

April 11, 2011

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: William A. Hunter, Mayor

Board Members Present: Melissa Kumkey, Dan Blondell, Jeff Linsner

Board Members Absent: Earl Lincoln

Minutes: The minutes of the meeting of March 14, 2011 and the Election results from March 15, 2011 were approved upon motion by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #804 through #895, were approved for payment by Trustee Blondell, 2<sup>nd</sup> by Trustee Kumkey. All members present voting AYE. Carried.

General Fund =	\$79,496.23
Water Fund =	\$ 3,570.91
Sewer Fund =	\$10,689.26

Laurel Wemett, reporter from THE DAILY MESSENGER was present for this meeting.

## **CORRESPONDENCES**

### **Annual Organizational Meeting**

Information that needed for the Annual Organizational Meeting.

Reviewed during the Organizational Meeting.

### **Fire Department Report for 2010**

Copy of the Fire Departments Annual Report for 2010, completed by Captain Nate Roth.

Reviewed. The Board was very impressed with all the information that was provided in the report. The Board appreciates all the work done by the Volunteer Fire Department and the work that Nate Roth, Fire Captain, put into the report.

### **Water Tank project – change order #1**

Copy of Change Order 1 for the water tank improvements, reducing the cost by \$30,000.00

Reviewed. Due to the cost estimate, some items that were in the original bid for the water tank improvements have been eliminated. The main items eliminated involve the Village crew now completing the work on the overflow pipe and the fire hydrant replacement, as well as the painting of the bottom rim on the other water tank. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to authorize Mayor Hunter to sign change order #1 and also to have Clerk Reals proceed with working with Attorney Jeff Graff and Community Bank on the short term borrowing of \$51,000 over a two year period. All members present voting AYE. Carried.

### **Human Resources – Eric Merkley**

Letter from Ontario County Human Resources regarding the position of Sewer Plant Operator.

Meeting of April 11, 2011 continued:

Clerk Reals had sent a letter to Ontario County Human Resources asking for clarification on how the appointment of a Sewer Plant Operator will work upon the retirement of Doug Fagner. Ontario County Human Resources has indicated that Eric Merkley, Waste Water Treatment Plant Operator Trainee can be appointed to the position of Sewer Plant Operator without taking a civil service exam after successful completion of his 2A license. This option is allowed due to the population in the Village.

**Eric Merkley – successfully passes Activated Sludge**

Copy of Certificate of Completion for Eric Merkley successfully passing Activated Sludge at Morrisville College.

The Board is pleased that Mr. Merkley has now completed two of the required three classes for a 2A license. Mr. Merkley will be taking the required Lab class the week of April 11, 2011 also at Morrisville. Mr. Merkley hopes to take the 2A exam within the next 6 months.

**Planning Board meeting minutes from April 6, 2011**

Copy of the Planning Board meeting minutes from April 6, 2011.

Reviewed. The Planning Board will proceed with a public hearing for site plan approval for the request of Vince Denisi, 21 Kendall Street, for an addition 25' x 32'. This process is necessary as this is a commercial business in a residential zoning district.

**ZBA – Public Hearing request of Mary DeRidder Fence on the line**

Copy of the Public Hearing Notice for the ZBA Variance request of Mary DeRidder, 23 Broad Street, to place a fence on the property line.

Reviewed. This hearing will be held on April 18, 2011.

**Sulphur Festival Parade**

Letter from Sulphur Festival Committee.

The parade will be June 4, 2011. Tentatively all members that were present at the meeting plan to participate in the parade.

**Updated list of Village Board Members**

Updated list of Village Board members.

Reviewed. More changes will be made to this.

**Updated list of Village Employees Numbers**

Updated list of Village employees and phone numbers to reach them.

Reviewed.

**Public Notice for Public Hearing on Vince Denisi, addition**

Copy of the public notice for site plan approval with the Planning Board for Vince Denisi, 21 Kendall Street, to place an addition at the rear of his property. This approval is needed because Mr. Denisi has a commercial business (Denisi Flooring) in a residential zoning district.

**Updated list of Planning and ZBA Members**

Updated list of Planning and ZBA Members.

Reviewed.

Meeting of April 11, 2011 continued:

**Water Tank Borrowing – Community Bank**

Letter from Community Bank regarding the borrowing for the water tank painting and improvements.

Reviewed. Community Bank has agreed to loan the Village Water Fund \$51,000 over a two year period. Attorney Graff is working on the required paperwork for this borrowing. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to authorize Clerk Reals to proceed with the necessary paperwork for this borrowing. All members present voting AYE. Carried.

**STREET DEPARTMENT:** Trustee Kumkey reported the following:

**Miscellaneous Work**

The crew is busy putting away equipment used during the winter and preparing equipment for summer work. The crew plans to begin mulching the parks and Main Street soon.

