

August 8, 2011

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: William A. Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Earl Lincoln

Board Members Absent: Jeff Linsner

Minutes: The minutes of the meeting of July 11, 2011, July 19, 2011, and July 28, 2011 were approved upon motion by Trustee Lincoln 2nd by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #158 through #224, and Broad Street Vouchers # 4-6 were approved for payment by Trustee Lincoln, 2nd by Trustee Blondell. All members present voting AYE. Carried.

General Fund =	\$33,542.45
Water Fund =	\$11,849.63
Sewer Fund =	\$20,133.72
Broad Street =	\$36,612.84

Laurel Wemett, reporter from the DAILY MESSENGER was present for this meeting.

PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THIS MEETING

No persons appeared before the Board.

CORRESPONDENCES

Broad Street Project

Information from Chuck Bastian (financial advisor) at Bernard Donegan's office. The paperwork offers options for how long the Village should finance the Broad Street project. There are two options provided, 10 year payback and 12 year payback, with 2 different estimated rates. The final interest rate will be determined at the time of the bond closing.

Reviewed. The Board agreed to go with a 12 year payback period. Trustee Blondell believes there are some areas of contract that could be reduced to help with cost on this project. Clerk Reals will also contact the local Community Bank to see if they are interested in this borrowing and obtain a rate from them. Clerk Reals informed the Board that an interest payment will be due in May 2012. It is estimated at \$20,000-\$25,000.

Broad Street Project – awarded to Keeler Construction

Copy of the letter from Clark Patterson Lee awarding the Broad Street project to Keeler Construction.

Reviewed. The project is tentatively scheduled to start August 29, 2011.

Truck 531 – pumper has leaking water tank

Information from Fire Chief Lynn Spence with some options for repairs to the pumper fire truck that has a leaking water tank.

Reviewed. Mayor Hunter reported that the truck will be repaired by Churchville Fire Equipment and a new tank will be installed. The estimated cost is \$17,000.

Meeting of August 8, 2011 continued:

Clifton Springs Fire Department hosting a 9/11 remembrance ceremony

Invitation from the Clifton Springs Fire Department to attend a remembrance ceremony on 9/11/2011 at 3pm.

Reviewed. The Board members present will try to attend this ceremony.

DEC transferring administration of operators to NYWEA

Letter from NYS DEC (Department of Environmental Conservation) indicating that the DEC will be transferring administration of sewer plant operators to NYWEA (Water Environmental Association)

Reviewed.

Water tank – lead removal

Letter from Environmental Quality Company. They are the company that is handling the lead disposal from the water tank.

Reviewed.

Blue Cross – Health Insurance rates to increase in 2012

Letter from Blue Cross indicating health insurance will increase in January 2012.

Reviewed.

Firefighters Grant Program

Letter from Senator Charles Schumer regarding Firefighters Grant Program.

Reviewed. This information was passed onto the fire department.

Sulphur Festival

Letter from a resident in the Spa Apartments regarding the Sulphur Festival.

Clerk Reals apologized as this should have been on the agenda in July. It is the Village's understanding the Spa has addressed these concerns.

STREET DEPARTMENT: Trustee Kumkey reported the following:

See correspondences regarding Broad Street.

Broad Street

Teed Tree Service will be removing six trees on Broad Street for the reconstruction project.

Sidewalk work

Sidewalk work will begin this week in the area near 23 East Main Street and near 21 Crane Street.

SEWER DEPARTMENT: Trustee Lincoln had nothing to report.

Grit Removal

Mayor Hunter reported that the sewer department has been working on grit removal at the plant. Mayor Hunter reported that approximately 10 years ago the Village had a price to install a grit removal system for approximately \$400,000. At this time the grit to one tank has been removed for approximately \$16,000. There is one more tank that needs the grit removed and this is schedule to take place in this budget year. The sewer department plans to remove grit approximately every five years from this point forward.

Meeting of August 8, 2011 continued:

Hiring of Jeff East

Mayor Hunter discussed with the Board the hiring of Jeff East for the sewer plant. The Village placed an ad for the part time position of Wastewater Treatment Plant Operator Trainee in THE DAILY MESSENGER on July 20, 2011. Mayor Hunter interviewed Jeff East and recommends that Mr. East be hired. Mr. East currently has a Class 2 sewer license and has successfully completed the three required classes to obtain a 2A license. After discussion motion was made by Trustee Lincoln 2nd by Trustee Kumkey to hire Jeff East as a part time, 20 hours per week, Wastewater Treatment Plant Operator Trainee, starting date of August 22, 2011 at \$17.00/hour. All members present voting AYE. Carried. Mr. East will need one year of full time experience before he can take the test to obtain his 2A sewer license. It is anticipated that Mr. East will become a full time employee for the Village upon the complete retirement of Sewer Plant Operator Doug Fagner.

Pay increase for Eric Merkley

Discussion was held on a pay increase for Eric Merkley, Wastewater Treatment Plant Operator Trainee. Mr. Merkley has successfully completed the three required classes for a 2A sewer license and has completed the one year of full time experience needed to take the 2A exam. Mr. Merkley has applied to the NYS D.E.C. for permission to take the exam. Motion was made by Trustee Lincoln 2nd by Trustee Blondell to increase Eric Merkley rate of pay to \$18.00/hour effective August 22, 2011.

