing at 7:28 p.m. All members present voting AYE.

Motion was made by Trustee Kumkey 2nd by Trustee Linsner to accept the 2013-2014 budget. Mayor Hunter called for a roll call vote which resulted in Trustee Kumkey voting AYE, Trustee Linsner voting AYE, Trustee Blondell voting AYE, Mayor Hunter voting AYE, Trustee Lincoln was not present. Carried.

Budget for 2013-2014

General Fund = \$1,438,297

Water = \$370,900

Sewer = \$470,298

TOTAL = \$2,279,495

Tax Levy = \$606,952 – which stays under the 2% property tax cap. The Village did pass the local law to exceed the 2%.

	Tax Rate	Equalization Rate	Change in tax rate from 2012-2013
Town of Manchester	\$6.6988	100%	up.06/1,000
Town of Phelps	\$6.6896	100%	up .07/1,000

Meeting of April 8, 2013 continued:

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

Police Chief Scott Upchurch

Police Chief Scott Upchurch appeared before the Board. Chief Upchurch thanked the Village for the stipend he received earlier this year for additional time he had been working.

Chief Upchurch was present to discuss with the Board the direction of the police department in the future. Chief Upchurch has looked at numerous options for the Village for coverage. Chief Upchurch handed out a proposal for the Board to consider.

Chief Upchurch proposes at this time the Village not hire another full time police officer, but hire another part time officer and utilize the existing part time officers more and Chief Upchurch will increase his hours from 40 hours per week to 60 hours per week. Chief Upchurch has been working these additional hours for some time.

Discussion was held. The proposal would have part time officers working 20 hours per week and Chief Upchurch working 60 hours per week so the hours of coverage would remain the same as it was when two full time officers were working.

With this proposal Chief Upchurch's salary would increase by 50% for the additional 20 hours of work per week. Chief Upchurch recommends the Village hire James R. Alexander as a part time officer. Officer Alexander is currently as a full time Ontario County Deputy. Officer Alexander would continue to work full time for the County and part time for the Village of Clifton Springs. Officer Alexander is available to work nights and weekends.

Trustee Kumkey asked what would happen if the additional hours for Chief Upchurch turned out to be too much for him. Chief Upchurch agreed that if this proposal were too much then he would return to a 40 hour per week schedule and he and the Board agreed Chief Upchurch would return to his current pay (with an increase in June 2013) if this proposal didn't work out.

Change in Chief Upchurch work schedule – salary

Motion was made by Trustee Blondell 2nd by Trustee Linsner to increase Chief Scott Upchurch's hours per week from 40 hours to 60 hours and to increase his salary from \$56,214 to \$84,321 annually, effective immediately. All members present voting AYE. Carried. Trustee Lincoln was not present.

The Board and Chief Upchurch agreed that this will be re-evaluated in December 2013 and should Chief Upchurch reduce his hours, his salary will be reduced also.

Hiring of James Alexander Jr.

Motion was made by Trustee Linsner 2nd by Trustee Blondell to hire James Alexander Jr. as a part time Police Officer at a rate of pay of \$16.00 per hour. Officer Alexander can begin working April 9, 2013. All members present voting AYE. Carried. Trustee Lincoln was not present.

After the discussion on the police department Chief Upchurch left the meeting.

CORRESPONDENCES

2013-2014 Budget

Copy of the proposed budget for 2013-2014.

Reviewed and adopted at the public hearing.

Information for annual organizational meeting

Copy of last year's organizational meeting and copies of the codes or policies on ethics, conflicts of interest, procurement policy and investment policy.

Reviewed during the organizational meeting.

Meeting of April 8, 2013 continued:

Fire Department – next truck purchase

Letter from Fire Chief Lynn Spence. This is intended to begin the discussion on the next fire truck purchase.

Chief Spence submitted a three page letter to begin the discussion on the replacement of the rescue pump. The fire department is asking the Board to consider a rescue – pumper truck at a cost of \$475,000. The fire department has invited the Board members to come to the fire house to see the apparatus and to begin the discussion.

Discussion was held on the rescue –pumper.

Mayor Hunter stated that personally he doesn't feel another pumper is needed, but he agrees there is a need for a very good rescue truck.

Mayor Hunter stated that the Village had previously agreed to spend up to \$275,000 on the next fire truck. He understands the cost may have increased slightly, but is concerned about the estimate of \$475,000 being more than the taxpayers can afford and the increase from \$275,000 to \$475,000 is a significant jump.