**2011 Dump truck**

Supervisor Lannon has been to Regional International to look at the 2011 dump truck the Village will be receiving after June 1, 2011. The truck has arrived and is being built to Village specifications.

**Kevin Blair & Scott Laird – CDL licenses**

Kevin Blair and Scott Laird, laborers are both working on obtaining the Commercial Driver's License. Both men intend to take the CDL driving exam this week.

**SEWER DEPARTMENT:** Mayor Hunter reported the following:

**Retirement of C. Douglas Fagner**

Mayor Hunter has met with Doug Fagner, Sewer Plant Operator. Mr. Fagner is looking at a tentative retirement date of September 1, 2011. Mr. Fagner has agreed to continue to work for the Village on a part time basis until Eric Merkley is successful with obtaining a Class 2A sewer license. The Board is very pleased that Mr. Fagner is willing to stay thru the transition with Mr. Merkley. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to pay C. Douglas Fagner \$28.90 per hour effective approximately September 1, 2011 – or when Mr. Fagner moves to part time status for 20 hours per week. The Village Board discussed Mr. Fagner's vacation time and agreed to be fair to him as he has earned this time.

**ZONING & PLANNING DEPARTMENTS:** Trustee Blondell reported that Jaylene Folkins, ZBA Chairman and Mike Nurse, Planning Board Chairman continue to work on updating the residential codes with their Boards.

**FIRE DEPARTMENT:** This is Trustee Linsner's first meeting. For this reason he had nothing to report.

**POLICE DEPARTMENT:** Mayor Hunter reported the following:

**Police Activity- Schedule**

The Board did not receive the police activity report for March. The Board previously received a police schedule for April.

Meeting of April 11, 2011 continued:

**PARK – YOUTH DEPARTMENT:**

**Tennis courts to be painted this summer**

Jason Lannon, Street Supervisor, has obtained a price's to have the tennis courts painted this year. Super Seal will be completing this work at a cost of \$11,500. The color scheme will be light blue and grey. The basketball court area will also be power washed. Trustee Blondell and Trustee Linsner will work with Eric Kuhn, YMCA Board member on the court layout for basketball. Trustee Blondell will speak with Frank Stowell, Anderson –Van Horne Insurance Agency, regarding placing a permanent pole for basketball in the area that might also be used for ice skating.

**WATER DEPARTMENT:** Trustee Blondell reported the following:

**Water Tank Painting**

See correspondences

Mayor Hunter asked what will happen with the water in the tank that will be painted. Trustee Blondell explained that the water will be used down as much as possible, prior to taking the tank out of service.

**Sherman Street**

In preparation for street improvement work on Sherman Street this summer, the four water service lines on Sherman Street will be replaced by the Village crew in the next few weeks.

**MAYOR HUNTER REPORT:** Mayor Hunter reported the following:

**Employee Manual**

Mayor Hunter asked Clerk Reals to begin working with him on updating the employee's manual.

**CLERK REALS REPORT:** Clerk Reals had nothing to report.

**OLD OR OTHER BUSINESS TO COME BEFORE THE BOARD:**

**Hiring of Shane Groover**

Mayor Hunter reported that Shane Groover would like to mow the cemetery again this season and is willing to clean the park. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to hire Shane Groover to mow the cemetery (not to exceed 20 hours per week) and to clean the park (average 6-10 hours per week) at a rate of pay of \$9.00 per hour, effective immediately. All members present voting AYE. Carried.

Meeting of April 11, 2011 continued:

**Monthly revenues and expenses**

The Board received a listing of the revenues and expenses for the general, water and sewer funds thru March 2011.

Motion was made by Trustee Linsner 2nd by Trustee Blondell that Clerk Reals be and she is hereby authorized to transfer funds between the following appropriations as follows:

From A1910.4 to A1620.2	\$2,000.00
From A1620.4 to A1620.2	2,380.06
From A1990.4 to A5110.4	2,000.00
From A1450.1 to A1450.4	10.34
From A1325.1 to A1325.4	194.69
From A3120.4 to A3120.11	500.00
From A5142.1 to A5142.4	1,842.12
From A9055.8 to A5142.4	125.39
From A8010.4 to A3620.4	2,000.00
From A8010.1 to A3620.4	1,000.00
From A1920.4 to A3620.4	377.00
From A8810.4 to A8810.2	11.26
From A1420.4 to A8810.4	900.00
From A8560.4 to A5142.2	5,962.20
From A9010.8 to A9060.8	439.00
From A9015.8 to A9060.8	1,334.58
From F1910.4 to F1440.4	1,500.00
From F9040.8 to F1440.4	579.00
From F8340.4 to F1440.4	409.71
From G1910.4 to G8130.4	3,000.00
From G8120.1 to G8130.4	3,000.00
From G9060.8 to G8110.1	1,526.89

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Linsner 2<sup>nd</sup> by Trustee Blondell to adjourn. All members present voting AYE. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treasurer