ZONING & PLANNING DEPARTMENTS: Trustee Blondell reported the following:

Jaylene Folkins, ZBA Chairman and Mike Nurse, Planning Board Chairman continue to work on updating the residential codes with their Boards. A joint meeting with the two Boards had been scheduled for August 10, 2011, but has been postponed. Trustee Blondell is working on re-scheduling this meeting.

FIRE DEPARTMENT: Mayor Hunter reported the following:

Truck 531 – leak in water tank

See correspondences regarding truck 531 – pumper leaking water and the decision to repair the tank.

New 2011 Silverado Truck arrives

The membership of the fire department has purchased a 2011 Silverado as a rescue truck for the department. The cost of the truck with some additional items added will be approximately \$40,000. The Board appreciates the department making this purchase. This truck arrived on August 8, 2011.

Fire Department Certificate of Deposits

Clerk Reals informed the Board that currently the fire department has three certificates of deposit that will renew August 16, 2011. All these were established to save money for fire equipment. The reason there are three is one is for approximately \$19,300 (money remaining from the 2010-2011 budget), one is for \$3,795 (overage from the money the Village budgeted compared to the money that the fire department donated to the Village for the ladder truck in the 2010-2011 budget) and approximately \$58,556 (money that the Village has been setting aside for fire equipment since 2009). These total approximately \$81,651. Motion was made by Trustee Lincoln 2nd by Trustee Blondell to merge the three certificates of deposit into one effective August 16, 2011. All members present voting AYE. Carried. Clerk Reals was informed to renew these until May 2012. The Board chose not to place any money from the 2011-2012 budget into the certificate of deposit at this time, due to the needed repair of truck 531. In May 2012 the Board will determine if any money from this current budget can be placed into the certificate of deposit.

Meeting of August 8, 2011 continued:

POLICE DEPARTMENT: Mayor Hunter reported the following:

Police Activity- Schedule

The Board did not receive the police activity report for July. The Board did not receive a police schedule for August.

PARK – YOUTH DEPARTMENT: Nothing was reported.

WATER DEPARTMENT: Trustee Blondell reported the following:

See correspondences regarding lead removal at the tank project.

Water Tank Painting

The work at the water tank is nearing completion. All coats of paint have been applied. The water mixing system should be installed this week. Some pavement work will need to be done to repair some damage. The Village crew will do the work and the cost will be reduced from the contract.

MAYOR HUNTER REPORT: Mayor Hunter had nothing to report.

CLERK REALS REPORT: Clerk Reals reported the following:

Annual Financial Report Completed

The Board was presented with the annual financial report and all documents needed to complete the year - end report. The Board received a full listing of all detailed revenues and expenses for the fiscal year ending May 31, 2011. All supervisors received these numbers as well. These numbers were reviewed and accepted. Clerk Reals informed the Board that the general and water fund had a year - end surplus, the sewer fund had a year - end deficit.

OLD OR OTHER BUSINESS TO COME BEFORE THE BOARD:

Employee longevity pay to cease for new hires

Mayor Hunter discussed with the Board longevity pay that full time employees receive after 5 years of service. Mayor Hunter recommends keeping longevity in place for current full time employees, but eliminating longevity pay for any new hires after August 8, 2011. Motion was made by Trustee Lincoln 2nd by Trustee Blondell to eliminate longevity pay for new hires after August 8, 2011. Trustee Lincoln voted AYE, Trustee Blondell voted AYE, Trustee Kumkey voted NAY, Mayor Hunter voted AYE. Carried.

Employee sick time to cap at 165 days for new hires

Mayor Hunter discussed with the Board the sick days that full time employees receive. Currently employees can continue to accumulate sick days (unlimited) and use them in the event of illness. Currently up to 165 days of sick time can be credited to NYS Retirement if an employee has unused sick days. Mayor Hunter recommends keeping the sick day policy in place for current full and part time employees. Mayor Hunter recommends capping sick days at 165 days for all new hires after August 8, 2011. Any unused sick days for new hires after August 8, 2011 could be applied as days credited to NYS Retirement once that employee retires. Motion was made by Trustee Lincoln 2nd by Trustee Blondell to cap sick days at 165 days for any new hire after August 8, 2011. All members present voting AYE. Carried.

Employee Vacation Time

Mayor Hunter asked the Board to consider some type of a policy on vacation time. Mayor Hunter suggests a schedule where the employee with the most seniority picks one week of vacation time first, then the next employee with the most seniority picks one week next and once all employees have picked a week, the rotation for vacation time selection starts all over again. No decisions were made on this.

Meeting of August 8, 2011 continued:

Cemetery Stock

Clerk Reals informed the Board that there remain some Pearl Street Cemetery stock shares. The Village authorized the sale of all shares several years ago, but apparently some shares still remain. The Village sold the shares to help offset the cost of maintaining the cemetery. Motion was made by Trustee Lincoln 2nd by Trustee Kumkey to authorize Clerk Reals to proceed with a "Letter of Instruction" to sell any remaining cemetery stock shares and that any proceeds will be used to offset the cost to maintain the cemetery. All members present voting AYE. Carried.

Transfer of Funds

Motion was made by Trustee Lincoln 2nd by Trustee Blondell that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A7140.4 to A7320.4	\$66.00
From G8130.4 to G1440.4	\$1,295.60
Inter fund transfer from the general fund to Broad Street Project	\$68,000.00

All members present voting AYE. Carried.

Adjournment

There being no further business to come before the Board, motion made by Trustee Lincoln 2nd by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Lori A. Reals
Clerk/Treasurer