Trustee Blondell stated that the Village water system does not have the capacity to pump any more water.

After discussion the Board agreed to have Trustee Linsner talk with the fire department and let them know the Village is probably not in favor of a rescue – pumper, but the Village supports them having a very good rescue truck.

Joint ZBA – Planning meeting 3-18-2013

Copy of the meeting minutes from the joint ZBA – Planning Board meeting held on March 18, 2013. Along with information about the consultant the Board's met with.

Reviewed. The joints Boards have been diligently working on updating the residential portion of the Village code for several years. The Boards are now at a point of discussing the next steps with a consultant. The Boards met with John Steinmetz. Mr. Steinmetz will get back to the Boards with a proposal about the work and the cost associated.

Ashton Place – grease trap

Letter that was sent to each Board member from Ashton Place regarding the grease trap issue.

Reviewed. Mayor Hunter gave an overview of the grease trap problem and the grease that is getting into the sanitary sewer system. Ashton Place has requested another meeting to discuss this. Clerk Reals will work on scheduling this meeting.

Planning Board meeting minutes 4-3-2013

Copy of the meeting minutes from the Planning Meeting that was held on April 3, 2013.

Reviewed. The Planning Board approved a sign for "Our Children's Place" daycare.

NYS DOT regarding Undertaking

E-Mail from Richard Loveless, NYS DOT, indicating the Village needs a Board resolution, for the Undertaking to work in NYS highway road right of ways.

The Board reviewed the resolution dated February 28, 2013 and motion was made by Trustee Linsner 2nd by Trustee Blondell authorizing Mayor Hunter to sign the resolution. All members present voting AYE. Carried.

Meeting of April 8, 2013 continued:

2012 Annual report from Clifton Springs Fire Department

Copy of the Annual report from the Clifton Springs Fire Department.

Reviewed. The Board thanked Captain Dan Delpriore for an outstanding job on this report. Mayor Hunter suggested that all Board members take the time to review this report because there is a great deal of information in the report.

STREET DEPARTMENT: Trustee Kumkey reported the following:

See Trustee Kumkey's report under fire department.

SEWER DEPARTMENT: Trustee Lincoln was not present.

See correspondences regarding Ashton Place grease trap.

WATER DEPARTMENT: Trustee Blondell reported the following:

Various Items

The Village had six leaks. Three were the on the Village end and three were the Homeowners end. All have been repaired.

County Club water meter

The Clifton Springs Country Club needs the water meter replaced. Trustee Blondell is reviewing the contract and a decision will be made on who is responsible for the meter.

ZONING & PLANNING DEPARTMENTS: This report was covered under correspondences.

FIRE DEPARTMENT: Trustee Linsner reported the following:

Fire House Parking Lot

Trustee Linsner and Trustee Kumkey discussed with the Board the fire house parking lot. Supervisor Lannon has looked extensively at the parking lot and feels it is in need of micro-paving this year. Trustee Linsner questioned if just the bad area's could be sealed, as the department has not budget for this expense and Supervisor Lannon estimates the cost to be \$9,500.00. The Board agreed the parking lot should be maintained and the work will be done in fiscal year 2013-2014.

Phelps Fire Contract

Trustee Linsner, Trustee Blondell, Chief Spence and Clerk Reals met with member of the Town of Phelps Board and a member of the Oaks Corners Fire Department to discuss the fire contract. The Village asked for an increase for fire protection, a multi-year contract and the contract to include a description of the territory covered by the contract. The Town Board will consider this when they work on their next budget for 2014.

PARK – YOUTH DEPARTMENT: Clerk Reals had nothing to report.

POLICE DEPARTMENT: Mayor Hunter reported the following:

See privilege of the floor.

MAYOR HUNTER REPORT: Mayor Hunter reported he will not be at the Board meeting in May.

CLERK REALS REPORT: Clerk Reals had nothing to report.

Meeting of April 8, 2013 continued:

Transfer of Funds

Motion was made by Trustee Blondell 2nd by Trustee Linsner that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1440.4 to A1420.4	\$500.00
From A9010.8 to A5110.4	\$12,631.00
From A5112.2 to A5110.2	\$3,000.00
From A5112.2 to A5142,2	\$5,000.00
From Water Fund Balance to F8320.4	\$1,500.00
From Water Fund Balance to F8340.4	\$5,000.00
From G1440.4 to G8130.4	\$5,000.00
From G1910.4 to G8130.4	\$5,782.32

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Linsner 2nd by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer